

**AGENDA**  
**CARRBORO BOARD OF ALDERMEN**  
**TUESDAY, SEPTEMBER 6, 1994**  
**7:30 P.M., TOWN HALL BOARD ROOM**

Approximate Time\*

7:30 - 7:35    A.    Approval of Minutes of Previous Meeting: August 23 and 29, 1994

7:35 - 7:45    B.    Resolutions, Proclamations and Charges

7:45 - 7:55    C.    Requests from Visitors and Speakers from the Floor

                 D.    Request to Set Public Hearing

7:55 - 8:00    (1)    **Conditional Use Permit Request/Mixed Use Project/110 Brewer's Lane**  
NP

The administration requests that the Board of Aldermen set a public hearing for September 20, 1994 to consider a conditional use permit request which would allow a mixed use project on 1.635 acres located at 110 Brewer's Lane.

                 E.    Public Hearing

8:00 - 9:30    (1)    **Consideration of Domestic Partners Issues**  
P/5

The purpose of this public hearing is to receive public comment on three domestic partners issues: (i) registration of domestic partners; (ii) adding domestic partners to the financial disclosure requirements for elected officials; and (iii) extending health insurance benefits to domestic partners of town employees.

9:30 - 9:40    BREAK

                 F.    OTHER MATTERS

9:40 - 9:45    (1)    **Street Closing Permit Application/Carrboro Baptist Church**  
NP

Carrboro Baptist Church has submitted a street closing permit application for the temporary closing of North Greensboro Street from the Main Street intersection to the Weaver Street intersection, to vehicular traffic from 9:00 a.m. to 4:00 p.m. on Sunday, October 9, 1994 to accommodate the Church's homecoming activities.

9:45 - 9:50    (2)    **Budget Amendment**  
NP

The purpose of this item is to amend the Transportation Fund budget to reflect new bus contract costs and grant revenue figures negotiated since Carrboro's FY'94-95 Budget was adopted, and to increase the appropriations for EZ Rider and Shared Ride programs.

11-3:30

9:50 -10:05  
P/5

**(3) Review of Charges for Public Works and Public Safety Committee,  
Environmental Review Committee and Neighborhood Councils**

At a worksession on June 14, 1994, the Mayor and Board of Aldermen discussed five projects related to citizen involvement. The Board referred three of these projects to the Town Manager to develop charges for advisory boards. This agenda item presents charges for three advisory boards for the Mayor and Board of Aldermen's consideration.

- 10:05 - 10:15 G. MATTERS BY MANAGER
- 10:15 - 10:25 H. MATTERS BY TOWN ATTORNEY
- 10:25 - 10:35 I. MATTERS BY BOARD MEMBERS

\*The times listed on the agenda are intended only as general indications. Citizens are encouraged to arrive at 7:30 p.m. as the Board of Aldermen at times considers items out of the order listed on the agenda.

# BOARD OF ALDERMEN

ITEM NO. D(1)

## AGENDA ITEM ABSTRACT

**MEETING DATE:** Tuesday, September 6, 1994

**SUBJECT:** REQUEST TO SET A PUBLIC HEARING to consider a conditional use permit request for a mixed use project at 110 Brewer's Lane

<b>DEPARTMENT:</b> PLANNING	<b>PUBLIC HEARING:</b> YES ___ NO <u>X</u>	
<b>ATTACHMENTS:</b> Location map	<b>FOR INFORMATION CONTACT:</b> Wayne King or Keith Lankford --968-7712	
<b>THE FOLLOWING INFORMATION IS PROVIDED:</b>		
( X ) Purpose	(X) Action Requested	( ) Analysis
( X ) Summary	(X) Recommendation	

### PURPOSE

To set a public hearing for the consideration of the issuance of a conditional use permit which would allow a mixed use project (USE CODE 27.000; 1.330 - Multi-Family Apartments and 6.110 - tae kwon do studio) on 1.635 acres located at 110 Brewer's Lane.

### SUMMARY

Donald and Brian Whittier have applied for a conditional use permit (CUP) that will allow a mixed use project (USE CODE 27.000; 1.330 - Multi-Family Apartments and 6.110 - tae kwon do studio) on 1.635 acres.

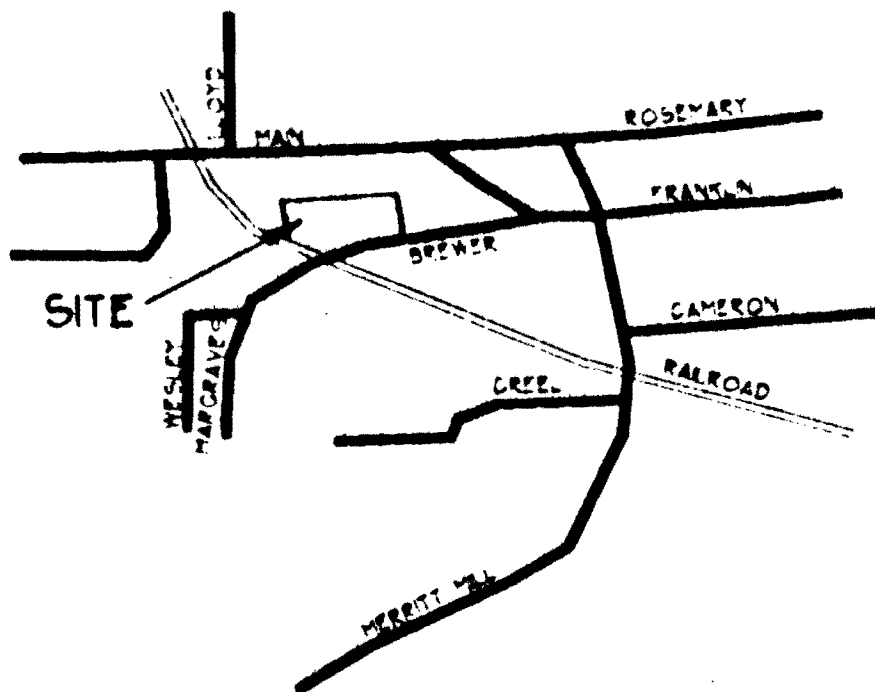
This property is located north of the Libba Cotton Bike Path and along the first block of Brewer's Lane. The tract is currently zoned B1-G with the Residential High Density and Commercial Overlay RHDC overlay zone. The lot is identified as tax map 92, block A, Lot 21.

### RECOMMENDATION

The Administration recommends that a public hearing be set for September 20, 1994.

### ACTION REQUESTED

To set a public hearing.



2/L1  
LOCATION MAP  
NO SCALE

SIGN UP SHEET  
PUBLIC HEARING  
DOMESTIC PARTNERS ISSUES

- ✓ 1. Victor Tripp
- ✓ 2. Doug Ferguson
- ✓ 3. MIKE MILLER
- ✓ 4. Christopher Pepper
- ✓ 5. Dr. Gary Webb
- ✓ 6. Jack H. Godley
- ✓ 7. Philip Knight
- ✓ 8. Barry Smith
- ✓ 9. James Kantor
- ✓ 10. Dave Lohse
- ✓ 11. ~~Steve Foster~~ Ray Williams
- ✓ 12. Monica Webb
- ✓ 13. Don Leonard (E S. Chapen)
- ✓ 14. Susan Johnston
- ✓ 15. Matt Stiegler
- ✓ 16. Alan Belch
- ✓ 17. Chris Fromm
- ✓ 18. Alan Spelt
- ✓ 19. Chris van Hasselt
- ✓ 20. Mark Dorschner
- ✓ 21. Rich Neal

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## BOARD OF ALDERMEN

ITEM NO. E(1)

### AGENDA ITEM ABSTRACT

MEETING DATE: September 6, 1994

**SUBJECT:** Public Hearing/Consideration of Domestic Partners Issues: Registration of Domestic Partners; Adding Domestic Partners to the Financial Disclosure Requirements for Elected Officials; and Extending Health Insurance Benefits to Domestic Partners

<b>DEPARTMENT:</b> Administrative Services	<b>PUBLIC HEARING:</b> YES <u>x</u> NO <u>  </u>
<b>ATTACHMENTS:</b> Ordinances, List of Companies, Municipalities, etc. with Domestic Partnership Plans	<b>FOR INFORMATION CONTACT:</b> Larry Gibson or Mike Brough

#### PURPOSE:

The purpose of this item is to receive public comment on three domestic partners issues: registration of domestic partners; adding domestic partners to the financial disclosure requirements for elected officials; and extending health insurance benefits to domestic partners.

#### SUMMARY:

The Board of Aldermen placed on its 1994 Action Agenda the following domestic partner issues: (1) registration of domestic partners; (2) adding domestic partners to the financial disclosure requirements for elected officials; and (3) extending health benefits to the domestic partners of employees.

The administration and Town Attorney have responded to the first two of these by preparing the attached ordinances for the Board's consideration. The first provides for the Town Clerk to accept statements of domestic partnerships as a means of registering domestic partners in Carrboro. The second ordinance amends Section 2-33 of the Town Code to stipulate that the financial disclosures required of elected officials include disclosures involving the financial interests of their domestic partners as well as their spouses. The third item-extending health insurance benefits to domestic partners, would not require an ordinance change. The existing Town Code provides that, "the town will make group health insurance programs available for participation by eligible employees, as determined by the insurance company and the Town Manager." Carrboro provides no subsidy for family or dependent coverage. Consequently, the proposed measure would allow employees to enroll domestic partners as dependents at their own expense.

This past Spring, the town approached Kaiser Permanente and Blue Cross/Blue Shield requesting the option of extending family coverage benefits to domestic partners and requesting information on the additional costs, if any, associated with doing so. Kaiser has agreed to amend our contract to extend benefits to domestic partners, and has indicated that there would be no increase in the Town's costs as a result of the change. Staff is still awaiting word from Blue Cross and Blue Shield.



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**Agenda Item Abstract E(1)**

**September 6, 1994**

Much of the debate surrounding this third item pertains to potential increases in costs. Since the town does not fund dependent coverage as many other employers do, there would be no direct cost associated with extending benefits to domestic partners. In addition, there appears to be little or no indirect cost associated with the change; both insurance providers have indicated no increase in premiums as a result of enlarging the pool to include domestic partners. However, there would be costs associated with extending benefits to domestic partners, if in the future the Town decides to subsidize family or dependent coverage. Employees consistently identify the dependent coverage subsidy as a benefit that they would like, but do not currently enjoy.

Carrboro has already adopted policies in support of domestic partners, - measures which distinguish the town from other localities across the state and region. In June, 1993, Carrboro amended the Town Code to extend sick leave, family leave, and funeral leave to "significant others", which is a category more broadly defined than that of domestic partners. (At the same time, the Board of Aldermen amended the Town Code to prohibit discrimination in employment on the basis of sexual orientation.)

Alderman Nelson has provided the attached list of companies, municipalities, and universities with domestic partnership plans. The list indicates whether an agency provides registration of domestic partners, sick and family leave benefits for domestic partners, and/or medical insurance benefits- showing which employers provide just one of these (as Carrboro currently does), two of the above, or all three benefits.

**ACTION REQUESTED:**

The administration requests that the Board receive public comment on all three proposals relating to domestic partners, and provide direction to staff as to how to proceed on each item.

**AN ORDINANCE AMENDING THE CARRBORO TOWN CODE  
TO PROVIDE FOR THE FILING WITH THE TOWN CLERK OF  
STATEMENTS OF DOMESTIC PARTNERSHIP**

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS:

Section 1. Article 1 of Chapter 3 of the Carrboro Town Code is amended by adding a new section 3-2.1 to read as follows:

**Section 3-2.1      Town Clerk to Accept Statements of Domestic Partnership**

(a) A domestic partnership shall exist between two persons if the persons file a statement of domestic partnership as prescribed in subsection (b), and each of the declarations made in this statement as required under subsection (b) is true.

(b) The town clerk shall accept and keep on record statements of domestic partnership filed by persons who are residents of the Town of Carrboro or at least one of whom is an employee of the Town of Carrboro. Such statements shall be in the form of an affidavit prescribed by the town and shall contain the signatures of two persons who state under oath that such persons:

- (1) Are not related by blood closer than would bar marriage in the state of North Carolina;
- (2) Are not married or related by marriage;
- (3) Share the common necessities of life;
- (4) Are 18 years old or older;
- (5) Are competent to enter into a contract;
- (6) Declare that they are each other's sole domestic partner;
- (7) Agree to be responsible for each other's welfare; and
- (8) Agree to notify the town of any change in the status of their domestic partnership;

(c) The domestic partnership statement shall be dated and contain the address or addresses of both partners.

(d) The domestic partners statement may be amended at any time in order to change an address by filing a new statement.

(e) Any member of a domestic partnership may terminate the domestic partnership by filing an affidavit of termination with the town clerk. The person filing the termination statement must declare that:

- (1) The domestic partnership is terminated, effective on the date specified; and
- (2) A copy of the termination statement has been mailed or delivered to the other domestic partner.

(f) No person who has filed an affidavit of domestic partnership may file another statement of domestic partnership until twelve months after a statement of termination of a previous partnership has been filed with the town clerk.

(g) The town clerk may charge a fee for the filing of a domestic partnership statement, a termination of domestic partnership statement, and an amendment to a domestic partnership statement. The amount of such fee shall be as set forth in the town's miscellaneous fees and charges schedule.

Section 2. All provisions of any town ordinance in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall become effective upon adoption.

**AN ORDINANCE AMENDING SECTION 2-33 OF THE CARRBORO TOWN CODE  
TO PROVIDE THAT THE FINANCIAL DISCLOSURES REQUIRED OF ELECTED OFFICIALS  
BY THAT SECTION INCLUDE DISCLOSURES INVOLVING THE FINANCIAL  
INTERESTS OF THE DOMESTIC PARTNERS OF SUCH ELECTED OFFICIALS**

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS:

Section 1. Section 2-33 of the Carrboro Town Code is amended by adding the phrase "or domestic partner" after the term "spouse" in each location within this section where the term "spouse" appears.

Section 2. Section 2-33 of the Carrboro Town Code is amended by adding a new subsection (f) to read as follows:

(f) For purposes of this section, the term "domestic partner" refers to a person with whom an elected official has entered into a domestic partnership and filed a "statement of domestic partnership" in accordance with Section 3-2.1 of the Carrboro Town Code.

Section 3. All provisions of any town ordinance in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall become effective upon adoption.

Last updated: August 30, 1994

## Companies, Municipalities and Universities with Domestic Partnership Plans

Note: Every institution listed below requires some form of registration for domestic partners before benefits are granted. If this is not true, please tell me. The (R) in the public sector plans means that there is some form of registration granted to non-employees. (For example, Cambridge lets city residents who are not employees register in order to get access to school records of the partner's children.) Note that in many cases when the plan is identical to that provided to spouses, not all aspects may be listed.

For example, if company X announces equality of benefits, the press release may not say specifically "medical, dental, life insurance, relocation, and adoption benefits" or may not say that the company does not have a legal plan for any employees. A "(=)" means the rest of the notations are interesting but not really important (except for "(O)").

### Public Sector Plans

#### Key:

- (A) Access to school records
- (B) Bereavement and family leave policies
- (C) County plan
- (c) City plan
- (D) Dental Insurance Only
- (f) Family leave policy for domestic partners is same as married partners under the Family Medical Leave Act
- (f-) two different policies exist for family leave
- (M) Medical Benefits
- (P) Parenting leave
- (p) Pension benefits
- (R) Registration of partnership
- (r) use of recreational areas
- (S) Sick Leave
- (s) State Plan
- (T) Tax benefits for companies in the city which recognize DPs
- (V) visitation in prisons, hospitals, etc.
- (=) no benefits available to spouses are excluded
- (-) some benefits available to spouses are excluded
- (?) specifics of plan unknown
- [n] number of employees

Government	Benefits Key
Alameda, CA	(c) (B) (S)
Ann Arbor, MI	(c) (B) (S)
Atlanta, GA	(c) (R)
Bay Area Rapid Transit [2,600]	(B) (M)
Berkeley, CA [1,550]	(c) (R) (B) (P) (S) (M)
Boston, MA	(B)
Burlington, VT	(c) (?)
Cambridge, MA	(c) (A) (B) (M) (P) (=)
Chicago, IL	(c) (B)
East Lansing, MI	(c) (B) (S) (M)
Ithaca, NY	(c) (R)
Laguna Beach, CA [560]	(c) (R)

Los Angeles, CA [46,000]	(c) (B) (S)
Madison, WI	(c) (R) (B) (S)
Marin County, CA	(C) (?)
Massachusetts [23,800]	(s) (B) (V)
Minneapolis, MN [6,000]	(c) (R) (B) (S) (M)
New Orleans, LA	(c) (M) (R)
New York, NY [417,000]	(c) (B) (M) (P) (R)
Oak Park, IL	(c) (?)
Ontario Canada	(M) (p)
Ottawa, Canada	(?)
Portland, OR	(c) (M)
San Diego, CA	(c) (M)
San Francisco, CA [23,000]	(c) (R) (M)
San Mateo County, CA	(C) (S) (D)
Santa Cruz, CA [650]	(c) (B) (S) (M)
Seattle Metro [4,000]	(C) (B) (S) (M) (=)
Seattle, WA [11,000]	(c) (B) (S) (M)
Shorewood Hills, WI	(c) (r)
Takoma Park, MD	(c) (B) (S)
Toronto, Ontario	(?)
Travis County, TX	(C) (B) (R) (S)
Washington, DC [48,000]	(c) (M)
West Hollywood, CA [125]	(c) (R) (B) (S) (M)
West Palm Beach, FL	(c) (B)
Vermont	(s) (M) (D)
Yukon Territory	(?)

A 1991 ruling by a British Columbia court extended Canada's National Health Insurance to same-sex partners. A 1992 court order granted medical and pension benefits to employees of the Ontario government.

## Colleges and Universities

### Key:

- (B) Bereavement and Sick Leave
- (c) child care
- (F) Faculty/staff only
- (f) Family leave policy for domestic partners is same as married partners under the Family Medical Leave Act
- (f-) two different policies exist for family leave
- (H) Student housing only
- (h) Home purchase loan
- (I) informal policy -- not in writing
- (ID) issues university identification
- (P) pension plan
- (M) offers medical benefits
- (T) tuition waiver
- (O) benefits offered to same-sex and opposite-sex couples
- (S) students only
- (=) no benefits available to spouses are excluded
- (-) some benefits available to spouses are excluded
- (?) specifics of plan unknown
- [m/n] number of faculty/students

Institution	Benefits
Albert Einstein College of Medicine	(?)
Bowdoin College	(H) (S) (P)
Brown University	(S) (P) (M) (D)
Carnegie Mellon University [616/5000]	(ID) (B) (f-) (O) (-)
Clark University	(B) (D) (M) (T)
Colby College, ME [140/1880]	(ID) (T)
Columbia University [medical benefits 1/94]	(H) (ID) (M) (P)
City University of New York	(M) (B) (S) (f+)
Cornell University (7/1/94)	(M*)(T)(ID) [* employees of state schools not eligible for medical]
Dartmouth College [proposed only 8/10/93]	(M)
DeAnza Community College	(M)
Georgia State University [746/24247]	(S) (P)
Grinnell College, IA [131/1291]	(H)
Harvard Law School	(H)
Harvard University	(M)
Ithaca College	(H)
Middlebury College	(M) (O) (=)
MIT [1000/9564]	(F) (f) (M)
Moorehead State University	(P)
New York University	(M) (P)
North Dakota University [532/9711]	(H) (S)
Northeastern [effective 1/94]	(M)
Oberlin College, OH [185/1783]	(ID) (T)
Occidental College, CA [125/1680]	(ID) (T)
Ohio State University [3097/51,000]	(B) (P)
Pitzer College [80/750]	(F) (M)
Ponoma College	(F) (ID) (h) (M) (T) (=)
Princeton University [671/6200]	(ID) (H) (M 7/94)

Rutgers University [1964/48,000]	(ID) (?)
Simmons College	(M) (?)
Smith College	(M) (?)
SUNY at Purchase, NY [129/2999]	(H)
Stanford University [650/6500]	(S) (ID) (M) (D)
Swarthmore College [135/1320]	(ID) (T)
Swathmore College [135/1320]	(M) (?)
Union Theological Seminary	(H) (S) (P)
University of British Columbia	(M)
Univ. of CA at Irvine [957/15,776]	(ID)
Univ. of CA at Santa Cruz [405/2036]	(ID)
Univ. of Chicago, IL [120/9000]	(ID) (F) (H) (M) (T)
Univ. of Colorado [4500/41,689]	(ID) (H) (M) (S)
Univ. of Iowa [1600/28,000]	(M)
Univ. of Michigan [3035/42,673]	(ID) (S) (P)
University of Minnesota	(B) (c) (M*) (P)
University of New Brunswick	(M)
University of New Mexico	(B) (M) (T) (=)
University of Pennsylvania	(M) (P) (T)
Univ. of Pittsburgh, PA [3447/34,336]	(ID) (B) (T) (-)
University of Toronto	(ID) (M) (D) (T)
Univ. of Texas [9967/145,655]	(ID)
University of Vermont	(M)
University of Waterloo	(M)
University of Windsor	(M) (T)
University of Wisconsin [7200/162,330]	(H)
Wesleyan University [284/1833]	(ID) (T) (H) (M) (D)
Wilfred Laruer University	(M) (T)
Williams College	(?)
Wright State University	(B) (M,S)(ID)
Yale University [2239/9800]	(ID) (I)
York University	(M)

(\*) The University of Minnesota was unable to get an insurance carrier to write policies for domestic partners. The University has instead issued stipends of up to \$2500 to apply toward the purchase of individual health and dental insurance policies.



## Private Sector Plans

### Key:

- (A) Adoption benefits
- (B) Bereavement and family leave policies
- (b) Child care
- (C) COBRA benefits
- (D) Dental Insurance
- (f) Family leave policy for domestic partners is same as married partners under the Family Medical Leave Act
- (f-) two different policies exist for family leave
- (L) Dependent Life Insurance
- (M) Medical Benefits
- (P) Parenting leave
- (r) use of health and fitness programs
- (R) relocation policy
- (S) Sick Leave
- (U) Policy derived from collective bargaining
- (v) Vision medical insurance included
- (O) benefits offered to same-sex and opposite-sex couples
- (=) no benefits available to spouses are excluded
- (-) some benefits available to spouses are excluded
- (?) specifics of plan unknown
- [n] number of employees

Company	Benefits
AMTRAK	(?)
ASK Software Corp. (Ingres, Data 3) [2,058] (Discontinued when ASK was purchased by Computer Associates 6/94)	(M) (O) (f)
Adamation Inc., Oakland CA [10]	(O)
Advanced Micro Devices	(M) (D)
American Association of University Professors	(M - stipend) (O)
American Automobile Association [3,200]	(?)
American Civil Liberties Union, San Francisco Office	(?)
American Friends Service Committee [350]	(?)
American Psychological Association [1,500]	(?)
Apple Computer, Inc. [11,500]	(M) (A) (B) (b) (C) (D) (f) (O) (P) (R) (r) (S) (v)
Autodesk	(M) (B) (C) (D) (f) (R) (=)
Banyan Systems	(M) (C) (D)
Ben & Jerry's [300]	(?) (=)
Beth Israel Medical Center, New York	(?)
Blue Cross/Blue Shield of Mass	(M) (O)
Borland [986]	(D) (M)
Boston's Children's Hospital	(D) (L) (M) (f) (=)
Boston Hotel Workers Union	(?)
Boston Globe [3445]	(M) (B)
Cadance	(D) (M) (v) (O)
Canadian Press/Broadcast News [440]	(B) (D) (M) (U)
Chiron Corp	(D) (M)

Columbia University clerical workers, NYC	(B) (U)
Committee of Interns and Residents Staff Union, NYC	(U)
Consumers United Insurance Company [15]	(?)
DEC-Belgium	(D) (M) (O) (-)
Episcopal Church of Newark	(M)
Frame Technology [303]	(D) (M) (O)
Fred Hutchinson Cancer Research Center (Seattle)	(M)
Genetech	(M)
Greenpeace	(?)
Group Health Cooperative (Seattle) [9000]	(M)
HBO [1600]	(M) (?)
Human Rights Campaign Fund	(?)
IDG [530]	(M) (f)
Interleaf [800]	(D) (M) (=)
Kaiser Permanente	(M) (?) (U pending)
KQED, San Francisco	(M)
Lambda Legal Defense & Education Fund	(?)
Levi Strauss and Company [31,000]	(B) (U) (L) (M) (=)
Lotus Development Corporation [3,500]	(B) (M) (R) (=)
MCA [18,000]	(M) (C)
Microsoft [12,000]	(M) (R) (S)
Milbank, Tweed, Hadley & McCloy	(M)
Minnesota Public Radio [218]	(?)
Montefiore Medical Center, New York City	(?)
Mt. Sinai Hospital Nurses, New York City	(B) (U)
Museum of Modern Art, New York City	(B) (U)
NYNEX workers (NY/NJ telephone company) [93,800]	(U)
National Organization for Women	(?)
NeXT Computer Inc	(M)
National Public Radio	(M) (=)
Northern Telecom/Bell - Northern Research	(M) (O) (=)
Oil Chemical and Atomic Workers (several locals in NY and elsewhere)	(U)
Oracle	(C) (D) (M) (v)
Orrick, Herrington & Sutcliffe (law firm) [761] (M)	
Planned Parenthood	(D) (M) (?)
Quark, Inc. [375]	(M)
Santa Cruz Operation [1,300]	(O)
Sears (Canada)	(M) (=)
Seattle Mental Health Institute	(M)
Seattle Public Library	(M)
Seattle Times [2500]	(M) (D) (F)
Segal Company (consulting firm)	(M)
San Francisco Giants	(M)
Silicon Graphics Inc. [3100]	(A) (B) (D) (M) (R) (=)
Sun Microsystems [11,000] (7/93)	(B) (D) (M) (O)
Sybase [2100]	(B) (D) (M) (O) (P) (R)

SAS Institute, Cary NC [3,200] A B b P r R S O -

Thinking Machines [500]	(M) (B) (D) (v) (R)
Viacom [5,000]	(M) (C?)
Unitarian Universalist Association	(?)
Unitarian Universalist Service Committee	(?)
Village Voice newspaper [226]	(M)
Warner Bros.	(M)
WGBH [800]	(M)
WQED , Pittsburgh Public Television	(M) (=)
Woodward and Lothrop Department Stores [16,000]	(?)

### Utilization of Benefits

Company name	Total Employees	Total Registered	# same-sex couples registered
American Friends Service Committee	350	5	
American Psychological Association	1500	10	5
Apple Computer	9000	45	45
Ben and Jerry's	300	15	1
Berkeley	1475	116	19
Levi Strauss <sup>1</sup>	23000	138	138
Lotus Development	3100	12	12
Montefiore Medical Center (New York)	4500		14
San Francisco	31000	594	594
Santa Cruz	700	20	3
Stanford University	11,000	28	28
Seattle <sup>2</sup>	10000	412	125
West Hollywood	175	5	
University of Chicago	6400	25	25
University of Pittsburgh	7500	20	20
Village Voice	226	15	5

<sup>1</sup> Approximate enrollment. Enrollment is 0.6%.

<sup>2</sup> Of the 412 enrollees, 230 have applied for medical benefits

### Other Employers

	Year Implemented	Same-Sex Only	Total Employees	Enrollment Shift	Premium Increase
<b>UNIVERSITIES &amp; HOSPITALS</b>					
Chicago	1993	yes	6,060	0.1%	no a
Children's (Boston)	1992	yes	4,300	0.4%	mixed b
Harvard	1993	yes	10,400	note c	no
Iowa	1993	yes	8,000	0.2%	no a
Montefiore (New York)	1991	yes	8,500	0.3%	no
Stanford	1993	yes	9,760	0.2%	yes
<b>MUNICIPALITIES</b>					
Berkeley, CA	1985	no	1,475	7.9%	no
Cambridge, MA	1993	no	900	1.9%	no
San Francisco, CA	1991	no	32,500	0.5%	no
Santa Cruz, CA	1986	no	700	2.8%	no a
Seattle, WA	1990	no	10,000	2.8%	no
<b>COMPANIES</b>					
Ben & Jerry's	1989	no	350	4.0%	no
International Data Group	1993	no	1,500	2.3%	no a
Levi Strauss	1992	no	23,000	0.6%	yes
Lotus	1991	yes	3,100	0.4%	yes
The Village Voice	1982	no	230	7.8%	no

Average: Same-sex only            0.3%  
 Average: Same & opposite-sex    3.4%

**Notes:**

a Self-insured, not offered under HMO plans.

b Offers four plans, only one increased premiums.

c Harvard shift data not yet available.

University.

All data provided by Harvard

# **BOARD OF ALDERMEN**

ITEM NO. F(1)

## **AGENDA ITEM ABSTRACT**

**MEETING DATE: SEPTEMBER 6, 1994**

**SUBJECT: STREET CLOSING PERMIT APPLICATION  
CARRBORO BAPTIST CHURCH**

DEPARTMENT: <b>PUBLIC WORKS DEPT.</b>	PUBLIC HEARING: <b>NO</b>
ATTACHMENTS: Permit Application & Sketch Resolution	FOR INFORMATION CONTACT:  Chris Peterson 968-7716
THE FOLLOWING INFORMATION IS PROVIDED: <input type="checkbox"/> Purpose <input type="checkbox"/> Summary <input type="checkbox"/> Analysis <input checked="" type="checkbox"/> Recommendation <input checked="" type="checkbox"/> Action Requested	

**Action Requested:** To review and approve Carrboro Baptist Church's street closing permit application for the temporary closing of North Greensboro Street, from the Main Street intersection to the Weaver Street intersection , to vehicular traffic from 9:00 a.m. to 4:00 p.m. on Sunday, October 9, 1994 to accommodate the Church's homecoming activities. Permit Application attached.

**Recommendation:** The Administration recommends the approval of this permit application by the adoption of the attached resolution.

PERMIT APPLICATION

CONCERNING THE USE OF STREETS AND PUBLIC RIGHT-OF-WAY FOR  
STREET FAIRS, FESTIVALS, CARNIVALS, AND OTHER PUBLIC EVENTS

EVENT: Carrboro Baptist Church "Home Coming"

EVENT SPONSOR:

NAME: Carrboro Baptist Church

ADDRESS: 100 N. Greensboro Street, P.O. Box 156

PHONE #: (919) 967-3056

EVENT COORDINATOR (RESPONSIBLE PARTY):

NAME: Carrboro Baptist Church "Homecoming Committee"

Starnes Weaver-Chairman

ADDRESS: 613 Hillsboro Road

PHONE #: (919) 967-1891

PROPOSED DATE AND TIME PERIOD DURING WHICH THE EVENT WILL BE CONDUCTED:

DATE: October 9, 1994 TIME PERIOD: FROM 9:00 AM/PM  
TO 4:00 AM/PM

STREETS TO BE CLOSED:

100 Block of North Greensboro Street

APPROXIMATE # OF PERSONS EXPECTED TO ATTEND THE EVENT: 600

ARE ANY SPECIFIC SERVICES REQUESTED OF THE TOWN? YES X NO       
IF YES, PLEASE SPECIFY:

Barricades

PLEASE ATTACH A SKETCH MAP SHOWING:

AREA WHERE EVENT IS TO TAKE PLACE

ANY STREETS TO BE CLOSED OR OBSTRUCTED

ANY BARRIERS OR TRAFFIC CONTROL DEVICES TO BE ERECTED

LOCATION OF ANY CONCESSION STAND, BOOTH OR OTHER TEMPORARY  
STRUCTURES

LOCATION OF PROPOSED FENCES, STANDS, PLATFORMS, BENCHES OR  
BLEACHERS

✓  
✓  
✓  
N/A  
N/A

OTHER INFORMATION:

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INSURANCE INFORMATION:

Church Mutual Insurance Company 1 Centerview Drive Suite 313  
855-6873 800-722-7829 Greensboro, NC 27407

NOTIFICATION OF CENTRAL COMMUNICATIONS (911)

The applicant is responsible for notifying Central Communications (911) on the day of the event as to when the street is closed and when it is reopened.

NOTIFICATION OF THE PUBLIC:

A Public Hearing is required for all street closing permit applications. The Public must be notified by a formal advertisement in a local newspaper. The Public Works Department will submit the advertisement copy to the newspaper, however, the advertisement will be at the Applicant's expense.

Any other notification of the Public of this event will be the Applicant's responsibility.

NOTIFICATION OF ABUTTING PROPERTY OWNERS:

The Applicant is responsible for notifying all abutting property owners of the Public Hearing. Such notification must be accomplished at least seven (7) days prior to the Public Hearing. This notification must include:

- a. the date, time, and location of the proposed street closing; and
- b. the date, time, and location of the Public Hearing as well as the subject matter of this Public Hearing.

The Public Works Department must receive in writing from the Applicant the following at least five (5) days prior to the Public Hearing:

- a. names of all property owners notified
- b. copy of the notification
- c. method used to notify these property owners (mail or hand delivery)

CLEAN-UP  
TIMETABLE:

By 4:00 p.m.

FEES:

N/A



A RESOLUTION AUTHORIZING THE TEMPORARY CLOSING OF  
PART OF NORTH GREENSBORO STREET  
TO ACCOMMODATE THE CARRBORO BAPTIST CHURCH HOMECOMING

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The following street shall be temporarily closed Sunday, October 9, 1994 from 9:00 a.m. to 4:00 p.m. to accommodate the Carrboro Baptist Church's Homecoming activities. This event is to be held in accordance with the permit issued by the Board of Aldermen pursuant to Article III of Chapter 7 of the Town Code.

North Greensboro Street, from the Main Street intersection to the Weaver Street intersection.

Section 2. The Town administration shall deliver appropriate traffic control devices (barricades) to Carrboro Baptist Church on Friday, October 7, 1994.

Section 3. Carrboro Baptist Church shall be responsible for the installation and removal of the temporary traffic controls (barricades) on the day of the closing.

Section 4. No person may operate any vehicle contrary to the traffic control devices installed in accordance with Section 3 of this resolution.

Section 5. The Carrboro Baptist Church will be responsible for notifying Central Communications when the street is closed and when it is reopened to vehicular traffic.

Section 6. This resolution shall become effective upon adoption.

The foregoing Resolution having been submitted to a vote, received the following vote and was duly adopted this \_\_\_\_ day of September 1994.

AYES:

NOES:

ABSENT or Excused:

CHURCH  
PARKING LOT

TABLES

STREET

STREET

STOPLIGHT



BARRICADE

N. GREENSBORO STREET

BARRICADE

STOPLIGHT

MAIN

CARRBORO BAPTIST  
CHURCH

WEAVER

CARRBORO BAPTIST CHURCH  
HOMECOMING 10/9/94  
9:00 am - 4:00 pm

The following resolution was introduced by Alderman Jacquelyn Gist and seconded by Alderman Jay Bryan.

**A RESOLUTION AUTHORIZING THE TEMPORARY CLOSING  
OF PART OF NORTH GREENSBORO STREET  
TO ACCOMMODATE THE CARRBORO BAPTIST CHURCH HOMECOMING  
Resolution No. 6/94-95**

**THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:**

Section 1. The following street shall be temporarily closed on Sunday, October 9, 1994 from 11:00 a.m. to 3:30 p.m. to accommodate the Carrboro Baptist Church Homecoming. This event is to be held in accordance with the permit issued by the Board of Aldermen pursuant to Article III of Chapter 7 of the Town Code:

North Greensboro Street from the Main Street intersection  
to the Weaver Street intersection.

Section 2. The town administration shall deliver appropriate traffic control devices to Carrboro Baptist Church on Friday, October 7, 1994.

Section 3. Carrboro Baptist Church shall be responsible for the installation and removal of the temporary traffic controls (barricades) on the day of the closing.

Section 4. No person may operate any vehicle contrary to the traffic control devices installed in accordance with Section 2 of this resolution.

Section 5. The Carrboro Baptist Church will be responsible for notifying Central Communications when the street is closed and when re-opened to vehicular traffic.

Section 6. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 6th day of September:

Ayes: Michael Nelson, Randy Marshall, Hank Anderson, Eleanor  
Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

# BOARD OF ALDERMEN

ITEM NO. F(2)

## AGENDA ITEM ABSTRACT

MEETING DATE: September 6, 1994

SUBJECT: BUDGET AMENDMENT

DEPARTMENT:	PUBLIC HEARING: YES ____ NO ____
ATTACHMENTS: Ordinance, Chart Comparing Original and Revised Contract Figures	FOR INFORMATION CONTACT: Larry Gibson, 968-7701

### PURPOSE

The purpose of this item is to amend the Transportation Fund budget to reflect new bus contract costs and grant revenue figures negotiated since Carrboro's FY 1994-95 budget was adopted; and to increase the appropriations for EZ Rider and Shared Ride programs.

### SUMMARY

The attached ordinance amends the Transportation Fund budget as follows:

(1) by increasing expenditures (for the bus contract) by \$24,098, from \$384,282 to \$408,380, and by recognizing \$36,944 in increased grant revenue from the Federal Transit Administration (FTA);

This year's contract with Chapel Hill for bus service sets Carrboro's total costs at <sup>\$489,009</sup>~~\$478,480~~, ~~\$20,569~~ more than the \$457,911 appropriated by the Board. Fortunately, the revised bus system budget also includes a higher rate of Federal Transit reimbursement (30 percent) raising revenues from the \$131,380 currently budgeted to \$168,324, a positive difference of \$36,944. (See attached chart comparing original and revised contract figures.)

These contract revisions have no effect on bus service in Carrboro. Having added to its own on-campus service, the University reduced its contract with Chapel Hill for bus service. This adjustment resulted in an increase in Carrboro's proportional share of system costs.

The Town Manager has written letters to Chapel Hill and the University expressing concern about the timing of these adjustments, and requesting that we discuss procedures that would ensure that figures do not change once our budgets are adopted in June.

(2) by increasing the Town's appropriations for Shared Ride by \$2,000 and E.Z. Rider service by \$5,000;

(3) by decreasing the fund balance appropriated in the Transportation Fund by \$5,846, from \$13,000 to \$7,154. This is the amount remaining from the increased Federal Transit dollars (accruing from the revised contract) after the adjustments in contract costs and Shared Ride/E.Z. Rider services are made.

### ACTION REQUESTED

The administration requests the Board adopt the attached ordinance.

The following ordinance was introduced by Alderman \_\_\_\_\_ and duly seconded by Alderman \_\_\_\_\_.

AN ORDINANCE AMENDING FY'94-95 BUDGET ORDINANCE

WHEREAS, the Town Board of the Town of Carrboro on June 21, 1994 adopted the annual budget for the fiscal year beginning July 1, 1994 and ending June 30, 1995; and

WHEREAS, it is appropriate to amend the expense accounts in the funds listed to provide for increased expenses for the reasons stated.

NOW, THEREFORE, BE IT ORDAINED, that in accordance with authority contained in G.S. 159-15, the following expense and revenue accounts are amended as shown and that the total amount for the funds are herewith appropriated for the purposes shown:

FUND	ACCOUNT TITLE	ACCOUNT NO.	INCREASE DECREASE	AMOUNT	FROM	TO
<u>Revenues</u>						
Transportation	FTA Grant	45349.0000	Increase	36,944	131,380	168,324
	Fund Balance Appr.	45398.0000	Decrease	5,846	13,000	7,154
<u>Expenditures</u>						
Transportation	Contractual Serv.	45660.4500	Increase	24,098	384,282	408,380
	Shared Ride	45660.4502	Increase	2,000	8,000	10,000
	EZ Rider	45660.4503	Increase	5,000	60,000	65,000

REASON: To reflect revisions in the bus service budget and to increase appropriations for Shared Ride and EZ Rider service.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this \_\_\_\_ day of \_\_\_\_\_, 1994:

Ayes:

Noes:

Absent or Excused:

## BUS SERVICE CONTRACT

ORIGINAL  
FIGURES

AS AMENDED

### EXPENDITURES

CONTRACT SERVICES	384,282		408,380
SHARED RIDE	8,000		10,000
E-Z RIDER	60,000		65,000
CAP EQUIP FEE	5,629		5,629
	457,911		489,009

### REVENUES

FEDERAL TRANSIT GRANT	131,380		168,324
AD VALOREM TAXES	301,925		301,925
INTANGIBLES TAXES	11,606		11,606
FUND BALANCE APPROPRIATED	13,000		7,154
	457,911		489,009

The following ordinance was introduced by Alderman Frances Shetley and duly seconded by Alderman Hank Anderson.

AN ORDINANCE AMENDING FY'94-95 BUDGET ORDINANCE  
Ordinance No. 8/94-95

WHEREAS, the Town Board of the Town of Carrboro on June 21, 1994 adopted the annual budget for the fiscal year beginning July 1, 1994 and ending June 30, 1995; and

WHEREAS, it is appropriate to amend the expense accounts in the funds listed to provide for increased expenses for the reasons stated.

NOW, THEREFORE, BE IT ORDAINED, that in accordance with authority contained in G.S. 159-15, the following expense and revenue accounts are amended as shown and that the total amount for the funds are herewith appropriated for the purposes shown:

FUND	ACCOUNT TITLE	ACCOUNT NO.	INCREASE DECREASE	AMOUNT	FROM	TO
<u>Revenues</u>						
Transportation	FTA Grant	45349.0000	Increase	36,944	131,380	168,324
	Fund Balance Appr.	45398.0000	Decrease	5,846	13,000	7,154
<u>Expenditures</u>						
Transportation	Contractual Serv.	45660.4500	Increase	24,098	384,282	408,380
	Shared Ride	45660.4502	Increase	2,000	8,000	10,000
	EZ Rider	45660.4503	Increase	5,000	60,000	65,000

REASON: To reflect revisions in the bus service budget and to increase appropriations for Shared Ride and EZ Rider service.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 6th day of September, 1994:

Ayes: Michael Nelson, Randy Marshall, Hank Anderson, Eleanor Kinniard, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

## BOARD OF ALDERMEN

ITEM NO. F(3)

### AGENDA ITEM ABSTRACT

MEETING DATE: September 6, 1994

**SUBJECT: Review of Charges for Public Works and Public Safety Committee,  
Environmental Review Committee and Neighborhood Councils**

<b>DEPARTMENT:</b> Administration	<b>PUBLIC HEARING:</b> YES ____ NO <u>x</u>
<b>ATTACHMENTS:</b> Charges	<b>FOR INFORMATION CONTACT:</b> Robert Morgan, 968-7706

#### PURPOSE

At a worksession held on June 14, 1994 the Mayor and Board of Aldermen discussed five projects related to citizen involvement. The Board referred three of these projects to the Town Manager to develop charges for advisory boards. This agenda item presents charges for three advisory boards for the Mayor and Board of Aldermen's consideration.

#### SUMMARY

If the administration's recommendation is accepted by the Board:

- A neighborhood advisory board would be established to create a forum for neighborhood residents to communicate to the Board of Aldermen their suggestion for improving town services; and
- The Board of Aldermen and the Planning Board would review its present charge to determine if it needs to be refined to reflect current community concerns as expressed in proposals for additional advisory boards.

#### ANALYSIS

At the annual retreat this year, individual board members proposed five projects concerning citizen involvement that were added to the 1994 Action Agenda. At a worksession held on June 14, 1994, the Board discussed the following projects: communication with citizens, citizens input on crime, environmental review commissions, neighborhood council, and citizen advisory boards for public works and public safety. The Board directed the Town Manager to prepare charges for the last three of these projects as advisory boards.

These three advisory boards ( Environmental Advisory Board (EAB), Neighborhood Advisory Board (NAB) and Public Works and Public Safety Advisory Board (PW&PAB)) have three distinct set of charges. The EAB and the PW&PAB are traditionally-oriented advisory boards in Carrboro since they focus on subject matter. The NAB is different in that it focuses on the process as well as the subject of improving quality of life in neighborhoods. Each of the advisory boards have legitimate reasons for their existence as can be seen by their charges. The charges for the existing advisory boards have been attached to give the Board of Aldermen an opportunity to compare charges and evaluate the need for the new advisory boards.



The primary concern in adding any advisory board is having sufficient staff time to prepare agendas and keep minutes, prepare studies, attend meetings, and attend to the needs of advisory board members. The Town of Carrboro has been very frugal in adding middle management or analyst positions. Therefore, the current staff is well allocated to meet the demands of current Carrboro boards as well as organizations in the County or region. If Town staff is spread too thin, current efforts will get watered down. Another concern is creating advisory boards that advocate for departments, which could create additional budgetary pressures. Care should also be taken to ensure that Board membership is representative of the community's interest as a whole and not a narrow, special interest which could result in programs of little interest to the entire community.

The Mayor and Board of Aldermen have several options they can consider. First they can consider establishing one, two, three or no new boards. Second, they can consider assigning charges for the proposed new boards to existing boards or combine the charges of an existing board into a new board. Third, the Board could allow the Neighborhood Advisory Board to address some of the concerns of the other two advisory boards. A fourth option is to establish any of these boards to accomplish a specific task and not be standing boards of the Mayor and Board of Aldermen.

#### RECOMMENDATION

At this time the administration does not feel that additional advisory boards can be added without significantly impacting the current departmental operations or work plans. Although each of these Boards would contribute to addressing special needs of the community, the administration recommends that priority be given to the establishment of the Neighborhood Advisory Board that could also address some of the charges from Public Works & Public Safety Advisory Board. This board could dovetail nicely with the implementation of community policing as well as this year's work plan for the Town Manager's Office. It is also recommended that the charge for the Planning Board be reviewed and re-written to contain the charge of the EAB. Even this approach would be limited by the ability of current staff to provide support.

It is further recommended by the town administration that the Mayor and Board of Aldermen review the charges for all standing advisory boards as to their appropriateness. This should be done at least every five years due to the rapid changes that affect Carrboro. Also, this review should be done with input from the advisory boards themselves.

#### ACTION REQUESTED

To give the town administration direction as to how to proceed in considering the establishment of these three advisory boards.

## **ENVIRONMENTAL ADVISORY BOARD**

### **A. CHARGE**

1. Make studies and recommend to the board of aldermen a strategic plan on community environmental issues which provides a workable program for long term environmental protection and management of resources in the community ( i.e. solid waste management, ground water, air quality, watersheds, storm water management, energy conservation and natural resources ).
2. Identify a mission statement, principles, goals and objectives on which to base the workable program.
3. Develop and recommend to the board of aldermen policies, ordinances, administrative procedures and other means for carrying out the strategic plan in a coordinated and efficient manner.
4. Develop and conduct educational programs concerning community environmental issues.

### **B. MEMBERSHIP**

1. Nine members
2. Membership might include representatives from: agriculture interests, citizen organizations, local education and research institutions, local health and environmental agencies, and local businesses.

### **C. MEETINGS: Once a month**

### **D. STAFF SUPPORT: This would have to be shared by the two departments. Given current work loads this would have a significant impact on these two departments.**

### **E. DEPARTMENTAL IMPACT: This advisory board will impact the operation of the departments of public works and planning.**

# NEIGHBORHOOD ADVISORY BOARD

## A. CHARGE

- Review*
1. Integrate government into the life of a neighborhood by forming a partnership between the town government and neighborhood residents to improve the quality of life in neighborhoods. *As representatives of neighborhoods work w/ town government to improve the quality of life in neighborhoods.*

2. Provide a forum to communicate with the Mayor and Board of Aldermen concerning issues that impact the quality of life in neighborhoods. *Look at issues such as public works & public safety*

3. Undertake such work or duties as the Board may request from time to time.

- Change from an opportunity to appoint a member*
- B. **MEMBERSHIP:** Each neighborhood would be represented by a single resident appointed by the Mayor and Board of Aldermen.

- C. **MEETINGS:** Semi-annually

- D. **STAFF SUPPORT:** Town Manager's Office ( Town Manager, Community and Economic Development Officer and Administrative Assistant to the Town Manager )

- E. **DEPARTMENTAL IMPACT:** This advisory board will impact the operation of all departments.

# **ADVISORY BOARD ON PUBLIC WORKS AND PUBLIC SAFETY**

## **A. CHARGE**

1. Receive, consider, study and evaluate all concerns of citizens concerning the public works department, the police department and the fire department and make appropriate recommendations and suggestions to the Mayor and Board of Aldermen.
2. Report concerns and needs to the Mayor and Board of Aldermen concerning the care, maintenance and adequacy of town facilities and infrastructure.
3. Report concerns and needs to the Mayor and Board of Aldermen concerning the operations of the departments of public works, fire and police.
4. Report to the Mayor and Board of Aldermen as requested by the board and undertake such studies or performs such duties as the Board requests.

**B. MEMBERSHIP:** Nine members of the community

**C. MEETINGS:** Once a month

**D. STAFF SUPPORT:** Each department would have to provide a staff person. Due to the operation focus of this committee department heads would most assume this role.

**E. DEPARTMENTAL IMPACT:** This advisory board will impact the operation of the departments of public works , police, and fire.

### CHARGE OF THE PLANNING BOARD MEMBERS

As a Planning Board member, I will:

- 1) Make studies and recommend to the Carrboro Board of Aldermen plans, goals and objectives relating to the growth, development and redevelopment of the town and the surrounding extraterritorial planning area.
- 2) Develop and recommend to the Carrboro Board of Aldermen policies, ordinances, administrative procedures and other means for carrying out plans in a coordinated and efficient manner.
- 3) Make recommendations to the Carrboro Board of Aldermen concerning proposed conditional use permits and proposed zoning map changes, as provided by Sections 15-57 and 15-322 of the Carrboro Land Use Ordinance.
- 4) Perform any other duties assigned by the Carrboro Board of Aldermen.

Having heard the duties of a Planning Board member of the Town of Carrboro, I , agree to perform the aforementioned duties of a Planning Board member of the Town of Carrboro, of which I am about to enter, according to my best skill and ability.

---

CHARGE OF APPEARANCE COMMISSION/NEIGHBORHOOD PRESERVATION  
DISTRICT COMMISSION MEMBERS

As a member of the Appearance Commission/Neighborhood Preservation District Commission, I will:

- 1) Initiate, promote, and assist in the implementation of programs of general community beautification within the town's planning jurisdiction.
- 2) Seek to coordinate the activities of individuals, agencies, organizations and groups, public and private, whose plans, activities and programs bear upon the appearance of the town and its environs.
- 3) Direct the attention of the Mayor and Board of Aldermen to ways in which the town government may take direct action affecting the appearance of the town and its environs.
- 4) Make recommendations upon any permit or other item referred to the Commission by the Board of Aldermen, Planning Board, Board of Adjustment, or administrator.
- 5) Seek to promote, enhance and preserve the character and heritage of neighborhood preservation districts.
- 6) Take any other action authorized by the Carrboro Board of Aldermen.

Therefore, being aware of the duties of an Appearance Commission/Neighborhood Preservation District Commission member of the Town of Carrboro, I, \_\_\_\_\_, hereby agree to perform the aforementioned duties to the best of my skill and ability, so help me God.

---

CHARGE OF THE TRANSPORTATION ADVISORY BOARD

As a Transportation Advisory Board member, I will:

- 1) Assist in the execution of studies, advise, and make recommendations to the Carrboro Board of Aldermen concerning all matters relating to the transportation within the Town of Carrboro and the surrounding area, including, but not limited to, the need for the construction, operation, relocation, or improvement of streets, sidewalks, and bikeways, as well as the establishment and improvement of alternative methods of mass transportation.
- 2) Report to the Carrboro Board of Aldermen as requested by the Board and undertake such studies or perform such duties as the Board may request from time to time.
- 3) Take any other action authorized by the Carrboro Board of Aldermen.

Being aware of the duties of a member of the Carrboro Transportation Advisory Board, I, , agree to faithfully perform the aforementioned duties to the best of my skill and ability.

---

CHARGE OF THE PARKS & RECREATION COMMISSION MEMBERS

As a Parks & Recreation Commission member, I will:

- 1) Advise the Board of Aldermen and town administration concerning:
  - (a) The acquisition of real or personal property to be used for park or recreation purposes and the maintenance and use of all town-owned, leased or operated parks and recreational facilities;
  - (b) The operation of all recreational programs; and
  - (c) Future needs for the acquisition of additional recreation facilities or the expansion of recreational programs and alternative means of acquiring such facilities or operating such programs.
- 2) Report to the Board of Aldermen as requested by the Board and undertake such studies or perform such duties as the Board may request from time to time.

Therefore, being aware of the duties of a Parks & Recreation Commission member of the Town of Carrboro, I , hereby agree to perform the aforementioned duties to the best of my skill and ability.

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CHARGE OF CABLE. T.V. COMMITTEE MEMBERS

As a Cable T.V. Committee member, I will:

- 1) Receive, consider, study, and evaluate all concerns of citizens concerning the operation, maintenance, and programming of any CATV system within the town.
- 2) Hear and resolve complaints by customers or potential customers of any grantee, as provided in Section 16-28.
- 3) Make recommendations to the Board concerning additional programming or services that could and should be offered by any grantee.
- 4) Monitor the performance of the Community Bulletin Board channel.
- 5) Mediate scheduling and other disputes involving users of the local origination studio.
- 6) Advise the Board concerning advances and changes in the field of telecommunications and suggest appropriate town responses to such changes.
- 7) Report to the Board of Aldermen as requested and undertake such studies or perform such additional duties as the Board may request from time to time.

Therefore, being aware of the duties of a Cable T.V. Committee member of the Town of Carrboro, I, , hereby agree to perform the aforementioned duties to the best of my skill and ability.

---

CHARGE OF HUMAN SERVICES ADVISORY COMMISSION MEMBERS

As a Human Services Advisory Commission member, I will:

- 1) Study all funding applications received by the town from non-departmental agencies and make recommendations to the Board of Aldermen on these funding requests.
- 2) Perform such other duties as may be assigned from time to time by the Board of Aldermen.

Having heard the duties of a Human Services Advisory Commission member of the Town of Carrboro, I, , agree to perform the aforementioned duties of a Human Services Advisory Commission member, of which I am about to enter, according to my best skill and ability.

---

CHARGE OF CEMETARY ADVISORY COMMITTEE MEMBERS

As a Cemetery Advisory Committee member, I will:

- 1) Receive, consider, study, and evaluate all concerns of citizens concerning the cemeteries and make appropriate recommendations and suggestions to the Board of Aldermen.
- 2) Maintain a continuing oversight over the care and maintenance of the town cemeteries, reporting concerns and needs to the Board of Aldermen.
- 3) Report to the Board of Aldermen as requested by the Board and undertake such studies or perform such duties as the Board may request from time to time.

Therefore, being aware of the duties of a Cemetery Advisory Committee member of the Town of Carrboro, I , hereby agree to perform the aforementioned duties to the best of my skill and ability.

---

CHARGE OF DOWNTOWN DEVELOPMENT COMMISSION MEMBERS

As a member of the Downtown Development Commission, I will:

- 1) Make studies and recommend to the Board of Aldermen plans, goals and objectives relating to the growth, development, and redevelopment of downtown Carrboro.
- 2) Recommend to the Board site-specific plans for various lots within the downtown area, showing recommended types of development for these specific lots.
- 3) Recommend to the Board plans for the improvement of access to and circulation within the downtown area by motorists (including parking), public transportation users, bicyclists and pedestrians.
- 4) Upon request of the Board of Adjustment or Board of Aldermen, make recommendations to the respective board on requests for special or conditional use permits or land use ordinance text or zoning map changes.
- 5) Perform any other duties assigned by the Board.

Having heard the duties of a Downtown Development Commission member of the Town of Carrboro, I , agree to perform the aforementioned duties of a Downtown Development Commission member, of which I am about to enter, according to my best skill and ability.

---