

**AGENDA
CARRBORO BOARD OF ALDERMEN
TUESDAY, MARCH 17, 1998
7:30 P.M., TOWN HALL BOARD ROOM**

Approximate Time*

7:30 - 7:40 A. REQUESTS FROM VISITORS AND SPEAKERS FROM THE FLOOR

7:40 - 7:45 B. CONSENT AGENDA

(1) **Approval of Minutes of Previous Meeting:** March 3, 1998

(2) **Budget Amendment**

The purpose of this agenda item is to amend the 1997-98 fiscal year budget to:
(1) provide funds for the newly developed Chapel Hill-Carrboro segment of the Institute's Nightflight Midnight Basketball League; (2) provide funds for the Arts Committee; and (3) provide funds for the Environmental Advisory Board.

7:45 - 7:55 C. RESOLUTIONS, PROCLAMATIONS AND CHARGES

D. PUBLIC HEARING

7:55 - 8:25 (1) **Conditional Use Permit Request/State Employees' Credit Union**
P/10

Jim Blaine, on behalf of the State Employees' Credit Union, has applied for a conditional use permit which would allow the construction of a new State Employees' Credit Union on Outparcel C of the Carrboro Plaza Shopping Center. The administration recommends approval of the permit with conditions.

E. OTHER MATTERS

8:25 - 9:25 (1) **Worksession with Advisory Board Chairs**
NP

The Mayor and Board of Aldermen will meet in worksession with the chairs of the town's advisory boards and commissions.

9:25 - 9:35 BREAK

9:35 - 9:45 (2) **Request to Set Public Hearing/Abandonment of Rand Road**
P/5

The Mayor and Board of Aldermen are requested to set a public hearing to receive public comment on whether to permanently close Rand Road, located between Triem Electric and Village Self Storage, and to vest all right, title, and interest to the property owners according to property lines. The administration requests that a public hearing be set for April 21, 1998.

9:45 – 10:00
P/10

(3) Presentation of Schematic Drawing of Town Center

The purpose of this item is to review the floor plans of the Town Center that have been developed by the Architect in conjunction with the Design Review Committee prior to proceeding to the next step of the design process.

10:00 – 10:15
P/5

(4) Adoption of 1998 Planning Retreat Action Agenda

On January 25-26, 1998, the Mayor and Board of Alderman held their Annual Planning Retreat and concluded with an Action Agenda for 1998. The town administration prepared worksheets for each item on the Action Agenda and recommends a completion dates based on the Board's priority and the availability of town resources. The Mayor and Board of Aldermen will adopt the action agenda by resolution.

10:15 – 10:20 F. **MATTERS BY TOWN CLERK**

10:20 – 10:30 G. **MATTERS BY TOWN MANAGER**

10:30 – 10:40 H. **MATTERS BY TOWN ATTORNEY**

10:40 – 10:50 I. **MATTERS BY BOARD MEMBERS**

*The times listed on the agenda are intended only as general indications. Citizens are encouraged to arrive at 7:30 p.m. as the Board of Aldermen at times considers items out of the order listed on the agenda.

BOARD OF ALDERMEN

ITEM NO. E(3)

AGENDA ITEM ABSTRACT

MEETING DATE: March 17, 1998

SUBJECT: Review of Floor Plan for Town Center

DEPARTMENT: Town Manager's Office	PUBLIC HEARING: YES ____ NO <input checked="" type="checkbox"/>
ATTACHMENTS: Floor Plan	FOR INFORMATION CONTACT: Robert W. Morgan, Town Manager

PURPOSE

The purpose of this item is to review the floor plans of the Town Center that have been developed by the Architect in conjunction with the Design Review Committee prior to proceeding to the next step of the design process.

ANALYSIS

The Design Review Committee has completed its review of the floor plan for the Town Center and is ready for the Architect to proceed with design development. The process calls for the Mayor and Board of Aldermen to authorize the architect to proceed to this next phase after reviewing the floor plans.

The original assessment of the Carrboro Baptist Church indicated that this facility was approximately 3,400 square feet less of the estimated needs for the Recreation and Parks Department and the Police Department for the year 2010. In conjunction with the Department Heads the Architect has set priorities on space and includes as many of functional spaces as possible. The Recreation Department was unable to include two offices for future positions and storage to meet its 2010 needs. The Police Department was unable to include four offices for expansion needs an exercise room and storage for bicycles. However the Police Department would have the option to convert a training room into two or three office spaces and use facilities in the community center for training needs. This would leave the department one or two office spaces short for future expansion. The other limitation of the project is that the offices that are provided are smaller in many cases than the original proposal in the space study. Given these limitations the facility will provide a very good new home for the two departments addressing many of the functional needs of the departments.

Using the input from the facilitated work shop and survey information, the Architect has done a wonderful job including as many of the programming needs of the community center in the remaining portion of the facility. The community center addresses many of the general programming needs of the Town. It is anticipated that the community bringing many diverse visitors to the downtown will heavily use this facility.

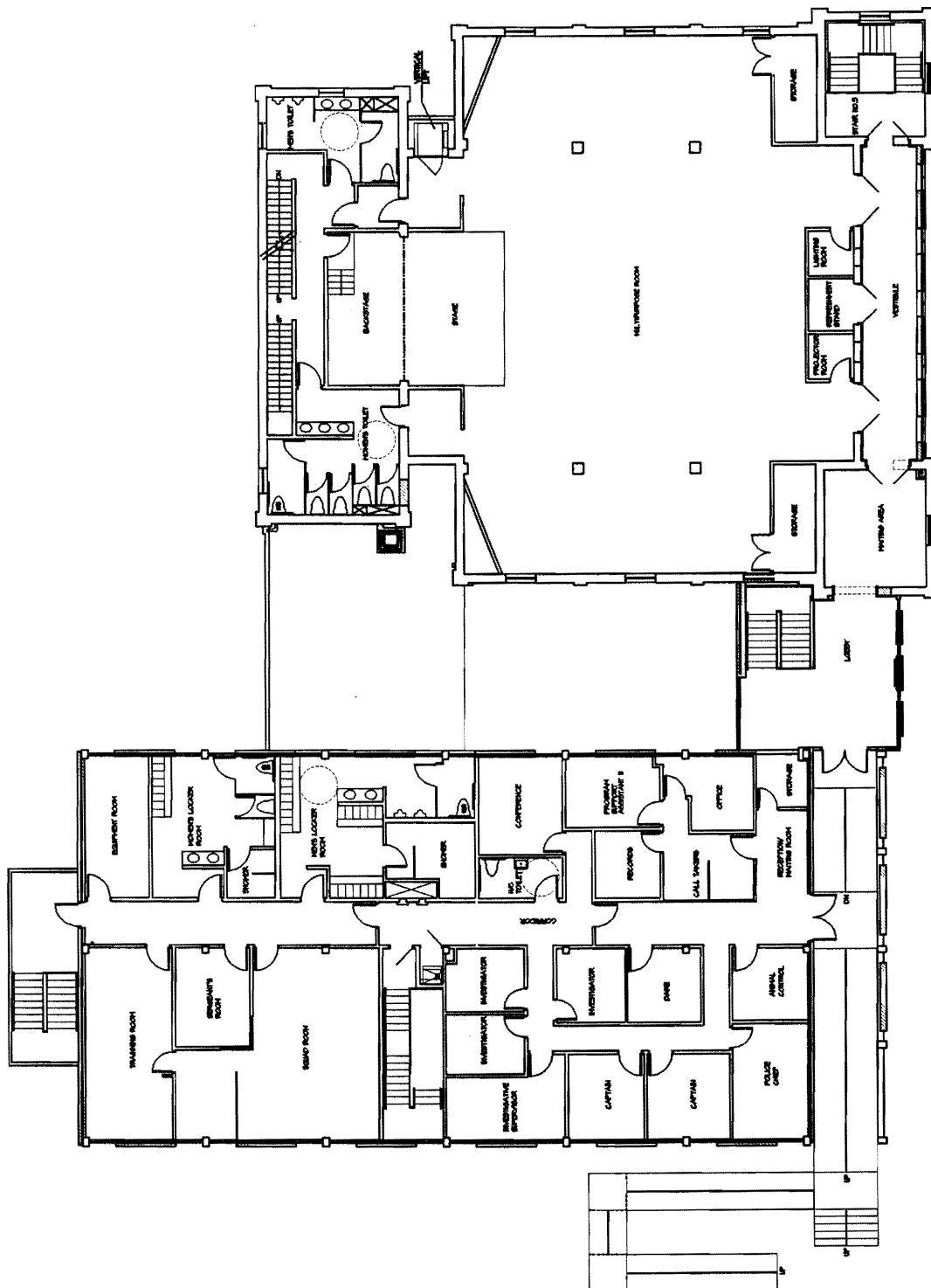
On March 23, the Design Review Committee will invite the neighbors surrounding the Town Center to take a look at the proposed site plan. The Committee is interested in receiving comments from its neighbors about the site before a plan is submitted for a conditional use permit.

RECOMMENDATION

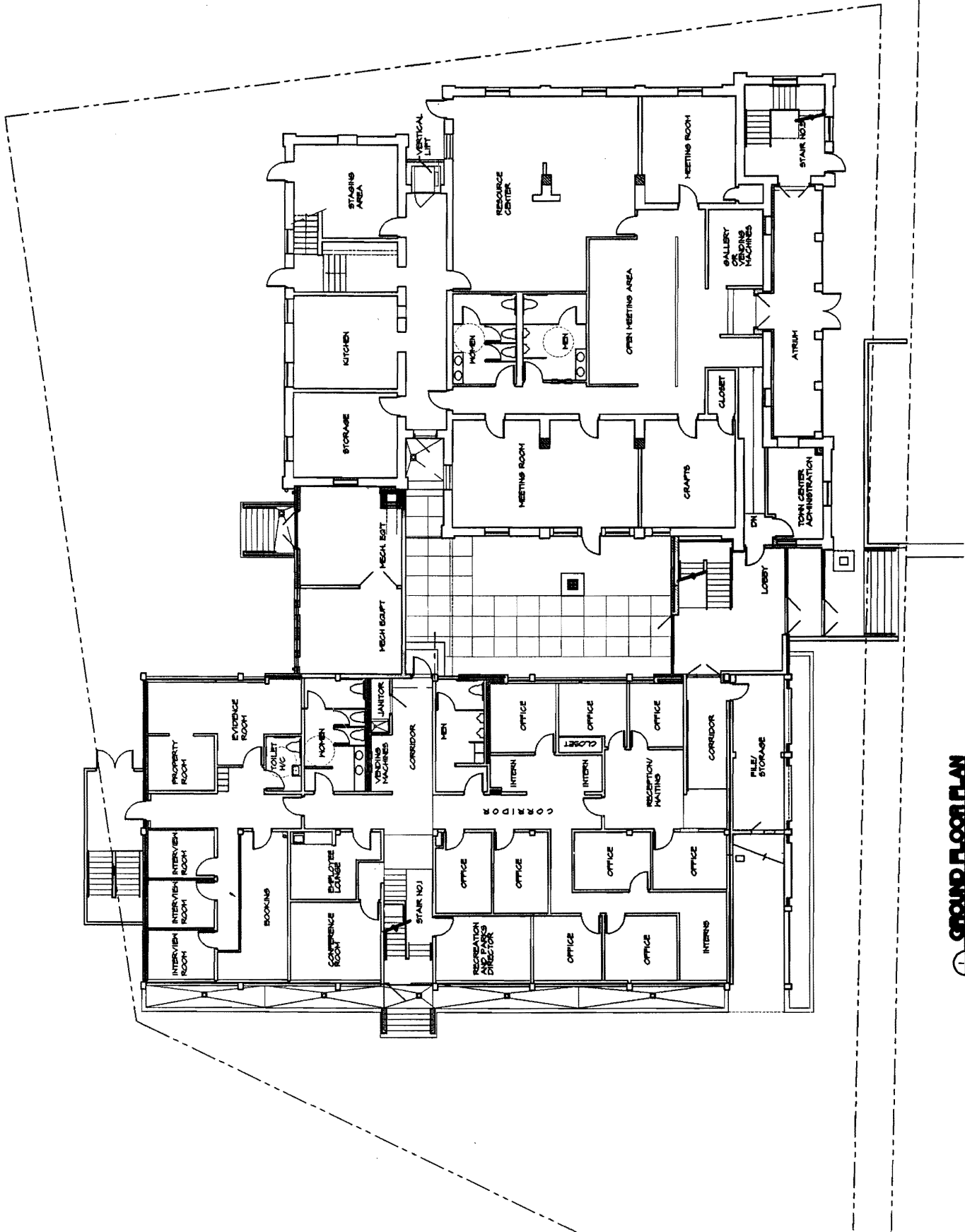
The Design Review Committee and the Town Administration would recommend that the Board authorize the Architect to proceed with Design Development

ACTION REQUESTED

To authorize the architect to proceed.



② FIRST FLOOR PLAN



GROUND FLOOR PLAN

BOARD OF ALDERMEN

ITEM NO. D(1)

AGENDA ITEM ABSTRACT

MEETING DATE: Tuesday, March 17, 1998

SUBJECT: HOLD A PUBLIC HEARING on Tuesday, March 17, 1998 to review a Conditional Use Permit for the State Employees' Credit Union

DEPARTMENT: PLANNING	PUBLIC HEARING: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
ATTACHMENTS: Staff Report Reduced Site Plan Exhibit Advisory Board Recommendations Summary of Advisory Board Recommendations CUP Worksheet	FOR INFORMATION CONTACT: Reba Cutting --968-7712 Keith Lankford --968-7712
THE FOLLOWING INFORMATION IS PROVIDED: (X) Purpose () Background () Analysis (X) Summary (X) Recommendation	

PURPOSE

The applicant, Jim Blaine, on behalf of State Employees' Credit Union (property owner) has requested a conditional use permit to allow the construction of a new State Employees' Credit Union on outparcel C of the Carrboro Plaza Shopping Center. A public hearing must be held by the Board of Aldermen to receive public testimony prior to making a decision on this request. The Administration recommends the approval of this conditional use permit request subject to the recommended condition in the attached staff report.

SUMMARY

Pursuant to section 15-54 of the Carrboro Land Use Ordinance (LUO), Jim Blaine, applicant, is requesting conditional use permit approval for the construction of a new 6,300 square foot State Employees' Credit Union on outparcel C of the Carrboro Plaza Shopping Center site. Outparcel C is a 2.89 acre (125,888 square foot) triangular-shaped parcel which is located at the northwest corner of the site, and, further identified by tax map number 7.114..31B on the Orange County Tax Roll. The proposed credit union will initially be constructed with 4,800 square feet (one-story) with a 1,500 square foot addition to be added at a later date (refer to the attached site plan). The property is zoned B-4, Outlying Concentrated Business.

Ingress/egress to the proposed credit union is restricted by the original conditional use permit (CUP) for the shopping center to one interior driveway along the southerly end of the outparcel. The proposed building will be somewhat centrally located on the site with parking provided on its north, east and west sides and four (4) drive-through lanes located on its south side. Three existing driveways provide access to Carrboro Plaza Shopping Center via Highway 54 West, providing internal access to the site. A total of 32 parking spaces are required which includes the 1,500 square foot future addition. An additional 30 park-n-ride spaces will also be provided on outparcel C which will be available for park-n-ride parking. A total of 64 parking spaces will be provided. The building is contemporary architecture and single-story in height with building materials consistent with the existing center.

RECOMMENDATION

The Administration recommends the approval of this Conditional Use Permit for the State Employees' Credit Union, subject to the recommendations listed in the attached staff report.

STAFF REPORT

TO: Board of Aldermen

DATE: March 17, 1998

PROJECT: Conditional Use Permit to allow the Construction of a new State Employees' Credit Union on Outparcel C of the Carrboro Plaza Shopping Center

APPLICANT/OWNER: Jim Blaine/
State Employees' Credit Union
1000 Wade Avenue
Raleigh, NC 27605

PURPOSE: To Construct a new 6,300 Square Foot State Employees' Credit Union with Drive-In Windows on Outparcel C of the Existing Carrboro Plaza Shopping Center

EXISTING ZONING: B-4, Outlying Concentrated Business

TAX MAP NUMBER: 7.114..13B

LOCATION: 100 Highway 54 West

LOT SIZE: Approximately 2.89 Acres (125,888 square feet)

EXISTING LAND USE: Undeveloped

PROPOSED LAND USE: Bank/credit union with Drive-in Windows (3.230)

SURROUNDING LAND USE:
North - WR, Residential, 1.110 and Vacant
South - B-4, Outlying Concentrated Business, 2.110
East - B-4, Outlying Concentrated Business, 2.110
West - WM-3, Watershed Light Industrial, 17.000

ZONING HISTORY: B-3, Neighborhood Business - from 1976 to June 1985
Rezoned B-4, Outlying Concentrated Business – June 1985 to Present

PARTICULARLY RELEVANT ORDINANCE SECTIONS

Section 15-58
Article XVIII
Article XIX

Board Action on Special Use and Conditional Use Permits
Parking
Screening and Trees

SUMMARY

Pursuant to section 15-64 of the Carrboro Land Use Ordinance (LUO), Jim Baine, applicant, is requesting a conditional use permit for the construction of a new 6,300 square foot State Employees' Credit Union on outparcel C of the Carrboro Plaza Shopping Center site. Outparcel C is a 2.89 acre (125,888 square foot) triangular-shaped parcel which is located at the northwest corner of the site and is further identified by tax map number 7.114..31B on the Orange County Tax Roll. The proposed credit union will initially be constructed with 4,800 square feet (one-story) with a 1,500 square foot addition to be added at a later date (refer to attached site plan). The applicant does not know when the addition will be constructed. It should be noted that section 15-62 of the Carrboro Land Use Ordinance requires that at least 10% of the total cost of all construction work authorized by this CUP be completed within two years (24 months) of CUP approval. In addition, section 15-62 states that the permit will expire if, after some physical alteration to the land or structures begins to take place, such work is discontinued for a period of (1) one year, if the date of discontinuance occurs more than one year after the issuance of the permit; or, (2) equal to two years, less the time between the issuance of the permit and the time work is discontinued, if the date of discontinuance occurs less than one year after the issuance of the permit.

BACKGROUND

On November 27, 1984, the Board of Aldermen approved a conditional use permit (CUP) for the construction of the existing Carrboro Plaza Shopping Center, an 18.8 acre development, located at the southeast corner of Highway 54 West and Old Fayetteville Road. This CUP included the construction of the main shopping center and the creation of several outparcels. These outparcels are currently occupied by the ABC Store, CCB Bank, and the vacant lot (earmarked for the new State Employees' Credit Union) at the southeast corner of the shopping center site.

SITE LAYOUT

Ingress/egress to the proposed credit union is restricted by the original CUP for the shopping center to one interior driveway along the southerly end of the outparcel. The proposed building is somewhat centrally located on the site with parking provided on its north, east and west sides and four (4) drive-through lanes located on its south side. Three existing driveways provide access to Carrboro Plaza Shopping Center via Highway 54 West, providing internal access to the site. Therefore, the proposed development does not take direct access off of Highway 54 West. The building is contemporary architecture and single-story in height with asphalt shingle roofing, brick/veneer facade with synthetic stucco columns and accent.

TREE PROTECTION AND LANDSCAPING

There are no trees on the site with 18 inch diameter trunks or greater, pursuant to section 15-316 of the Carrboro Land Use Ordinance. There are, however, approximately seventeen (17) smaller oak trees with trunk diameters ranging from 2 to 6 inches which will be removed from the proposed parking area and from within the proposed OWASA easement along the Highway 54 West frontage.

Pursuant to section 15-308, a type "C" landscape screen is required along both the Highway 54 and Old Fayetteville Road frontages. A type "C" screen is described as a screen composed of intermittent visual obstructions from the ground to a height of at least twenty (20) feet. The broken screen is intended to create the impression of a separation of spaces without necessarily eliminating visual contact between the spaces.

Per section 15-317 of the LUO, 20% of the total paved vehicle accommodation area must be shaded with deciduous trees (either retained or planted by the developer) that have or will have when fully mature a trunk at least twelve (12) inches in diameter. The 20% in this case equates to 11,327 square feet. The developer is proposing to shade a total of 13,083 square feet which exceeds the requirement. Shade trees proposed include Red Sunset Maples and Village Green Zelkova.

GRADING AND DRAINAGE

Because more than 20,000 square feet of the site will be disturbed for the proposed development, an erosion and sediment control plan must be submitted to Orange County Erosion Control for review/approval prior to any clearing, demolition or grading on the site. The erosion control plan will be prepared as a standard part of the construction plan approval process. Drainage will be collected in various storm junction boxes and catch basins and temporarily diverted to a proposed sediment basin to be located at the southeast portion of the outparcel until such time as the permanent storm drainage system is installed. The permanent system would allow storm runoff to be carried to the existing detention pond for the shopping center which is located near the Highway 54 West frontage.

TRAFFIC IMPACT ANALYSIS

This proposal at build-out can be expected to generate an additional 1,210 vehicle trips per day using the Town of Carrboro's trip generation rate table. According to a report prepared by Kenneth Withrow, the Town's Transportation Planner, based on the latest 1994 traffic counts provided by the North Carolina Department of Transportation, the following facts should be noted: (1) Highway NC 54, a four-lane median facility, carries 12,600 average daily trips (ADT) east of its intersection with Old Fayetteville Road which is level of service B, (2) Old Fayetteville Road, a two-lane facility, carries 3,300 ADT south of its intersection with NC 54 which is level of service B, (3) The level of service for both the NC 54 and Old Fayetteville Road will remain at level of service B with the additional 1,210 vehicle trips generated by the proposed credit union (4) The C-Express bus, which is routed along Old Fayetteville Road could service customers via Old Fayetteville Road prior to its arrival at the existing Carrboro Park-n-ride lot at the Carrboro Shopping Center.

PARKING ANALYSIS

A total of 32 parking spaces are required for this proposal which includes the 1,500 square foot future addition (1space/200 square feet of building). An additional 30 park-n-ride spaces will also be provided on outparcel C along the north and east sides of the parking lot which will be available for park-n-ride parking. Including three (3) handicapped spaces, the total parking provided will be 64 spaces which exceeds the required parking. One bike rack to accommodate five (5) bicycles will also be included which counts as one parking space pursuant to section 15-291(d)(1) of the Carrboro Land Use Ordinance (LUO).

UTILITIES

Piedmont electric, telephone, MCI cable will provide service to the site and Orange Water and Sewer Authority (OWASA) will provide water and sewer services. All of these utility lines currently exist in either the Highway 54 West or Old Fayetteville Road right-of-ways and will be extended to provide the necessary services to the proposed development. Pursuant to section 12-17 of the Town Code, this development will be required to include an automatic fire sprinkler system.

RECOMMENDATION

The Administration recommends the approval of this request for a conditional use permit for the State Employees' Credit Union.

**LOCATION MAP
STATE EMPLOYEES
CREDIT UNION**

CAROL ST

MELBA CR

JAMES ST

POST
OFFICE

CARRBORO PLAZA

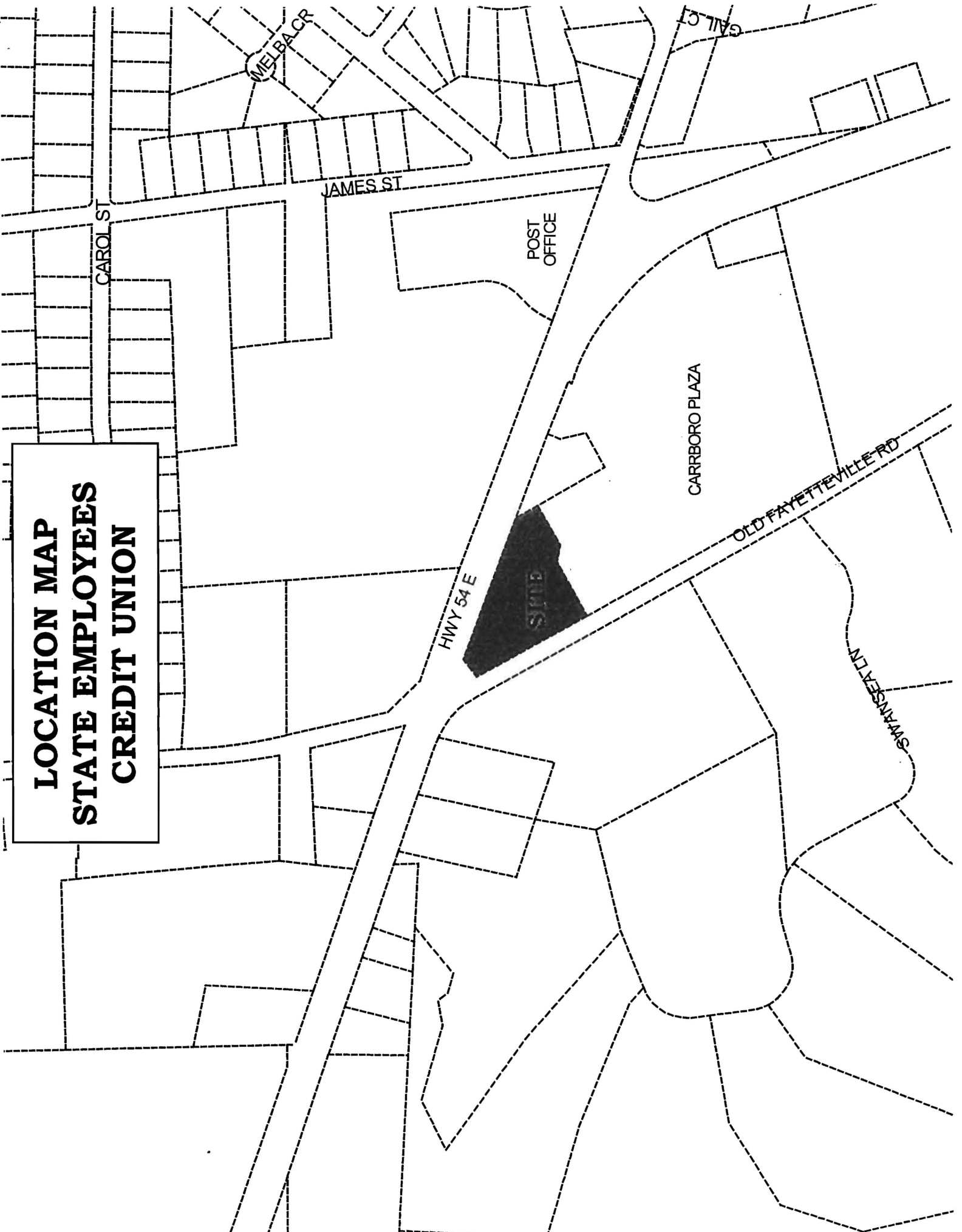
HWY 54 E

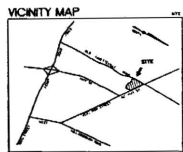
SWED

OLD FAYETTEVILLE RD

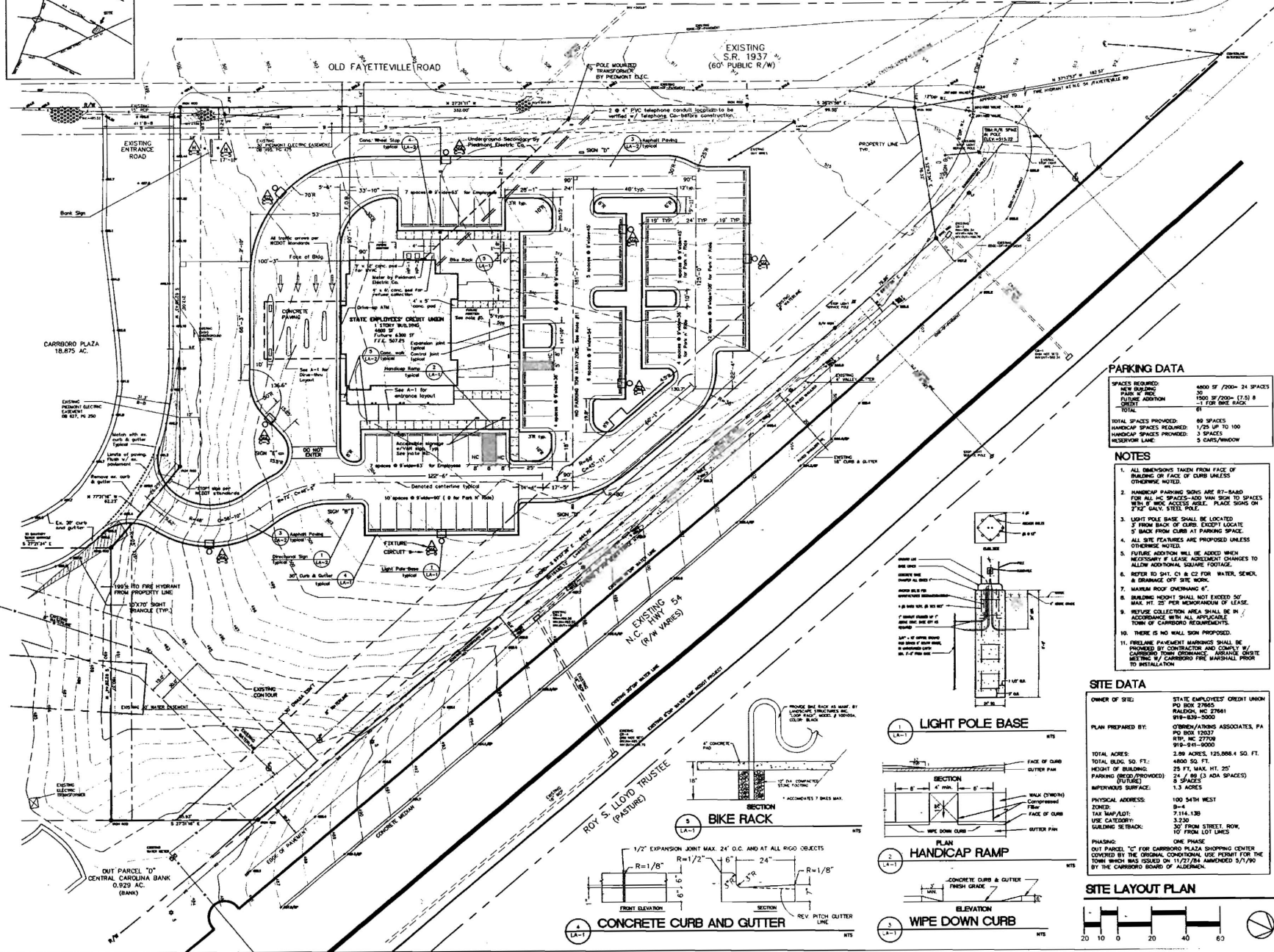
SWANSEN LN

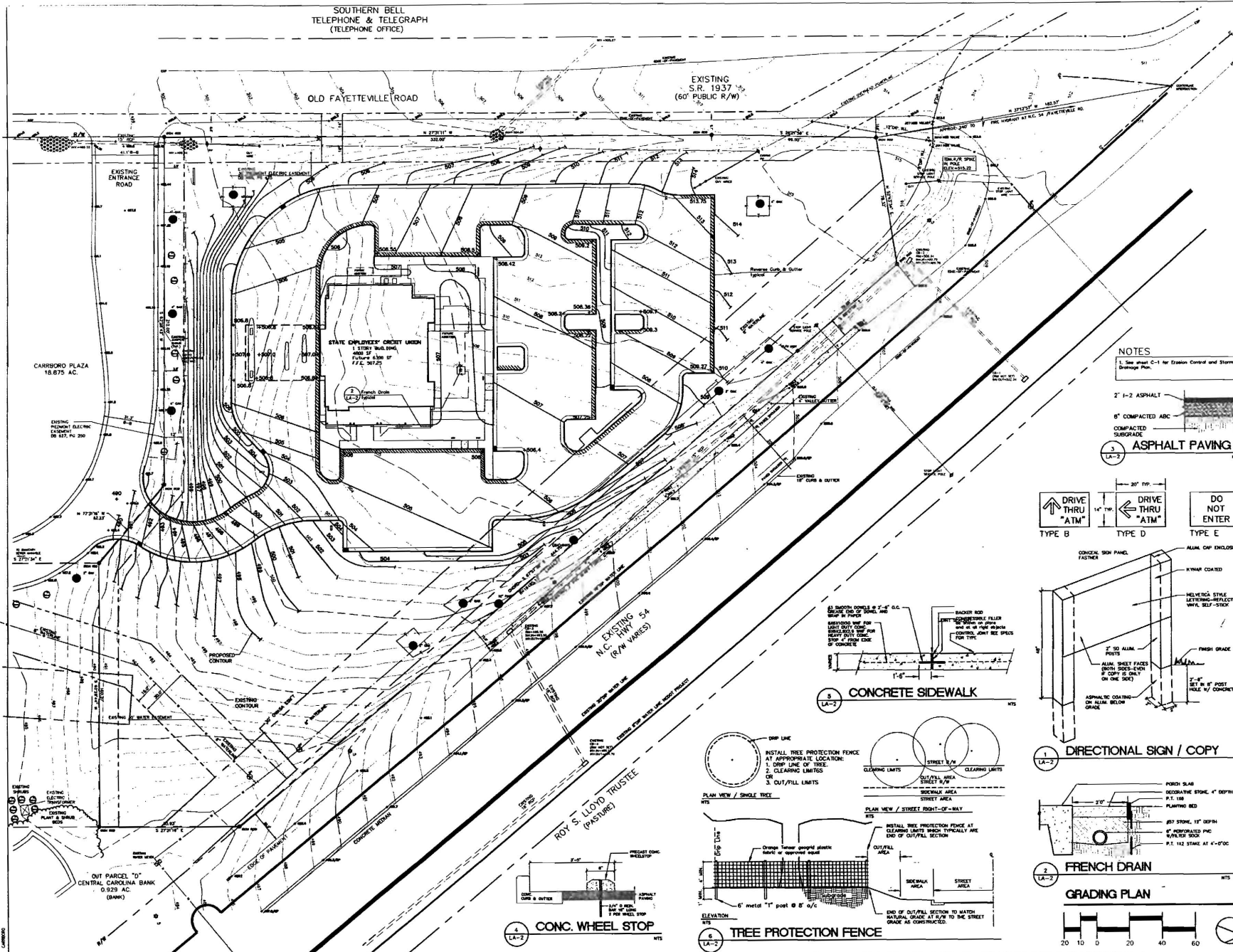
GAIL CT





SOUTHERN BELL
TELEPHONE & TELEGRAPH
(TELEPHONE OFFICE)





NOTES

1. See sheet C-1 for Station Control and Storm Drainage Plan.

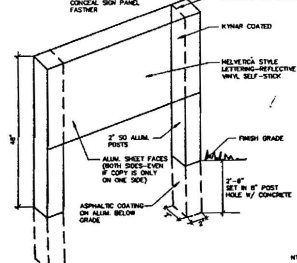
2' 1-2 ASPHALT
6" COMPACTED ABC
COMPACTED SUBGRADE

ASPHALT PAVING
LA-2

DRIVE THRU "ATM"
TYPE B

DRIVE THRU "ATM"
TYPE D

DO NOT ENTER
TYPE E



CONCRETE SIDEWALK

LA-2

DIRECTIONAL SIGN / COPY

LA-2



FRENCH DRAIN

LA-2

GRADING PLAN

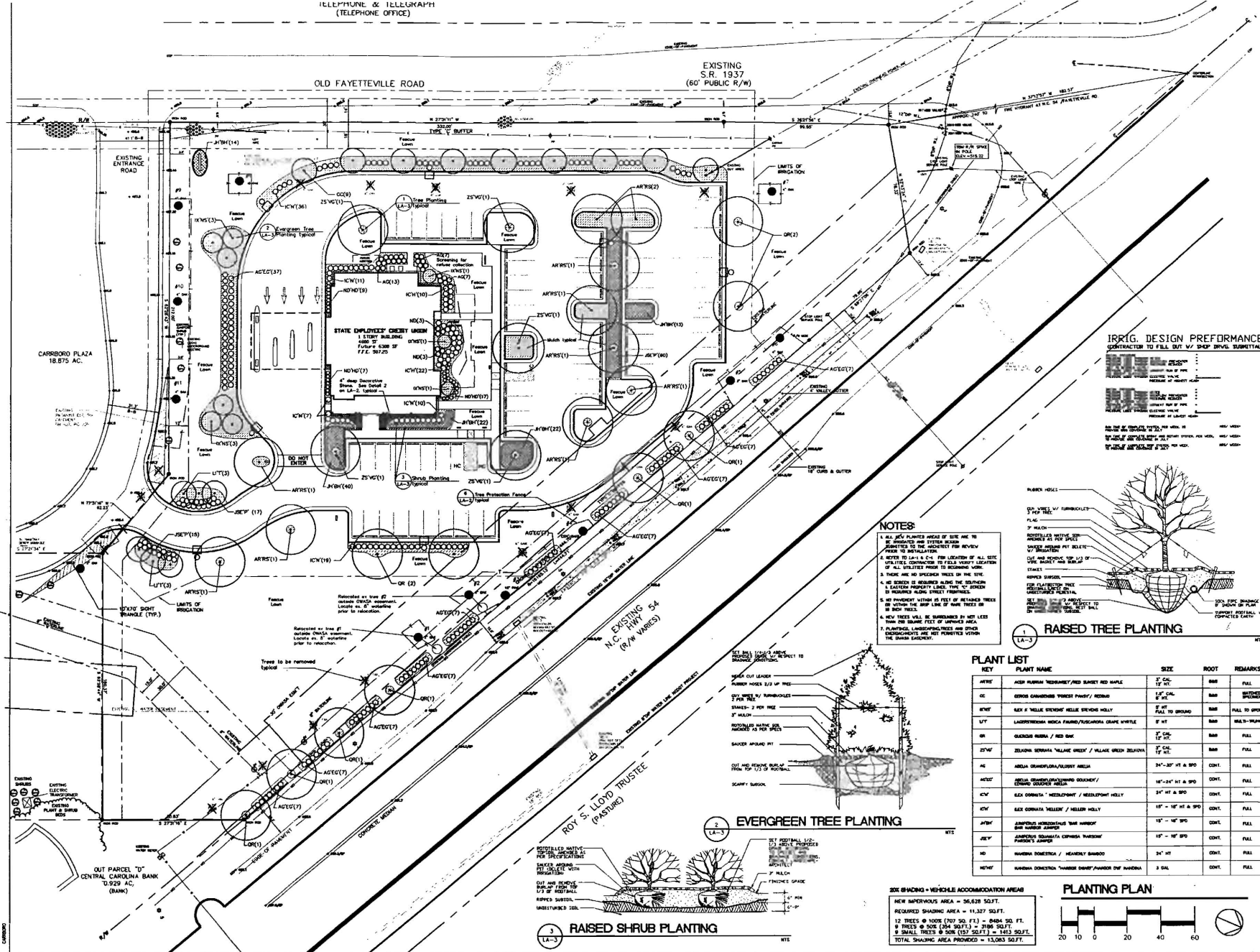
LA-2



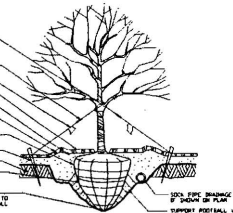
TREE PROTECTION FENCE

LA-2

EXISTING
S.R. 1937
(60' PUBLIC R/W)



IRRIG. DESIGN PREFORMANCE
CONTRACTOR TO FILL OUT & SEND DESIG. SUBMITTAL



RAISED TREE PLANTING

[illegible]

EVERGREEN TREE PLANTING



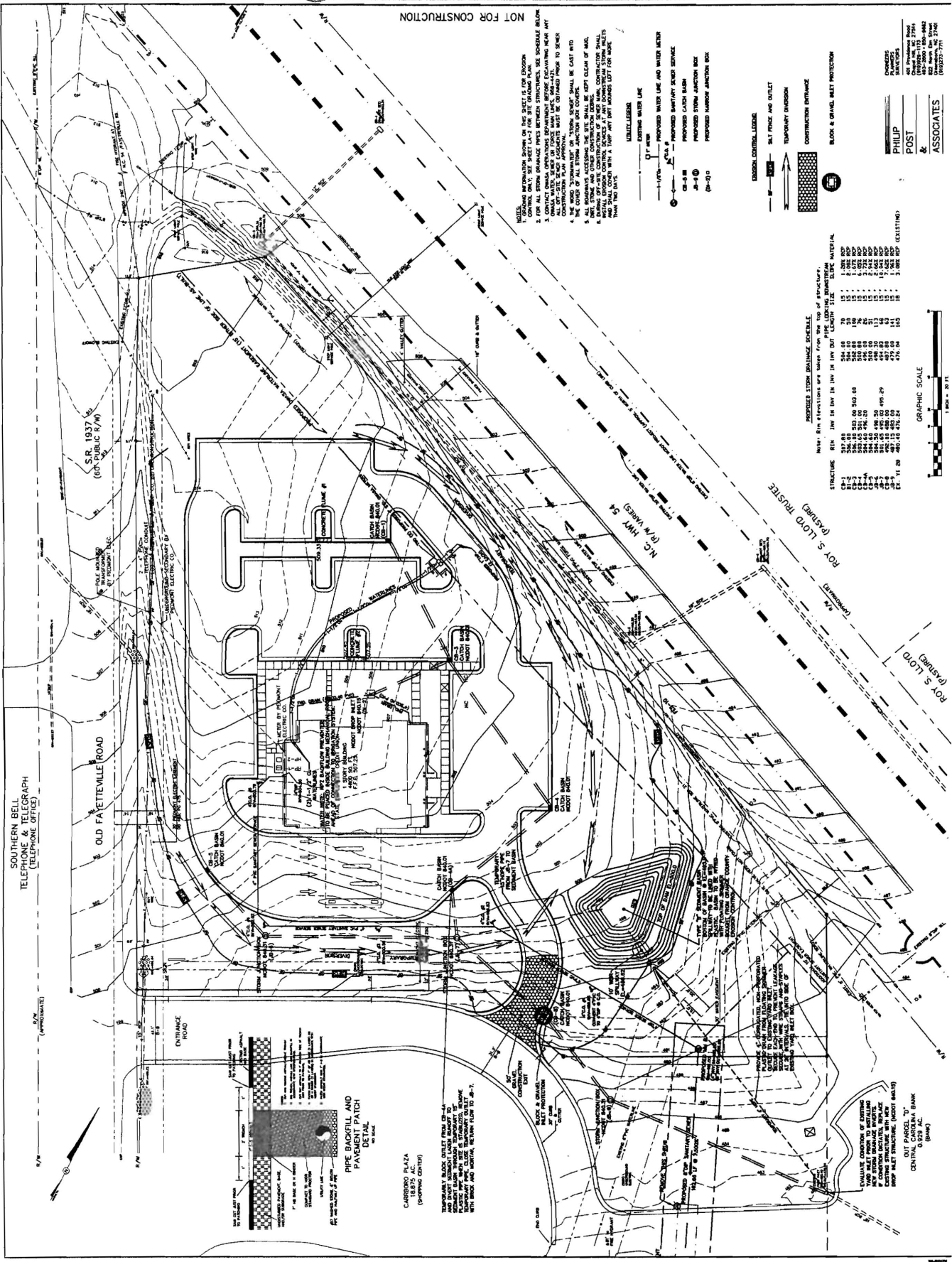
RAISED SHRUB PLANTING

20% SHADING = VEHICLE ACCOMMODATION AREA

NEW IMPERVIOUS AREA = 56,628 SQ.FT.
REQUIRED SHADING AREA = 11,327 SQ.FT.
12 TREES @ 100% (707 SQ. FT.) = 8484 SQ. FT.
9 TREES @ 50% (354 SQ.FT.) = 3186 SQ.FT.
9 SMALL TREES @ 50% (157 SQ.FT.) = 1413 SQ.FT.
TOTAL SHADING AREA PROVIDED = 13,083 SQ.FT.

PLANTING PLAN





SOUTHERN BELL
TELEPHONE & TELEGRAPH
(TELEPHONE OFFICE)

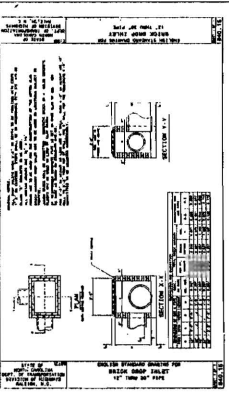
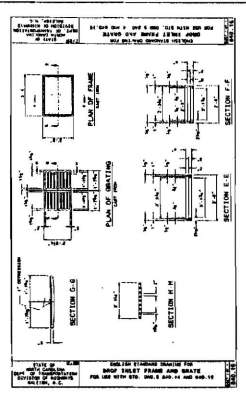
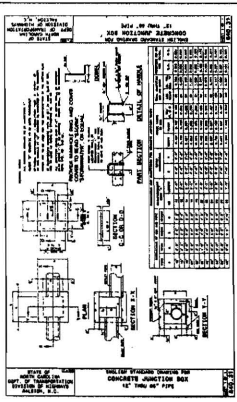
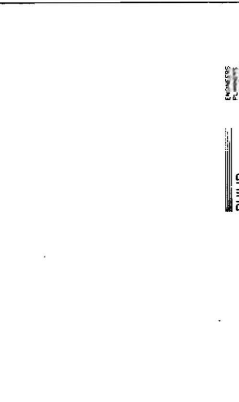
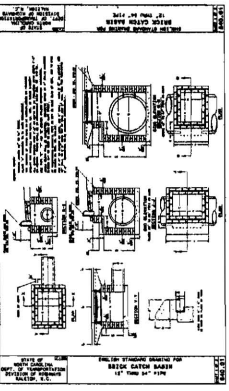
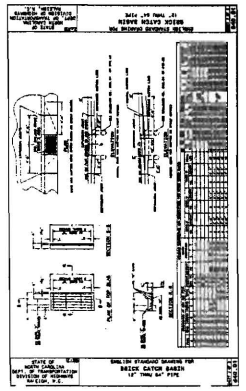
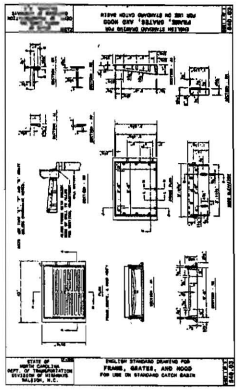
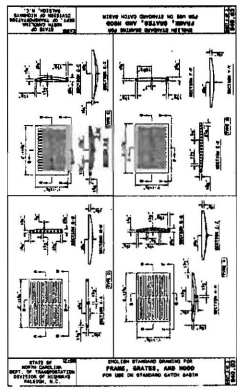
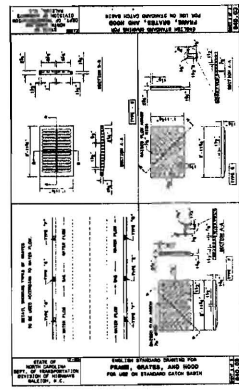
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NOT FOR CONSTRUCTION



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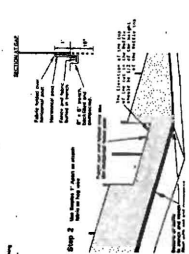
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State Employees' Credit Union
Carboro, North Carolina

EROSION CONTROL
DETAILS

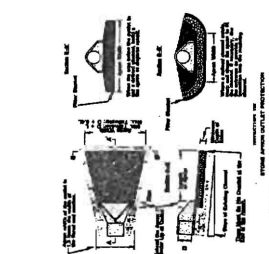
Obert Architects
P.O. Box 12037
Raleigh, North Carolina 27602

NOT FOR CONSTRUCTION



Section 1 - Building Facade

1. The building facade is shown in cross-section, revealing the internal structure and the placement of the chimney. The roof is gabled, and the chimney is located on the right side of the facade. The drawing is labeled 'Section 1'.



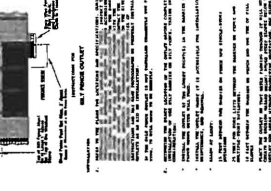
Section 2 - Building Facade

2. The building facade is shown in cross-section, revealing the internal structure and the placement of the chimney. The roof is gabled, and the chimney is located on the right side of the facade. The drawing is labeled 'Section 2'.



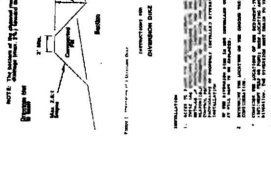
Section 3 - Building Facade

3. The building facade is shown in cross-section, revealing the internal structure and the placement of the chimney. The roof is gabled, and the chimney is located on the right side of the facade. The drawing is labeled 'Section 3'.



Section 4 - Building Facade

4. The building facade is shown in cross-section, revealing the internal structure and the placement of the chimney. The roof is gabled, and the chimney is located on the right side of the facade. The drawing is labeled 'Section 4'.



Section 5 - Building Facade

5. The building facade is shown in cross-section, revealing the internal structure and the placement of the chimney. The roof is gabled, and the chimney is located on the right side of the facade. The drawing is labeled 'Section 5'.



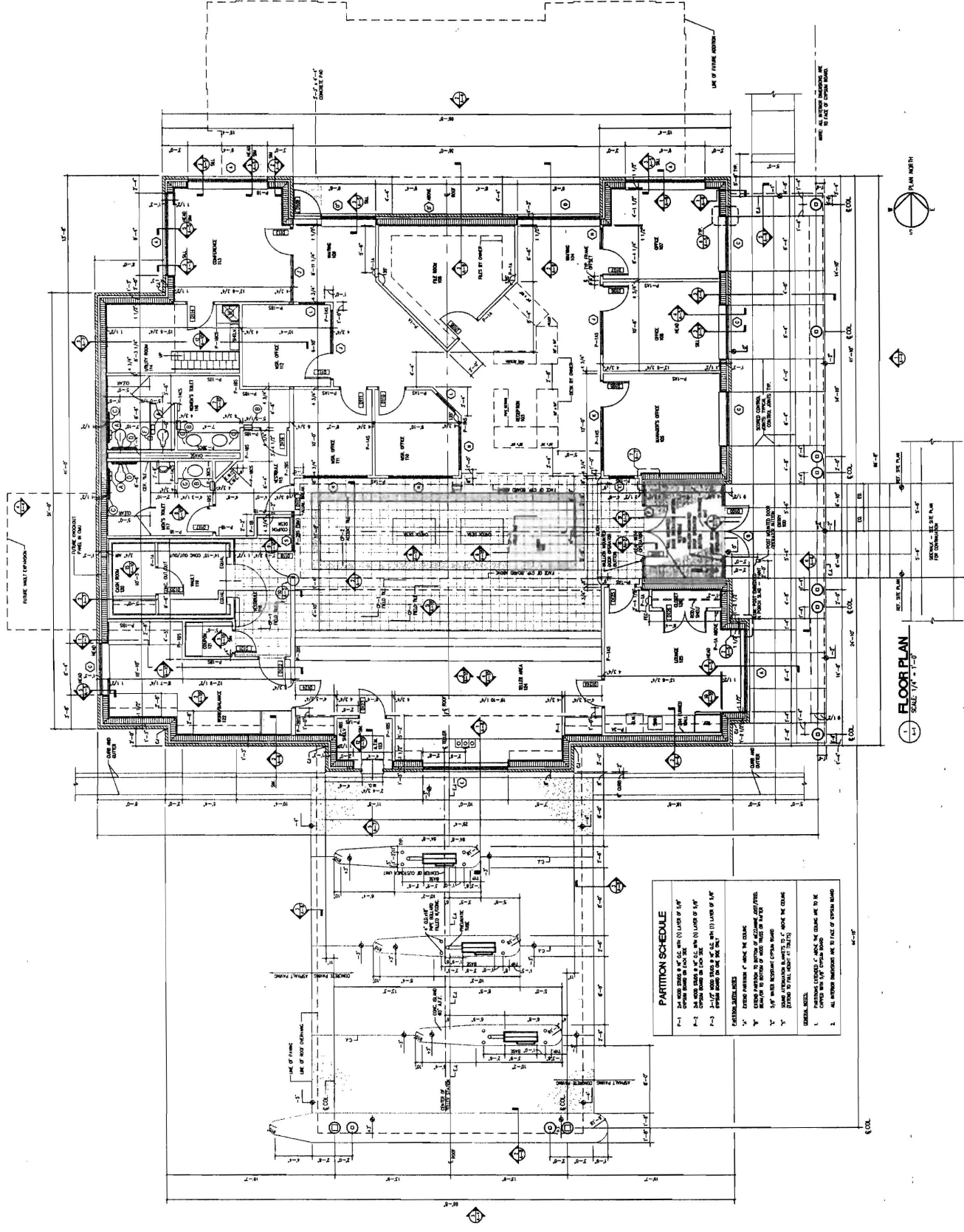
Section 6 - Building Facade

6. The building facade is shown in cross-section, revealing the internal structure and the placement of the chimney. The roof is gabled, and the chimney is located on the right side of the facade. The drawing is labeled 'Section 6'.



Section 7 - Building Facade

7. The building facade is shown in cross-section, revealing the internal structure and the placement of the chimney. The roof is gabled, and the chimney is located on the right side of the facade. The drawing is labeled 'Section 7'.



PARTITION SCHEDULE

P-1	2x4 GIRDERS @ 16" O.C. WITH (1) LAYER OF 5/8" GYPSUM BOARD ON EACH SIDE
P-2	2x4 GIRDERS @ 16" O.C. WITH (1) LAYER OF 5/8" GYPSUM BOARD ON EACH SIDE
P-3	2x4 GIRDERS @ 16" O.C. WITH (1) LAYER OF 5/8" GYPSUM BOARD ON EACH SIDE

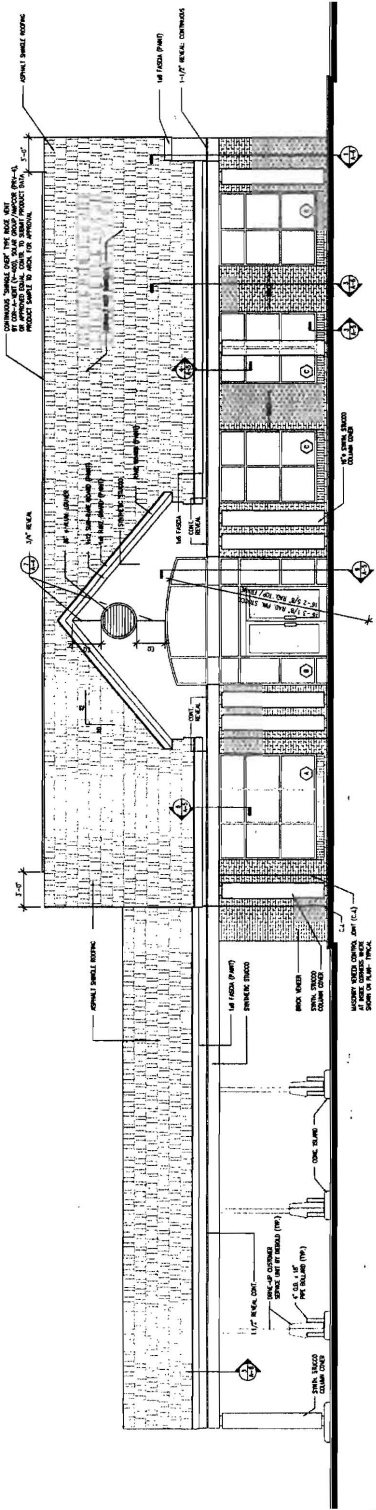
CURTAINING SCHEDULE

C-1	EXPOSED PARTITION C-1 ALONG THE CEILING
C-2	EXPOSED PARTITION C-2 ALONG THE CEILING
C-3	EXPOSED PARTITION C-3 ALONG THE CEILING
C-4	EXPOSED PARTITION C-4 ALONG THE CEILING

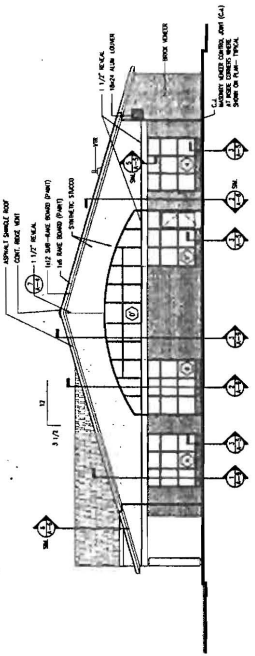
GENERAL NOTES

1. PARTITION SCHEDULE C-1 ALONG THE CEILING ARE TO BE EXPOSED PARTITION C-1 ALONG THE CEILING
2. ALL PARTITION SCHEDULE ARE TO BE EXPOSED PARTITION C-1 ALONG THE CEILING

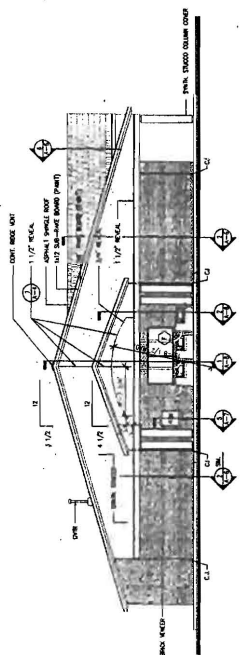
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



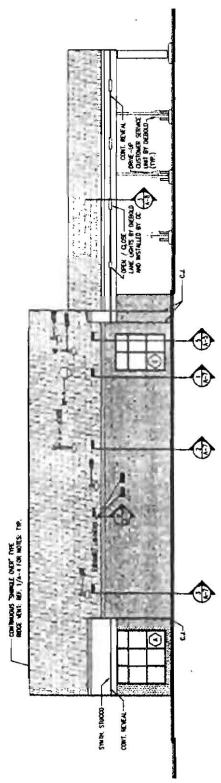
RIGHT SIDE ELEVATION
SCALE: 1/8" = 1'-0"



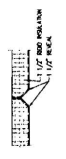
LEFT SIDE ELEVATION
SCALE: 1/8" = 1'-0"

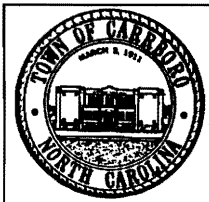


REAR ELEVATION
SCALE: 1/8" = 1'-0"



DETAIL
SCALE: 3/4\"/>





TOWN OF CARRBORO

PLANNING BOARD

301 West Main Street, Carrboro, North Carolina 27510

R E C O M M E N D A T I O N

March 05, 1998

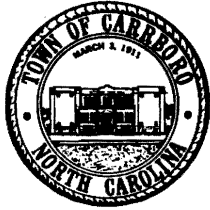
STATE EMPLOYEES' CREDIT UNION – CUP REQUEST

MOTION WAS MADE BY ADAM SEARING AND SECONDED BY TOY CHEEK THAT THE PLANNING BOARD RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE CONDITIONAL USE PERMIT FOR THE STATE EMPLOYEES' CREDIT UNION WITH THE FOLLOWING CONDITION:

1. That all unresolved issues be addressed to the satisfaction of the Town Engineer, OWASA, Orange County Erosion Control, and the Town of Carrboro and any other relevant agencies prior to construction plan approval.

VOTE: AYES 5 (Searing, Rodemeir, Cheek, Cohen, Marshall); NOES 0; ABSENT/EXCUSED 4 (Bateson, Russell, Tanner, Kaufman).

Andrew B. Cohen / *for* *3/6/98*
Andrew B. Cohen, chairman (date)



TOWN OF CARRBORO

NORTH CAROLINA

TRANSPORTATION ADVISORY BOARD

RECOMMENDATION

March 5, 1998

Motion: That the TAB recommend to the Board of Aldermen approval of the State Employees Credit Union CUP application with the inclusion Chapel Hill Transit's request for bus stop (which includes a bus lane, bus pad, and bus shelter) along Old Fayetteville Road, as well as a sidewalk connection between SECU and the bus stop.

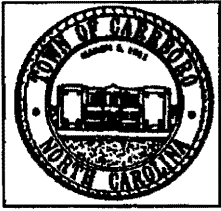
Moved: Ms. Shirley Marshall

Second: Ms. Lane

VOTE: Ayes (Cook, Lane, Marshall, Perry)., Noes (None)., Abstained (Mochel)

Neal B. Mochel
TAB Chair

3, 11 1998
DATE



TOWN OF CARRBORO

APPEARANCE COMMISSION

301 West Main Street, Carrboro, North Carolina 27510

RECOMMENDATION

STATE EMPLOYEES' CREDIT UNION- CUP REQUEST MARCH 5, 1998

MOTION WAS MADE BY MS. WEINER AND SECONDED BY MS. TIPPENS THAT THE APPEARANCE COMMISSION RECOMMENDS THAT THE BOARD OF ALDERMEN APPROVE THE CONDITIONAL USE PERMIT FOR THE STATE EMPLOYEES' CREDIT UNION, WITH THE FOLLOWING CONDITIONS:

1. That all unresolved issues be addressed to the satisfaction of the Town Engineer, OWASA, Orange County Erosion Control, the Town of Carrboro, and any other relevant agencies prior to construction plan approval.
2. That the proposed lighting be designed so that it will be contained on the subject property and will not spread on to the Old Fayetteville Road or NC 54 West right-of-ways.
3. That plants from the recommended plant list in the Carrboro Land Use Ordinance be used on the landscape plan.

VOTE: AYES 3 (Weiner, Tippens, Taylor); NOES 0; ABSENT/EXCUSED 4 (Bevin, O'Brien, and Wenck).

Deba Carding for Alison Weiner
Appearance Commission Chair

3-10-98
Date

**SUMMARY SHEET OF STAFF AND ADVISORY BOARD
RECOMMENDATIONS**

***CONDITIONAL USE PERMIT REQUEST – STATE EMPLOYEES' CREDIT
UNION***

Recommended by	Recommendations	Complied With or Not Needed
1. STAFF/AC/PB/TAB	That all unresolved issues be addressed to the satisfaction of the Town Engineer, OWASA, Orange County Erosion Control, the Town of Carrboro, and, any other relevant agencies prior to construction plan approval.	<i>Not Needed</i>
2. AC	That the proposed lighting be designed so that it will be contained on the subject property and will not spread on to the Old Fayetteville Road or NC 54 West right-of-ways.	
3. AC	That plantings from the recommended plant list in the Carrboro Land Use Ordinance be used on the landscape plan.	
4. TAB	That Chapel Hill Transit's request for a bus stop (which includes a bus lane, bus pad and bus shelter) be constructed along Old Fayetteville Road, as well as a sidewalk connection be provided between the SECU and the bus stop.	



TOWN OF CARRBORO

BOARD OF ALDERMEN

CONDITIONAL USE PERMIT WORKSHEET

I. COMPLETENESS OF APPLICATION

- ☐ The application is complete.
- ☐ The application is incomplete.

II. COMPLIANCE WITH THE ORDINANCE REQUIREMENTS

- ☐ The application complies with all applicable requirements of the Land Use Ordinance.
- ☐ The application is not in compliance with all applicable requirements of the Land Use Ordinance for the following reasons:

III. CONSIDERATION OF PROPOSED CONDITIONS

If the application is granted, the permit shall be issued subject to the following conditions:

1. The applicant shall complete the development strictly in accordance with the plans submitted to and approved by this Board, a copy of which is filed in the Carrboro Town Hall. Any deviations from or changes in these plans must be submitted to the Zoning Administrator in writing and specific written approval obtained as provided in Section 15-64 of the Land Use Ordinance.
2. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.

(Additional Conditions)

(Over)

IV. GRANTING THE APPLICATION

- ☐ The application is granted, subject to the conditions agreed upon under Section III of this worksheet.

V. DENYING THE APPLICATION

- ☐ The application is denied because it is incomplete for the reasons set forth above in Section I.
- ☐ The application is denied because it fails to comply with the Ordinance requirements set forth above in Section II.
- ☐ The application is denied because, if completed as proposed, the development more probably than not:

1. Will materially endanger the public health or safety for the following reasons:

2. Will substantially injure the value of adjoining or abutting property for the following reasons:

3. Will not be in harmony with the area in which it is to be located for the following reasons:

4. Will not be in general conformity with the Land Use Plan, Thoroughfare Plan, or other plans officially adopted by the Board of Aldermen for the following reasons:

**BOARD OF ALDERMEN
AGENDA ITEM ABSTRACT
MEETING DATE: March 17, 1998**

SUBJECT: Budget Amendment

DEPARTMENT: Administration	PUBLIC HEARING: YES ____ NO <u>X</u>
ATTACHMENTS: Ordinance amending FY97-98 Budget	FOR INFORMATION CONTACT: Robert Morgan, 968-7706

PURPOSE

The purpose of this agenda item is to amend the 1997-98 fiscal year budget to: (1) provide funds for the newly developed Chapel Hill-Carrboro segment of the Institute's Nightflight Midnight Basketball League; (2) provide funds for the Arts Committee; and (3) provide funds for the Environmental Advisory Board.

SUMMARY

The Board of Aldermen previously approved \$500.00 for the town's share of the cost of the Nightflight Basketball League. In addition, the Board of Aldermen approved the appropriation of \$250.00 for the Arts Committee. The Board also indicated its desire to appropriate funds for the Environmental Advisory Board. The attached budget amendment transfers funds for these purposes.

STAFF RECOMMENDATION

Adoption of the attached ordinance amending the 1997-98 fiscal year budget.

The following ordinance was introduced by Alderman _____ and duly seconded by Alderman _____.

AN ORDINANCE AMENDING FY'97-98 BUDGET ORDINANCE

WHEREAS, the Town Board of the Town of Carrboro on June 24, 1997 adopted the annual budget for the fiscal year beginning July 1, 1997 and ending June 30, 1998; and

WHEREAS, it is appropriate to amend the expense accounts in the funds listed to provide for increased expenses for the reasons stated.

NOW, THEREFORE, BE IT ORDAINED, that in accordance with authority contained in G.S. 159-15, the following expense and revenue accounts are amended as shown and that the total amount for the funds are herewith appropriated for the purposes shown:

FUND	ACCOUNT TITLE	ACCOUNT NO.	INCREASE DECREASE	AMOUNT	FROM	TO
General	Institute's Night Flight	10-418-4532	INCREASE	\$500.00	- 0 -	\$ 500.00
General	Contingency	10-999-7000	DECREASE	\$500.00	\$15,000.00	\$14,500.00

REASON: to provide funds for the newly developed Chapel Hill – Carrboro segment of the Institute's Night Flight Midnight Basketball League.

FUND	ACCOUNT TITLE	ACCOUNT NO.	INCREASE DECREASE	AMOUNT	FROM	TO
General	Art Committee	10-415-5718	INCREASE	\$250.00	- 0 -	\$ 250.00
General	Contingency	10-999-7000	DECREASE	\$250.00	\$14,500.00	\$14,250.00

REASON: to provide funds for the newly established commission.

FUND	ACCOUNT TITLE	ACCOUNT NO.	INCREASE DECREASE	AMOUNT	FROM	TO
General	Environmental Adv. Bd.	10-415-5719	INCREASE	\$350.00	\$ - 0 -	\$ 350.00
General	Contingency	10-999-7000	DECREASE	\$350.00	\$14,250.00	\$13,900.00

REASON: to provide funds for the newly established board.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this ____ day of _____, 1998:

Ayes:

Noes:

Absent or Excused:

The following ordinance was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

AN ORDINANCE AMENDING FY'97-98 BUDGET ORDINANCE
Ordinance No. 20/97-98

WHEREAS, the Town Board of the Town of Carrboro on June 24, 1997 adopted the annual budget for the fiscal year beginning July 1, 1997 and ending June 30, 1998; and

WHEREAS, it is appropriate to amend the expense accounts in the funds listed to provide for increased expenses for the reasons stated.

NOW, THEREFORE, BE IT ORDAINED, that in accordance with authority contained in G.S. 159-15, the following expense and revenue accounts are amended as shown and that the total amount for the funds are herewith appropriated for the purposes shown:

FUND	ACCOUNT TITLE	ACCOUNT NO.	INCREASE DECREASE	AMOUNT	FROM	TO
General	Institute's Night Flight	10-418-4532	INCREASE	\$500.00	- 0 -	\$ 500.00
General	Contingency	10-999-7000	DECREASE	\$500.00	\$15,000.00	\$14,500.00

REASON: to provide funds for the newly developed Chapel Hill – Carrboro segment of the Institute's Night Flight Midnight Basketball League.

FUND	ACCOUNT TITLE	ACCOUNT NO.	INCREASE DECREASE	AMOUNT	FROM	TO
General	Art Committee	10-415-5718	INCREASE	\$250.00	- 0 -	\$ 250.00
General	Contingency	10-999-7000	DECREASE	\$250.00	\$14,500.00	\$14,250.00

REASON: to provide funds for the newly established commission.

FUND	ACCOUNT TITLE	ACCOUNT NO.	INCREASE DECREASE	AMOUNT	FROM	TO
General	Environmental Adv. Bd.	10-415-5719	INCREASE	\$350.00	\$ - 0 -	\$ 350.00
General	Contingency	10-999-7000	DECREASE	\$350.00	\$14,250.00	\$13,900.00

REASON: to provide funds for the newly established board.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 17th day of March, 1998:

Ayes: Hilliard Caldwell, Hank Anderson, Michael Nelson, Diana McDuffee, Jacquelyn Gist, Alex Zaffron. Allen Spalt

Noes: None

Absent or Excused: None

BOARD OF ALDERMEN

ITEM NO. E(1)

AGENDA ITEM ABSTRACT

MEETING DATE: March 17, 1998

SUBJECT: Worksession with Advisory Board Chairs

DEPARTMENT: n/a	PUBLIC HEARING: YES ____ NO <u>x</u>
ATTACHMENTS: Roster of Advisory Board Members, Guidelines for Selecting Advisory Board Members, Memo to Chairs	FOR INFORMATION CONTACT: Sarah Williamson, Town Clerk

PURPOSE

The Mayor and Board of Aldermen will meet in worksession with the chairs of the town's advisory boards and commissions.

SUMMARY

At the 1998 Planning Retreat, the Mayor and Board of Aldermen expressed their desire to meet with the chairs of the town's advisory boards. Included would be a discussion of term limits, more diversity in membership, clarifying the role of the chairs, and a discussion of how appointments are made.

The Agenda Planning Committee scheduled this worksession for tonight's meeting, and the Town Clerk invited the advisory board chairs to attend.

There are terms on each of the town's advisory boards, which expired at the end of February, 1998. The Board of Aldermen expressed its desire to delay action on making these appointments until this worksession with the advisory board chairs is held.

ACTION REQUESTED

To hold a worksession with the town's advisory board chairs and give the town staff direction on how to proceed with appointments to terms which expired in February.

TOWN OF CARRBORO

BOARDS AND COMMISSIONS

<u>BOARD/NAME</u>	<u>SEX AND RACE</u>	<u>TERM EXP. & TYPE</u>	<u>DATE APPOINTED</u>	<u>SEEKING RE-APPMT</u>
Board of Adjustment				
Christine Ellestad	F/C	2/00 In-town	9-19-95	
David Collins	M/C	2/00 In-town	12-16-97	
(vacancy)		2/00 ETJ		
Richard Ellington	M/C	2/99 In-town	5-22-90	
Greg Shepard	M/C	2/99 In-town	2-6-96	
Errol McCauley	M/B	2/00 In-town	5-22-90	
Paul Halverson	M/C	2/98 In-town	3-7-95	No
Stephen Dear	M/C	2/98 Trans.	10-1-96	Yes
(vacancy)		2/98 In-town		
Planning Board				
Adam Searing	M/C	2/00 In-town	2-4-97	
John Marshall	M/C	2/00 In-town	4-8-97	
Toy Cheek	M/C	2/00 ETJ	2-1-72	
Susan Rodemeir	F/C	2/99 In-town	10-20-87	

M.C. Russell	M/C	2/99 In-town	2-25-92	
James Bateson	M/C	2/99 Trans.	1-24-95	
(vacancy)		2/99 In-town		
Andy Cohen	M/C	2/98 In-town	2-8-94	Yes
Tom High	M/C	2/98 ETJ	2-18-92	No
Richard Tanner	M/H	2/98 In-town	2-4-97	?
Katherine Kaufman	F/C	2/98 Trans.	2-4-97	Yes
Appearance Commission/NPDC				
Debbie Bevin	F/C	2/00	3-4-97	
Mary Tippens	F/C	2/00	9-16-97	
(vacancy)		2/00		
Ellen O'Brien	F/C	2/99	10-18-94	
Wendy Wenck	F/C	2/99	6-22-93	
(vacancy)		2/99		
(vacancy)		2/99		
Alison Weiner	F/C	2/98	8-8-95	Yes
Richard Taylor	M/C	2/98	9-5-95	Yes

Transportation Advisory Board				
Neal Mochel	M/C	2/00	8-25-92	
Dazzie Lane	F/B	2/00	1-8-85	
Kevin Cook	M/C	2/99	8-20-96	
William Robinson	M/C	2/99	2-13-96	
Shirley Marshall	F/C	2/99	11-14-95	
Ellen Perry	F/C	2/98	9-26-89	Yes
(vacancy)		2/98		
Recreation & Parks Commission				
(vacancy)		2/00 School Rep.		
Melanie Hall	F/C	2/00 In-town	4-15-97	
Doris Murrell, Chair	F/B	2/00 In-town	3-8-77	
(vacancy)		2/99 Out-of-town		
Marianne Nicholson	F/C	2/99 In-town	4-15-97	
James Kempe	M/C	2/99 In-town	1-22-91	
Evie Odom	F/C	2/98 Out-of-town	6-10-80	Yes
John Boone, Vice-Chair	M/C	2/98 In-town	12-15-87	Yes
(vacancy)		2/98 In-town		

(vacancy)		2/98 In-town		
Cable T.V. Committee				
Lolita Villani	F/C	2/00	3-12-97	
Brian Lindner	M/C	2/00	4-12-94	
Steve Small	M/C	2/99	1-5-88	
Paul Sherry	M/C	2/99 Time Warner C.H. Rep.	2-25-97	
(vacancy)		2/99		
Cathy Binder	F/C	2/98	4-25-95	Yes
Dion Pearson	M/C	2/98 Time Warner Carr. Rep.	2-25-97	Yes
Human Services Commission				
Lillie Atwater	F/B	2/00	3-19-96	
Rena Ramsey-Caldwell	F/B	2/00	12-10-96	
Christine Taylor, Chair	F/B	2/99	6-4-91	
Timothy Miles	M/B	2/99	2-13-96	
Audrey Hill	F/C	2/99	2-12-96	
Sue Harvin	F/C	2/98	3-5-96	Yes
(vacancy)		2/98		

Cemetery Commission				
Cleo Perry	F/C	2/00	9-11-84	
Shelton Sparrow	M/C	2/99	6-1-93	
Herman Wilson, Chair	M/C	2/99	5-11-82	
Gladys Parker	F/C	2/98	4-4-95	Yes
Ben Grantham	M/C	2/98	10-4-88	Yes
Downtown Development Com.				
Charles Ward	M/C	2/00	8-21-90	
Lydia Mason	F/B	2/00	9-26-95	
Marianne Fiorentino Chair	F/C	2/99	12-8-92	
Nathan Milian	M/C	2/99	9-26-95	
James Morgan	M/C	2/99	1-18-94	
Sherri Ontjes	F/C	2/98	2-25-92	No
Mark Dorosin	M/C	2/98	8-27-96	No
Monica Nees	F/C	2/98	8-21-90	Yes
ENVIRONMENTAL ADVISORY BOARD				
Giles Blunden	M/C	2/00	3-25-97	
(vacancy)		2/00		
Carla Ball	F/C	2/99	9-24-96	
Keith Burwell	M/C	2/99	9-24-96	
Maura High	F/C	2/99	9-24-96	
Randy Dodd	M/C	2/98	9-24-96	No

(vacancy)		2/98		
BUDGET REVIEW COMMITTEE				
Anthony Galiani	M/C	6/98	12-16-97	
Sally Efird	F/C	6/98	12-16-97	
Lucy Gallo	F/C	6/98	12-16-97	
David Beck	M/C	6/98	12-16-97	
Stuart Brown	F/C	6/98	12-16-97	
OWASA Representatives				
Joal Hall Broun	F/B	6/00	8-16-94	
Vacancy		6/99		
ARTS COMMITTEE				
Janet Callahan	F/C		12-9-97	
Berkeley Grimball	M/C		12-9-97	
Joyce Preslar	F/C		12-9-97	
Danita Mason-Hogans	F/B		12-9-97	
Elizabeth Boisson	F/C		12-9-97	

GUIDELINES FOR SELECTING ADVISORY BOARD AND COMMISSION MEMBERS

Amended: 4/10/90

1. APPOINTMENTS

- a. Three-year terms
- b. Membership limited to one board or commission
- c. Members must be registered voters in Orange County
- d. Appointments begin on February 1st

2. APPLICATIONS FOR EXPIRED TERMS

- a. Each October the Town Clerk will advertise that the town is accepting applications for upcoming openings on boards and commissions in February.
- b. All candidates must complete an application to be considered for appointment.
- c. Applications will be taken for 30 days.
- d. Applications received after the October 31st deadline will be kept on file for future vacancies.
- e. Applications will be maintained on file until the following October.
- f. The Town Clerk will notify all applicants in writing of receipt of his/her application and give a status report on his/her application.

3. APPOINTMENTS TO EXPIRED TERMS

- a. By November 15th, the Town Clerk shall forward copies of applications to the chairs of the boards and commissions and the Mayor and Board of Aldermen.
- b. Each chair shall contact his/her applicants and invite them to at least one meeting of their board so they may understand the responsibilities of the board and the necessary time commitment. Board chairs may meet personally with applicants if a meeting of their board is not anticipated within 30 days following receipt of the applicant's request for appointment. This would be in lieu of having the applicant attend a meeting of that board or commission.
- c. By December 31st, the chairs of each board shall make a recommendation to the Mayor and Board of Aldermen for appointments to his or her board. Copies of all applications received shall be forwarded to the Mayor and Board of Aldermen.

- d. If a recommendation has not been received from board chairs by December 31st, the Town Clerk shall contact the chairs and request a status report on his/her recommendation.
- e. By January 15th, the Mayor and Board of Aldermen will make appointments to boards and commissions to fill expired terms.

4. APPLICATIONS FOR UNEXPIRED VACANT TERMS

- a. If a vacancy occurs on a board or commission and the Town Clerk has two or more applications for that specific board or commission, no further advertisement will be necessary. If two or more applications are not on hand, the Town Clerk shall advertise the vacancy for one month.
- b. Upon receipt of any application, the Town Clerk shall notify the applicant in writing of receipt of his/her application and give a status report on whether vacancies exist.

5. APPOINTMENTS TO UNEXPIRED TERMS

- a. Within two weeks following the one-month advertisement, the Town Clerk shall forward copies of applications to the chair of the board or commission on which the vacancy exists along with copies to the Mayor and Board of Aldermen.
- b. The chair shall contact his/her applicants and invite them to at least one meeting of their board so they may understand the responsibilities of the board and the necessary time commitment. The board chair may meet personally with applicants if a meeting of their board is not anticipated within 30 days following receipt of the applicant's request for appointment. This would be in lieu of having the applicant attend a meeting of that board or commission.
- c. Within four weeks following the advertisement, the chair shall make a recommendation to the Mayor and Board of Aldermen for appointment to his/her board. Copies of all applications received shall be forwarded to the Mayor and Board of Aldermen.
- d. If a recommendation has not been received from the chair within four weeks following the advertisement, the Town Clerk shall contact the chair and request a status report on his/her recommendation.
- e. Within six weeks following the advertisement, the Mayor and Board of Aldermen will make the appointment to fill the unexpired term.

6. ATTENDANCE

- a. The chair of each board or commission shall file with the Town Clerk an attendance report on a quarterly basis indicating if members are present or absent.
- b. Unless the chair waives the requirement, members shall be removed if they are absent from three consecutive meetings or if they miss more than 30% of the meetings during a 12-month period. The Town Clerk shall notify the chair in writing as soon as a member becomes subject to removal under this section. The chair will have 10 days after receipt of such notice to waive the removal. If the chair fails to notify the Town Clerk in writing within ten days after receipt of such notice that the automatic removal requirement should be waived, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

Section 15-33 Board of Adjustment Officers.

(a) The Board of Adjustment shall designate one of its members to serve as chairman and one member to serve as vice- chairman. These officers shall be selected annually at the board's first regular meeting in February and shall serve for terms of one year unless their terms of appointment to the board sooner expire. Vacancies shall be filled for the unexpired terms only. (AMENDED 05/26/81; 01/10/84; 02/20/90)

(b) The chairman and vice-chairman may take part in all deliberations and vote on all issues.

Section 15-34 Powers and Duties of Board of Adjustment.

(a) The board of adjustment shall hear and decide:

- (1) Appeals from any order, decision, requirement, or interpretation made by the administrator, as provided in Section 15-91.
- (2) Applications for special use permits, as provided in Subsection 15-46(a).
- (3) Applications for variances, as provided in Section 15-92.
- (4) Applications for special exception permits, as provided in Section 15-92.1. (AMENDED 06/21/94)
- (5) Questions involving interpretation of the zoning map, including disputed district boundary lines and lot lines, as provided in Section 15-93.
- (6) Applications for major subdivisions containing between five and twelve lots. (AMENDED 07/21/87)
- (7) Any other matters the board is required to act upon by any other town ordinance.

(b) The board may adopt rules and regulations governing its procedures and operations not inconsistent with the provisions of this chapter.

Section 15-35 through 15-36 Reserved.

Art. III ADMINISTRATION MECHANISMS

- (c) A roll call vote shall be taken upon the request of any member.

Section 15-24 Planning Board Officers.

(a) The planning board shall designate one of its members to serve as chairman and one member to serve as vice-chairman. These officers shall be selected annually at the board's first regular meeting in February and shall serve for terms of one year unless their terms of appointment to the board sooner expire. Vacancies shall be filled for the unexpired terms only. (AMENDED 01/10/84)

(b) The chairman and vice-chairman may take part in all deliberations and vote on all issues.

Section 15-25 Powers and Duties of the Planning Board.

(a) The planning board may:

- (1) Make studies and recommend to the board of aldermen plans, goals and objectives relating to the growth, development and redevelopment of the town and the surrounding extraterritorial planning area.
- (2) Develop and recommend to the board of aldermen policies, ordinances, administrative procedures and other means for carrying out plans in a coordinated and efficient manner.
- (3) Make recommendations to the board of aldermen concerning proposed conditional use permits and proposed land use ordinance and zoning map changes as provided by Section 15-57 and 15-322.
- (4) Perform any other duties assigned by the board of aldermen.

(b) The planning board may adopt rules and regulations governing its procedures and operations not inconsistent with the provisions of this chapter.

Section 15-26 Advisory Committees.

(a) From time to time, the board of aldermen may appoint one or more individuals to assist the planning board to carry out its planning responsibilities with respect to a particular subject area. By way of illustration, without limitation, the board of aldermen may appoint advisory committees to consider the thoroughfare plan, bikeway plans, housing plans, economic development plans, etc.

(b) Members of such advisory committees shall sit as nonvoting members of the planning board when such issues are being considered and shall lend their talents, energies, and

Art. III ADMINISTRATION MECHANISMS

(f) Members of the Appearance Commission shall be administered an oath of office as prescribed by Section 3-35(c) and (d) of the Town Code. (AMENDED 10-10-90)

Section 15-43 Organization and Meetings of Appearance Commission

(a) The appearance commission shall establish a regular meeting schedule and shall meet frequently enough so that it can take action in conformity with section 15-66 (Applications to be Processed Expeditiously).

(b) Since the commission has only advisory authority, it need not conduct its meetings strictly in accordance with the quasi-judicial procedures set forth in Articles IV and VI. However, it shall conduct its meetings so as to obtain necessary information and to promote the full and free exchange of ideas.

(c) Minutes shall be kept of all board procedures and the vote of every member on each issue shall be recorded.

(d) All commission meetings shall be open to the public, and whenever feasible, the agenda for each board meeting shall be available in advance of the meeting.

(e) A quorum, consisting of four members, shall be present for the commission to take official action, and all actions shall be taken by majority vote.

(f) The appearance commission shall select one of its members to serve as chairman and one member to serve as vice-chairman when the commission exercises the powers and duties of the appearance commission. The appearance commission shall select one of its members to serve as chairman and one member to serve as vice-chairman when exercising the powers and duties of the neighborhood preservation district commission or the historic district commission. The commission may, but need not, choose the same members to serve as officers in these two different capacities. These officers will be chosen annually at the commission's first meeting in March and shall serve for terms of one year unless their terms of appointment to the commission sooner expire. Vacancies shall be filled for the unexpired term only. The chairman and vice-chairman may take part in all deliberations and vote on all issues. (AMENDED 1/10/84; 9/26/89; 11/21/95)

Section 15-44 Powers and Duties of Appearance Commission.

(a) The appearance commission may:

- (1) Initiate, promote, and assist in the implementation of programs for general community beautification within the town's planning jurisdiction.

Art. III ADMINISTRATION MECHANISMS

- (2) Seek to coordinate the activities of individuals, agencies, organizations and groups, public and private, whose plans, activities and programs bear upon the appearance of the town and its environs.
- (3) Direct the attention of the mayor and the board of aldermen to ways in which the town government may take direct action affecting the appearance of the town and its environs.
- (4) Make recommendations upon any permit or other item referred to the commission by the board of aldermen, planning board, board of adjustment, or administrator.
- (5) Appoint subcommittees (consisting of commission members) or advisory groups (consisting of commission members, persons who are not non-commission members or any combination thereof) to advise and assist the commission in carrying out its duties.
- (6) Take any other action authorized by this chapter or any other ordinance or resolution of the board of aldermen.

(b) The appearance commission shall report orally or in writing, as requested by the board, at least quarterly to the mayor and board of aldermen. It shall submit its requested budget of funds needed for operation during the ensuing fiscal year to the town manager no later than April 15. All accounts and funds of the commission shall be administered in accordance with the requirements of the Municipal Fiscal Control Act.

(c) The appearance commission is hereby authorized to receive contributions from private agencies, foundations, organizations, individuals, the state or federal government, or any other source, in addition to any sums which may be appropriated for its use by the board of aldermen. It may accept and disburse such contributions for special purposes or projects, subject to any specified conditions which it deems acceptable, whether or not such projects are included in the approving budget.

(d) The appearance commission may adopt rules and regulations governing its procedures and operations not inconsistent with the provisions of this chapter.

(e) The appearance commission shall exercise all the powers and duties of the neighborhood preservation district commission as set forth in Article XXI, Part 1, of this chapter. (AMENDED 09/26/89)

(f) The appearance commission shall exercise all the powers and duties of the historic district commission as set forth in Article XXI, Part 2 of this chapter. (AMENDED 11/21/95)

Section 3-24.1 Meetings and Officers of TAB (Amend. 3/25/80)

(a) The TAB shall hold regular meetings at least twice monthly at such times and places as it shall designate.

(b) A quorum for the TAB shall consist of four regular members, except that if there are two or more vacant seats, a quorum shall consist of three regular members. All actions of this board shall be taken by majority vote of those present and voting, a quorum being present. The liaison member may participate in all deliberations but shall have no vote.

(c) The TAB shall designate one of its members to serve as chairperson and one member to serve as vice-chairperson. These officers shall be selected annually at the board's first regular meeting in November and shall serve for terms of one year unless their terms of appointment to the board sooner expire. Vacancies shall be filled for the unexpired terms only. The chairperson and vice-chairperson may take part in all deliberations and vote on all issues. (Amend. 1/24/84)

Section 3-24.2 Powers and Duties of TAB (Amend. 3/25/80)

(a) The TAB shall conduct studies and advise and make recommendations to the board of aldermen concerning all matters relating to the transportation within the Town of Carrboro and the surrounding area, including, but not limited to, the need for the construction, operation, relocation, or improvement of streets, sidewalks, and bikeways, as well as the establishment and improvement of alternative methods of mass transportation.

(b) The TAB shall report to the board of aldermen as requested by the Board and shall undertake such studies or perform such duties as the Board may request from time to time.

(c) The TAB may adopt rules and regulations governing its procedures not inconsistent with the provisions of Sections 3-24 through 3-24.2.

Section 3-28 Meetings and Officers of Recreation and Parks Commission (Amend. 9/25/79)

- (a) The commission shall hold regular meetings at such times and places as it shall designate.
- (b) A quorum for the commission shall consist of six members if there are no vacant seats, five members if there are one or two vacant seats, and four if there are three or more vacant seats. All actions of the commission shall be taken by majority vote, a quorum being present.
- (c) The commission shall designate one of its members to serve as chairperson and one member to serve as vice- chairperson. These officers shall be selected annually at the board's first regular meeting in June and shall serve for terms of one year unless their terms of appointment to the commission expire sooner. Vacancies shall be filled for the unexpired terms only. The chairperson and vice-chairperson may take part in all deliberations and vote on all issues. (Amend. 1/24/84)

Section 3-29 Powers and Duties of Commission (Amend. 9/25/79)

- (a) The commission shall advise the Board of Aldermen and the administration (i.e., the Manager or recreation director) concerning:
 - (1) The acquisition of real or personal property to be used for park or recreation purposes and the maintenance and use of all town-owned, leased or operated parks and recreational facilities;
 - (2) The operation of all recreation programs;
 - (3) Future needs for the acquisition of additional recreation facilities or the expansion of recreational programs and alternative means of acquiring such facilities or operating such programs.
- (b) The commission shall report to the board of aldermen as requested by the Board and shall undertake such studies or perform such duties as the Board may request from time to time.
- (c) The commission may adopt rules and regulations governing its procedures not inconsistent with the provisions of this article.

Section 16-42. Meetings and Officers of Cable Television Committee

(a) The cable television committee shall establish and publish a regular meeting schedule. In addition, special meetings may be called by the chairman or vice-chairman whenever necessary to consider complaints promptly (see Section 16-28) or for other reasons.

(b) A quorum for the cable television committee shall consist of four members, except that if there are two or more vacant seats, a quorum shall consist of three members. All actions of this committee shall be taken by majority vote of those present and voting, a quorum being present.

(c) The committee shall designate one of its members to serve as chairman and one member to serve as vice-chairman. These officers shall be selected annually at the committee's first meeting in November and shall serve for terms of one year unless their terms of appointment to the committee sooner expire. Vacancies shall be filled for the unexpired terms only.

Section 16-43. Powers and Duties of Cable Television Committee

(a) The cable television committee shall:

- (1) Receive, consider, study, and evaluate all concerns of citizens concerning the operation, maintenance, and programming of any CATV system within the town;
- (2) Hear and resolve complaints by customers or potential customers of any grantee, as provided in Section 16-28;
- (3) Make recommendations to the Board concerning additional programming or services that could and should be offered by any grantee;
- (4) Monitor the performance of the Community Bulletin Board channel;
- (5) Mediate scheduling and other disputes involving users of the local origination studio;
- (6) Advise the Board concerning advances and changes in the field of tele-communications and suggest appropriate town responses to such changes;
- (7) Report to the Board as requested and undertake such studies or perform such additional duties as the Board may request from time to time.

(b) The cable television committee may adopt rules and regulations governing its procedures not inconsistent with the provisions of this article.

Section 3-8. Meetings and Officers of Human Services Advisory Commission (Amend. 10/9/84)

(a) The commission shall meet primarily at budget time, but may also be requested to meet at any time throughout the year that a request for funding is received by the town from any non- departmental agency. The commission shall publish a schedule of its proposed meetings in accordance with the Open Meetings Law.

(b) A quorum for the commission shall consist of four members, except that if there are two or more vacant seats, a quorum shall consist of three members. All actions of the commission shall be taken by majority vote and those present and voting, a quorum being present.

(c) The Board of Aldermen shall appoint a chairperson and vice-chairperson of the commission. These officers shall serve annual terms unless their terms of appointment to the commission sooner expire. Vacancies shall be filled for the unexpired terms only. The chairperson and vice-chairperson may take part in all deliberations and vote on all issues.

Section 3-9. Powers and Duties of Human Services Advisory Commission (Amend. 10/9/84)

(a) The principal function of the commission shall be to study all funding applications received by the town from non- departmental agencies and to make recommendations to the Board of Aldermen on these funding requests. The Board of Aldermen may establish a specific budget amount and direct that the sum total of all the commission's funding recommendations not exceed this budgeted amount.

(b) The commission shall perform such other duties as may be assigned from time to time by the Board of Aldermen.

Section 3-25.1 Citizens Cemetery Advisory Committee Established (Amend. 5/11/82)

(a) There shall be a citizens cemetery advisory committee consisting of five members appointed by the Board of Aldermen. At least four of the five members of the committee shall be residents of the town, and one member may be a non-resident. All of the members of the committee shall be interested in or have expertise relevant to the duties of this committee. (Amend. 2/21/89)

(b) Members may be removed as follows: (Amend. 5/27/86)

- (1) The chairman shall file or cause to be filed with the town clerk an attendance report after each meeting identifying those members who were present or absent.
- (2) Unless the chairman waives the requirement, members shall be removed if they are absent from three consecutive meetings or if they miss more than thirty percent of the meetings during a twelve month period. The town clerk shall notify the chairman in writing as soon as a member becomes subject to removal under this section. The chairman will have ten days after receipt of such notice to waive the removal. If the chairman fails to notify the town clerk in writing within ten days after receipt of such notice that the automatic removal requirement should be waived, the town clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.
- (3) Members may also be removed by the appointing authority, after a hearing, for any good cause related to performance of duty.

(c) Members of the committee shall be appointed for three- year staggered terms, but members may continue to serve until their successors have been appointed. The terms of all seats on the committee on the effective date of this subsection (whether filled or vacant) shall expire on January 31, 1987. Effective February 1, 1987, two members shall be initially appointed for three-year terms, two members shall be initially appointed for two-year terms, and one member shall be initially appointed for a one-year term. Vacancies shall be filled for the unexpired terms only. (Amend. 5/27/86)

Section 3-25.3. Powers and Duties of Citizens Cemetery Advisory Committee (Amend. 5/11/82)

(a) The citizens cemetery advisory committee shall receive, consider, study, and evaluate all concerns of citizens concerning the cemeteries and make appropriate recommendations and suggestions to the public works committee of the board of aldermen.

(b) The citizens cemetery advisory committee shall also maintain a continuing oversight over the care and maintenance of the town cemeteries, reporting concerns and needs to the public works committee of the board of aldermen.

(c) The citizens cemetery advisory committee shall report to the board of aldermen as requested by the board and shall undertake such studies or perform such duties as the board may request from time to time.

(d) The citizens cemetery advisory committee may adopt rules and regulations governing its procedures not inconsistent with the provisions of this article.

Section 3-24.4 Meetings and Officers of Downtown Development Commission (Amend. 3/26/85)

(a) The downtown development commission shall hold regular meetings at least monthly at such times and places as it shall designate.

(b) A quorum for the commission shall consist of four members, except that if there are two or more vacant seats, a quorum shall consist of three members. All actions of the commission shall be taken by majority vote of those present and voting, a quorum being present.

(c) Abstention from voting is strongly discouraged except in circumstances when a member has a direct financial interest in the outcome of the matter at issue. Abstention shall not be required in any case, but members are expected to disclose potential conflicts of interest that are not apparent from the nature of the matter at issue.

(d) The commission shall designate one of its members to serve as chairperson and one to serve as vice-chairperson. These officers shall be selected annually at the commission's first meeting in April and shall serve for terms of one year unless their terms of appointment to the commission sooner expire. The chairperson and vice-chairperson may take part in all deliberations and vote on all issues.

Section 3-24.5. Powers and Duties of Commission (Amend.3/26/85)

(a) The commission may:

- (1) Make studies and recommend to the board of aldermen plans, goals and objectives relating to the growth, development, and redevelopment of downtown Carrboro. The area encompassed by the term "downtown Carrboro" shall be that area designated by the board of aldermen. The boundaries of this area may be modified from time to time by the Board.
- (2) Recommend to the Board site-specific plans for various lots within the downtown area, showing recommended types of development for these specific lots.
- (3) Recommend to the Board plans for the improvement of access to and circulation within the downtown area by motorists (including parking), public transportation users, bicyclists, and pedestrians.
- (4) Upon request of the board of adjustment or board of aldermen, make recommendations to the respective board on requests for special or conditional use permits or land use ordinance text or zoning map changes.
- (5) Perform any other duties assigned by the Board.

(b) The commission may adopt rules and regulations governing its procedures and operations not inconsistent with the provisions of this chapter.

Section 15-45.1 Organization and Meetings of EAB

(a) The EAB shall establish a regular meeting schedule. All meetings shall be open to the public and notification of such meetings shall conform to the requirements of the Open Meetings Law.

(b) A quorum shall be present for the EAB to take official action, and all actions shall be taken by majority vote. A quorum shall consist of four members if all seats on the EAB are filled and three members if there are one or more vacancies on the board.

(c) The EAB shall select one of its members to serve as chair and one member to serve as vice-chair. These officers will be chosen annually at the EAB's first meeting in March and shall serve for terms of one year unless their terms of appointment to the EAB sooner expire. Vacancies shall be filled for the unexpired term only. The chair and vice-chair may take part in all deliberations and vote on all issues.

Section 15-45.2 Powers and Duties of the EAB

(a) The Environmental Advisory Board may:

- (1) Advise the Board of Alderman on policies, ordinances, and administrative procedures regarding environmental protection and the conservation of natural resources. The areas of review for the EAB include new development, solid waste, air quality, stormwater management, energy conservation, solar energy, groundwater, natural resources, and other areas.
- (2) Suggest to developers ways to utilize energy efficient designed techniques such as day-lighting, siting, solar exterior lights, and other solar energy techniques as they become economically viable. This input from the EAB is to come at the beginning of the design process, as part of a concept review procedure.
- (3) Adopt a set of guiding principles or goals for the EAB and review these goals periodically to determine if they are being obtained.
- (4) Take any other action authorized by this chapter or any other ordinance or resolution of the Board of Alderman.

(b) The foregoing duties and responsibilities shall be performed by the Environmental Advisory Board without the support of town staff.

Section 3-9.2. Meetings and Officers of the Budget Review Committee (Amend. 11/18/97)

(a) The Budget Review Committee shall hold regular meetings at least once monthly, and more often in its discretion, from December through May of each year, at such times and places as it shall designate. The Committee shall publish a schedule of its proposed meetings in accordance with the Open Meetings Law.

(b) A quorum of the Budget Review Committee shall consist of four members, except that if there are two or more vacant seats a quorum shall consist of three members. All actions of this Committee shall be taken by majority vote of those present, a quorum being present.

(c) The Budget Review Committee shall designate one of its members to serve as chairperson and one member to serve as vice-chairperson. Those officers shall be selected annually at the Committee's first regular meeting in December and shall serve terms of one year unless their terms of appointment to the Committee sooner expire. The chairperson and vice-chairperson shall take part in all deliberations and vote on all issues.

Section 3-9.3. Powers and Duties of The Budget Review Committee (Amend. 11/18/97)

(a) The Budget Review Committee shall review the annual operating budget, capital improvements plan and any other documents submitted to the Board of Aldermen for its deliberation and discussion of the budget and make recommendations to the Board of Aldermen by the second week in June of each calendar year concerning: (1) the budget document and its format; (2) the services and service levels of the operating budget and capital improvements plan; (3) the overall direction of the annual operating budget and capital improvements plan; and, (4) any other matter relating to the annual operating budget, the capital improvements plan and the Town's fiscal policies which the Committee wishes to bring to the attention of the Board of Aldermen.

(b) The Committee shall attempt to review the operating budget and capital improvements plan by examining the broad issues contained therein as opposed to line item by line item analysis.

(c) The Committee shall forward its report to the Board of Aldermen in the form of either recommendations that are reached by consensus, opinions that are expressed by its individual members, or both.

(d) The Committee shall be staffed by the Town Manager or the Assistant Town Manager.

MEMORANDUM

TO: Chairs of Carrboro Advisory Boards

FROM: Sarah C. Williamson, Town Clerk

SUBJECT: Worksession with Mayor and Board of Aldermen

DATE: February 26, 1998

The Mayor and Board of Aldermen have expressed a desire to meet with the Chairs of the town's advisory boards to discuss a number of issues, including the make-up of the advisory boards, the guidelines for appointments, more diversity, etc. The Board would like to hold this worksession as soon as possible since they have put appointments to expiring terms on hold until after this worksession is held.

The Mayor and Board are proposing to hold this worksession on Tuesday, March 17, 1998. There is one public hearing scheduled at 7:30 p.m. then the worksession will be held in the Town Hall Board Room.

We would very much appreciate your attendance at this meeting. If you will not be able to attend, please give me a call as soon as possible at 968-7705. Thank you.

BOARD OF ALDERMEN

ITEM NO. E(2)

AGENDA ITEM ABSTRACT

MEETING DATE: March 17, 1998

SUBJECT: Abandonment of Rand Road

DEPARTMENT: PUBLIC WORKS DEPT.	PUBLIC HEARING: NO
ATTACHMENTS: 12-18-97 Letter from Spang Real Estate Dev. Plat recorded in Book 27 Page 14 Resolution	FOR INFORMATION CONTACT: Chris Peterson 968-7716

PURPOSE

To set a public hearing to permanently close Rand Road located between Triem Electric and Village Self Storage off of Greensboro Street and to vest all right, title and interest to the property owners according to property lines.

ANALYSIS

On behalf of the Yaggy Corporation, Spang Real Estate Development Company has submitted a request to permanently close Rand Road.

The Yaggy Corporation is the developer of Roberson Place Subdivision. According to their Conditional Use Permit, the Yaggy Corporation intends to develop an egress and emergency use easement over Triem Electric's land south of Roberson Place.

According to Spang Real Estate Development Company, Triem has conceptionually agreed to this easement provided Rand Road is abandoned. However, the details of the easement have not been worked out, and abandonment of the road is contingent upon execution of the agreement.

Rand Road is primarily located on Triem's property. Only a small portion of Rand Road is on Village Self Storage's property; the portion being at the southwest corner.

In accordance with General Statute 160A-299, the following is required to permanently close Rand Road:

- adoption of a resolution declaring the Board's intent to permanently close Rand Road
- setting a public hearing
- publishing in a local newspaper a copy of the same adopted resolution once a week for four successive weeks prior to the public hearing

- mailing by certified mail a copy of the same adopted resolution to all owners of property adjoining Rand Road according to Orange County Tax Records
- prominently posting in at least two locations along Rand Road a notice of the closing and public hearing
- holding a public hearing
- after holding a public hearing, the Board may order the permanent closing of Rand Road
- if Rand Road is permanently closed as proposed, a certified copy of the order must then be filed in the office of the Register of Deeds
- the Board's order to close would be subject to appeal for 30 days after adoption
- if Rand Road is permanently closed as proposed, then all right, title and interest in the street right-of-way shall be vested according to property lines.

ACTION REQUESTED

To initiate procedures to permanently close Rand Road, the Board would need to adopt the attached Resolution, which would:

- declare the Board's intent to close Rand Road
- set a public hearing for April 21st

RECOMMENDATION

The Administration recommends that the Board set the public hearing on the abandonment of Rand Road with the understanding that a resolution abandoning the road would not be adopted until the easement described above has been executed by Triem Electric.

December 18, 1997

Mr. Chris Peterson
Director of Public Works
Town of Carrboro
P.O. Box 337
Carrboro, NC 27510

RE: Abandonment of Rand Road

Dear Chris:

Yaggy Corporation is the developer of Roberson Place Subdivision, and according to our Conditional Use Permit we intend to develop an egress and emergency use easement over Triem Electric's land south of Roberson Place. Triem has conceptually agreed to this easement provided Rand Road is abandoned. I'd like now to formally initiate that process.

Enclosed find a copy of a survey dated May 1977 which shows Rand Street as a pre-existing street, and a copy of the deed from the Lloyds to the Town of Carrboro in March 1966 conveying the same property to the Town for a street. To the best of our knowledge, there is no mylar or survey on record dedicating the street to the Town.

Please schedule your first public hearing to receive comments. Please contact me if you need any additional information other than the exhibits attached.

Thank you for your cooperation.

Sincerely,

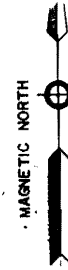


William F. Spang

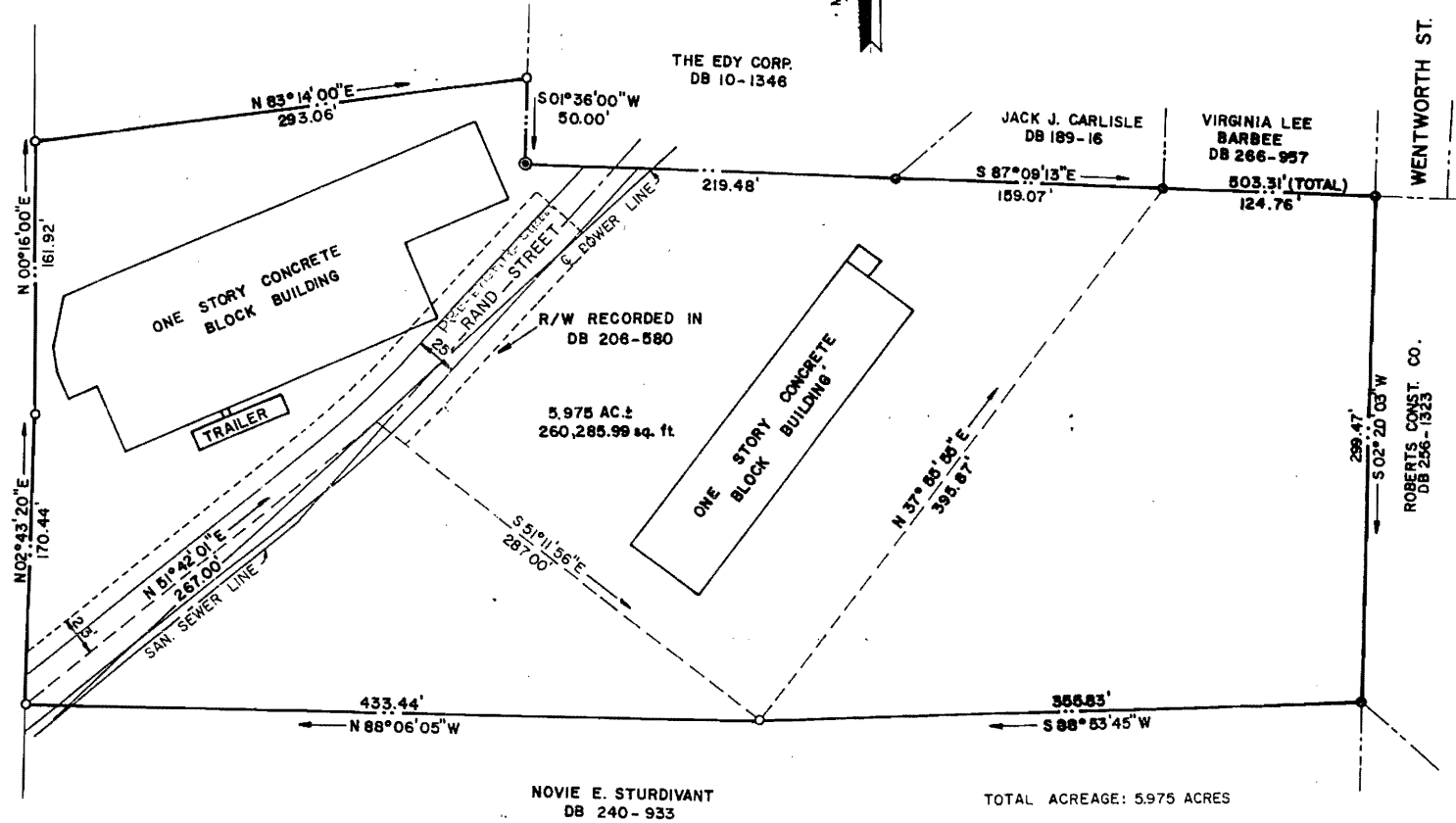
WFS:mwc

enclosures

cc: Ken Bagwell
Lee Corum
Don Jordan



GREENSBORO STREET



OWNERS ADDRESS
AMETEK, INC.
410 PARK AVE.
NEW YORK, NEW YORK 10022

*This subdivision does not
require the approval of the
Planning Board or the Board
of Aldermen of the Town of Greensboro*
L. J. [Signature]
Town of Greensboro

RETURN MAP TO:

REFERENCES

SOUTHEASTERN SURVEYS Inc.

**A RESOLUTION DECLARING THE INTENT OF THE BOARD OF ALDERMEN
TO CLOSE RAND ROAD
AND SETTING A PUBLIC HEARING
TO HEAR ALL PERSONS INTERESTED IN THE PERMANENT CLOSING
Resolution No. 23/97-98**

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby declares its intention to close Rand Road.

Section 2. The Board of Aldermen shall hold a public hearing on the proposed right-of-way closing as its regular meeting on April 21, 1998.

Section 3. This resolution shall be published once a week for four successive weeks prior to the public hearing and copy shall be sent by certified mail to the persons who, according to Orange County tax records, own property adjoining the right-of-way proposed to be closed. In addition, a notice of the proposed closing and public hearing thereon shall be prominently posted in at least two places along the right-of-way to be closed.

Section 4. Should the Rand Road right-of-way be closed as proposed, then all right, title and interest shall be conclusively presumed to be vested in those persons owning the property onto which Rand Road abuts and the title shall extend to such landowners in accordance with landowner property lines.

Section 5. This resolution shall become effective upon adoption.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this 17th day of March 1998.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

**A RESOLUTION DECLARING THE INTENT OF THE
BOARD OF ALDERMEN TO CLOSE RAND ROAD
AND SETTING A PUBLIC HEARING
TO HEAR ALL PERSONS INTERESTED
IN THE PERMANENT CLOSING
Resolution No. 23/97-98**

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby declares its intention to close Rand Road.

Section 2. The Board of Aldermen shall hold a public hearing on the proposed right-of-way closing as its regular meeting on March 24, 1998.

Section 3. This resolution shall be published once a week for four successive weeks prior to the public hearing and copy shall be sent by certified mail to the person who, according to Orange County tax records, own property adjoining the right-of-way proposed to be closed. In addition, a notice of the proposed closing and public hearing thereon shall be prominently posted in at least two places along the right-of-way to be closed.

Section 4. Should the Rand Road right-of-way be closed as proposed, then all right, title and interest shall be conclusively presumed to be vested in those persons owning the property onto which Rand Road abuts and the title shall extend to such landowners in accordance with landowner property lines.

Section 5. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 17th day of March, 1998:

Ayes: Hank Anderson, Hilliard Caldwell, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: None

BOARD OF ALDERMEN

ITEM NO. E(4)

AGENDA ITEM ABSTRACT

MEETING DATE: March 17, 1998

SUBJECT: Adoption of 1998 Planning Retreat Action Agenda

DEPARTMENT: Administration	PUBLIC HEARING: YES ____ NO <u>x</u>
ATTACHMENTS: Resolution, Goals, Action Agenda	FOR INFORMATION CONTACT: Robert Morgan, 968-7706

PURPOSE

On January 25-26, 1998, the Mayor and Board of Alderman held their Annual Planning Retreat and concluded with an Action Agenda for 1998. The town administration prepared worksheets for each item on the Action Agenda and recommends completion dates based on the Board's priority and the availability of town resources. The Mayor and Board of Aldermen are requested to adopt the Action Agenda by resolution.

ANALYSIS

The Mayor and Board of Alderman and the town staff have conducted 14 annual planning retreats. These retreats set the agenda for the upcoming year and have been an essential tool for focusing the town's resources to accomplish specific goals.

This year the Mayor and Board of Aldermen first identified a vision statement and six goals. All projects included in the action plan were assigned to a goal. This additional step in the Board's annual planning process provides direction to the work of the Town and focuses resources on achieving the six goals. The administration has provided further descriptions of these goals for the purpose of clarity trying to capture the essence of adopted Town policies or discussions by the Board. In addition, the administration would recommend that the Board also include a Town Mission Statement and Guiding Principles. These are also recommended to re-enforce adopted Board policies as well as clarifying understood directions from the Board. This entire package will provide guidance to all Town personnel as to what we are working on, why we are working on it, and the philosophy under which it is to be achieved.

The town staff has prepared worksheets for each item on the action agenda.

The primary purpose of tonight's approval is to review projects to affirm that the project objective is as intended by the Mayor and Board of Alderman.

RECOMMENDATION

The town administration recommends that the Board approve the 1998 Action Agenda.

ACTION REQUESTED

To adopt a resolution adopting the 1998 Planning Retreat Action Agenda

The following resolution was introduced by Alderman _____ and duly seconded by Alderman _____.

**A RESOLUTION ADOPTING THE
1998 PLANNING RETREAT ACTION AGENDA
Resolution No. 28/97-98**

WHEREAS, the Town of Carrboro has found it productive and effective to set an annual action agenda; and

WHEREAS, the town staff has used this annual action agenda to establish priorities for departmental annual work plans; and

WHEREAS, the elected officials of the town met on January 25 and 26, 1998 to review their progress on the 1997 Action Agenda and to establish a 1998 Action Agenda.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The following list entitled, "1998 Planning Retreat Action Agenda" will be the established priorities of the town staff and Board of Aldermen for 1998.

1998 PLANNING RETREAT ACTION AGENDA

VISION: WORK TOWARDS A SUSTAINABLE COMMUNITY

GOAL #1: PROMOTE ENVIRONMENTALLY RESPONSIBLE POLICIES AND PRACTICES

ITEM	PROJECT	PRIORITY	DEPT
1.	Define Creek Study (protection of creeks from continued development)	UI	Planning
2.	Tree Replanting Strategy (requiring developers to reforest)	INU	Planning
3.	Comprehensive Plan (do we need one, benefits and risks)	INU	Planning
4.	Regional Stormwater Management	INU	Planning
5.	Ordinance Regarding Wildlife Corridors (combine 1 with #1)		Planning
6.	Follow-Up on Use of New Erosion Control Devices	INU	Planning
7.	Walking Tour of Neighborhoods and Stream Buffers	U	Planning
8.	Remove Drive-In Windows from Table of Permissible Uses	UI	Planning
9.	Collection Ban Study (study of three types of residential households to implement a collection ban)	UI	Public Works
10.	Policy on Use of Toxic Materials	UI	Public Works
11.	Revisit tree protection ordinance (is it meeting the goals we want it to meet)	U	Planning
12.	Alternatives to Waste Disposal (solid waste strategy) dates for special worksession and regular reports from LOG reps	UI	Public Works
13.	Re-examine Appendix I of the LUO (storm water management)	U	Planning
14.	Examine new LUO from NTA for application throughout Carrboro	U	Planning
15.	Pursue providing light rail service for Carrboro (report from Richie)	UI	Planning
16.	Explore Further Protection for the Rural Buffer (tie vote - ask Hilliard whether to include on Action Agenda)		Planning

17.	Review open space and recreation space ordinances to strengthen for improved usability (look at SAP regulations - then review)	U	Planning
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GOAL #2: PROVIDE EFFECTIVE AND EFFICIENT AND RESPONSIBLE GOVERNMENT

ITEM	PROJECT	PRIORITY	DEPT.
1.	Create a Citizen Committee on Innovation and Efficiency in Town Government (add to charge of Budget Committee)	INU	Admin. Serv.
2.	Create a Database of Elderly, Disabled and Others with Special Needs	UI	Fire
3.	CUP Compliance/Road Extends In the Future Signs	U	Planning
4.	Town Hall Upgrades (painting, solar)	INU	Public Works
5.	Effective Advisory Boards (term limits, more diversity, worksession with chairs, clarifying the role of chairs, discussion of how appointments are made, tapping citizen expertise)	UI	Board of Aldermen
6.	Continue to Improve Relationship with UNC	INU	Board of Aldermen
7.	Multiple Staffing for Reception Areas (in next budget, task force to look into this)	UI	Admin. Serv.
8.	Revisit the Payment-In-Lieu Fund	UI	Planning
9.	Use of Town Commons	U	Manager's Office
10.	Discuss Changing Name of Board of Aldermen	U	Board of Aldermen
11.	Continue to Implement Technology Plan	UI	Admin. Serv.
12.	Assistant to Mayor	U	Board of Aldermen

GOAL #3: STRONG SENSE OF COMMUNITY

ITEM	PROJECT	PRIORITY	DEPT.
1.	Outreach to Hispanic Community	U	Police
2.	Lloyd-Broad Street Police Sub-Station	UI	Police
3.	Pedestrian Access on South Greensboro Street (review study)	U	Planning
4.	How Businesses Impact Neighborhoods (comes from Bud Matthews project)	INU	Planning
5.	NPD for Lloyd/Broad Street Neighborhoods	INU	Planning
6.	Bars and Nightclubs	NU	Planning
7.	Bandstand and Playground Equipment at Town Commons	INU	Board of Aldermen
8.	Town Hall Day for 1999	INU	Recreation
9.	Encourage Further Development of Carrboro Library	INU	Board of Aldermen
10.	Require Sidewalks on Both Sides of Streets	UI	Planning
11.	Create a Reserve Police Force	UI	Police
12.	Provide Recreation for At-Risk Youth (cooperative effort with Chapel Hill)	I	Recreation
13.	Create an Area to Display Memorabilia at Town Center and in Town Hall	U	Manager's Office
14.	Internship for High School and College Students for 1999 (to perform studies)	INU	Board of Aldermen
15.	Town Commons Movies (staff to prepare budget figures)	U	Recreation

16.	Pedestrian Access on James Street	U	Planning
17.	Expand Neighborhood Preservation District	INU	Planning
18.	Pedestrian Crosswalks	U	Planning

GOAL #4: AFFORDABLE HOUSING

ITEM	PROJECT	PRIORITY	DEPT.
1.	Land Trust	U	Planning
2.	Inclusionary Housing Policy	UI	Planning
3.	Impact Fee/Evaluation (legislative issue)	UI	Planning
4.	Develop a Strategy to Create Housing Diversity	U	Planning
5.	Comprehensive Housing Strategy	U	Planning

GOAL #5: ECONOMIC AND SOCIAL DIVERSITY

ITEM	PROJECT	PRIORITY	DEPT.
1.	Banning Subdivision Exclusionary Walls	UI	Planning
2.	Explore with Legislature Tax Breaks for Senior Citizens (legislative issue)	UI	Town Attorney

GOAL #6: BROAD BASE ECONOMIC VIABILITY

ITEM	PROJECT	PRIORITY	DEPT.
1.	Business Incubator Program	U	Manager's Office
2.	Midway Parking Lot	UI	Manager's Office
3.	Revitalization of 100 Block of Main Street (design students to perform study to enhance 100 block)	UI	Planning
4.	Downtown Parking Requirement	U	Planning
5.	Explore Adding Bed and Breakfast Zoning to LUO	U	Planning
6.	Benches and Trash Cans in Downtown (policy goal for 1998-99 budget)	UI	Public Works
7.	Remedies for Vacant Buildings	INU	Planning
8.	Buy Town Parking Lots	INU	Manager's Office
9.	Parking for Town Commons (policy goal for 1998-99 budget)	U	Manager's Office

UI (Urgent and Important)

U (Urgent)

INU (Important but Not Urgent)

Section 2. The Town Manager will direct the town resources to accomplish these priorities.

Section 3. This action agenda may be amended by the Mayor and Board of Aldermen as priorities need to be changed or added.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this ____ day of March, 1998:

Ayes:

Noes:

Absent or Excused:

1998 PLANNING RETREAT ACTION AGENDA

TOWN MISSION

To achieve citizen satisfaction by consistently meeting their service requirements.

TOWN VISION

To be recognized by its citizens as a community that is sustainable.

GUIDING PRINCIPLES

Seek win-win solutions.

Respect people.

Build community.

Continually improve.

GOAL #1: PROMOTE ENVIRONMENTALLY RESPONSIBLE POLICIES AND PRACTICES.

The Town should provide the leadership to be and encourage others to be good stewards of the land. This includes how the Town chooses to grow and develop and conduct commerce, as well as how the Town carries out its own responsibilities.

GOAL #2: PROVIDE EFFECTIVE AND EFFICIENT AND RESPONSIBLE GOVERNMENT.

The purpose of the Town government is to deliver responsive and fiscally responsible service to its citizens. These services enhance the safety, health and general welfare of the citizens of the community. Its commitment to service balances various community needs with municipal resources.

GOAL #3: BUILD A STRONG SENSE OF COMMUNITY.

Civic renewal and neighborhood vitality are mutually dependent. By working together with town government, citizens can enlarge their sense of identity beyond their individual neighborhoods, learn about and contribute to the overall well being of the community, increase the effectiveness of programs that need citizen cooperation, and nurture relationships between citizens and their civic institutions so that citizens can begin to believe that Carrboro's government is listening to its citizens. People working together for the common good and being actively involved in local democracy can have a tangible effect on the community as a whole as well as individual neighborhoods.

GOAL #4: CREATE AFFORDABLE HOUSING.

The Town of Carrboro has historically enjoyed a diverse citizenry. This diversity is threatened by the lack of new affordable housing. The Town needs to promote policies and practices that provides new affordable housing.

GOAL #5: PROMOTE ECONOMIC AND SOCIAL DIVERSITY.

The safety, health and general welfare of all citizens of Carrboro are affected by policies and practices of all levels of government in different ways. The Town should explore opportunities to enhance economic and social diversity and delete policies or practices that discourage this diversity.

GOAL #6: PROMOTE BROAD BASE ECONOMIC VIABILITY

A strong economic viability is needed by the Town's to enhance its ability to provide the services needed by its citizens as well as provide numerous economic opportunities to nurture the continuance of a diverse population. Strengthening the economic viability of the downtown also enhances the quality of life of those who live in Carrboro and builds a stronger sense of community identity.

1998 PLANNING RETREAT ACTION AGENDA

VISION: WORK TOWARDS A SUSTAINABLE COMMUNITY

UI -Urgent and Important U - Urgent INU - Important but Not Urgent

GOAL #1: PROMOTE ENVIRONMENTALLY RESPONSIBLE POLICIES AND PRACTICES

1.	DEFINE CREEK STUDY (PROTECTION OF CREEKS FROM CONTINUED DEVELOPMENT)	UI	Planning
	<i>Objective:</i> <ul style="list-style-type: none"> To evaluate the existing characteristics of the Bolin Creek and Morgan Creek Corridors including but not limited to: water quality, flora, fauna, wildlife habitats, human and building activity impact analysis, the location of existing easements and publicly owned/dedicated lands. To recommend wildlife preservation and environmental protection policies. To recommend an implementation strategy of park and recreation improvements as provided for by the Town's Master Parks Plan 		
	<i>End Product:</i>	A comprehensive creek corridor study and implementation plan	
	<i>Assigned to:</i>	Roy Williford/Richard Kinney	
	<i>Project Begins:</i>	March 1998	
	<i>Proj. Completed:</i>	May 2000	

2.	TREE PLANTING STRATEGY (REQUIRING DEVELOPERS TO REFOREST)	INU	Planning
	<i>Objective:</i> <ul style="list-style-type: none"> To review the town's existing tree replanting and protection policies. To determine situations that warrant tree replanting in lieu of tree protection. Propose a tree replanting strategy. 		
	<i>End Product:</i>	Recommended Land Use Ordinance modifications to implement a tree replanting strategy.	
	<i>Assigned to:</i>	McGuire & Lankford	
	<i>Project Begins:</i>	March 1998	
	<i>Proj. Completed:</i>	May 2000	

3.	COMPREHENSIVE PLAN (DO WE NEED ONE, BENEFITS & RISKS)	INU	Planning
	<i>Objective:</i> <ul style="list-style-type: none"> To report on the statutory requirements for a comprehensive plan and the advantage and disadvantages associated with the traditional comprehensive planning approach. To compile and evaluate the consistency of the town's existing planning policies with the town's land use ordinance. 		
	<i>End Product:</i>	A planning policy notebook and direction from the board on future comprehensive planning efforts.	

<i>Assigned to:</i>	McGuire & Brough
<i>Project Begins:</i>	December 1998
<i>Proj. Completed:</i>	May 1999

4.	REGIONAL STORMWATER MANAGEMENT	INU	Planning
<i>Objective:</i>	<ul style="list-style-type: none"> To inform the board regarding the progress made by the Army Corps of Engineers in completing the regional stormwater management plan. 		
<i>End Product:</i>	Status Report		
<i>Assigned to:</i>	Williford		
<i>Project Begins:</i>	August 1998		
<i>Proj. Completed:</i>	September 1998		

5.	ORDINANCE REGARDING WILDLIFE CORRIDORS (COMBINE WITH #1)		Planning
<i>Objective:</i>			
<i>End Product:</i>			
<i>Assigned to:</i>			
<i>Project Begins:</i>			
<i>Proj. Completed:</i>			

6.	FOLLOW-UP ON USE OF NEW EROSION CONTROL DEVICES	INU	Planning
<i>Objective:</i>	To provide the board with a follow-up report from the Orange County Erosion Control Officer regarding the effectiveness of the skimmer erosion control devices.		
<i>End Product:</i>	Status Report		
<i>Assigned to:</i>	Lankford		
<i>Project Begins:</i>	February 1998		
<i>Proj. Completed:</i>	February 1998		

7.	WALKING TOUR OF NEIGHBORHOOD OPEN SPACE AND STREAM BUFFERS	INU	Planning
<i>Objective:</i>	<ul style="list-style-type: none"> To inventory and map the location of required neighborhood open space and stream buffers. To setup and conduct a walking tour for the Board of Aldermen. 		
<i>End Product:</i>	A map of neighborhood open space and stream buffers, and a walking tour.		
<i>Assigned to:</i>	Lankford		
<i>Project Begins:</i>	February 1998		
<i>Proj. Completed:</i>	April 1998		

7.	WALKING TOUR OF NEIGHBORHOOD OPEN SPACE AND STREAM BUFFERS	U	Planning
<i>Objective:</i>	<ul style="list-style-type: none"> To inventory and map the location of required neighborhood open space and stream buffers. To setup and conduct a walking tour for the Board of Aldermen. 		
<i>End Product:</i>	A map of neighborhood open space and stream buffers, and a walking tour.		
<i>Assigned to:</i>	Lankford		
<i>Project Begins:</i>	February 1998		
<i>Proj. Completed:</i>	April 1998		

8.	REMOVE DRIVE-IN WINDOWS FROM TABLE OF PERMISSIBLE USES	UI	Planning
<i>Objective:</i>	<ul style="list-style-type: none"> To summarize the type of drive-in window establishments allowed by the table of permissible uses for review by the board of aldermen. To modify the table of permissible uses as instructed by the board of aldermen. 		
<i>End Product:</i>	A ordinance modifying the table of permissible uses reflecting the desired locations and types of drive-in windows allowable within Carrboro's planning jurisdiction.		
<i>Assigned to:</i>	McGuire		
<i>Project Begins:</i>	March 1998		
<i>Proj. Completed:</i>	May 1998		

9.	COLLECTION BAN STUDY (STUDY OF TREE TYPES OF RESIDENTIAL HOUSEHOLDS TO IMPLMENT A COLLECTION BAN)	UI	Public Works
<i>Objective:</i>	<ul style="list-style-type: none"> Employ a private consultant to perform a recyclables collection ban study. Study to include an implementation model. Section to include single family, multi-family and commercial. 		
<i>Assigned to:</i>	Campbell & Peterson		
<i>Project Begins:</i>	August 3, 1998 (contingent upon budget funding for FY 1998-99)		
<i>Proj. Completed:</i>	February 1, 1999		

10	POLICY ON USE OF TOXIC MATERIALS	UI	Public Works
<i>Objective:</i>	<ul style="list-style-type: none"> Inventory and categorize all pesticides presently being used by Town maintenance personnel. Determine if and what alternatives are available in lieu of current pesticides being used. 		
<i>Assigned to:</i>	Campbell, Gerry & Peterson		
<i>Project Begins:</i>	March 9, 1998		
<i>Proj. Completed:</i>	October 5, 1998		

11	REVISIT TREE PROTECTION ORDINANCE (IS IT MEETING THE GOALS WE WANT IT TO MEET)	U	Planning
<i>Objective:</i>	<ul style="list-style-type: none"> To review the town's existing tree protection policies. To research policies and strategies used in other jurisdictions. Present findings and propose improvements where warranted Propose Land Use Ordinance changes where needed. 		
<i>End Product:</i>	A Land Use Ordinance modification to implement additional or different tree protection measures.		
<i>Assigned to:</i>	McGuire		
<i>Project Begins:</i>	September 1998		
<i>Proj. Completed:</i>	October 1998		

12	ALTERNATIVES TO WASTE DISPOSAL (SOLID WASTE STRATEGY) DATES FOR SPECIAL WORKSESSION AND REGULAR REPORTS FROM LOG REPS	UI	Board of Aldermen
<i>Objective:</i>	To review multiple alternatives for solid waste disposal in order to develop a solid waste strategy.		
<i>Assigned to:</i>	Mayor and Board of Aldermen		
<i>Project Begins:</i>	March 1998		
<i>Proj. Completed:</i>	June 1998		

13	RE-EXAMINE APPENDIX I OF THE LUO (STORMWATER MANAGEMENT)	U	Planning
<i>Objective:</i>	The objective of this item is to provide the Board of Aldermen with a review of the Town's current stormwater management regulations and to solicit input from the board as to possible modifications or clarifications.		
<i>End Product:</i>	An ordinance implementing modifications or clarifications to stormwater management policies/regulations contained in Appendix I of the Carrboro Land Use Ordinance.		
<i>Assigned to:</i>	Henry Wells, Sungate Design Group		
<i>Project Begins:</i>	September 1, 1998		
<i>Proj. Completed:</i>	February 2, 1999		

14	EXAMINE NEW LUO FROM NTA FOR APPLICATION THROUGHOUT CARRBORO	U	Planning
<i>Objective:</i>	The purpose of this item is to implement new ordinance provisions recommended for zoning districts in Carrboro's Small Area Planning Area in other areas throughout Carrboro's Planning Jurisdiction as deemed appropriate by the Carrboro Board of Aldermen. The new ordinance provisions generally include: residential development based on net density, additional open space provisions, a traditional neighborhood village district, a office assembly district, incentives for the development of affordable housing, modified performance standards, and design guidelines for affordable housing and for the village district. These provisions can be made to apply to other areas in Carrboro's Planning Jurisdiction as part of the overall text amendment process scheduled for the small area planning area.		

<i>End Product:</i>	An ordinance amending the Carrboro Land Use Ordinance to implement the Small Area Plan.
<i>Assigned to:</i>	Williford, McGuire & Brough
<i>Project Begins:</i>	September 1997
<i>Proj. Completed:</i>	May 1998

15	PURSUE PROVIDING LIGHT RAIL SERVICE FOR CARRBORO (REPORT FROM RICHIE)	UI	Planning
<i>Objective:</i>	To provide the Board of Aldermen with a report from the Triangle Transit Authority regarding the status of Light Rail Service for the Chapel Hill/Carrboro Area.		
<i>End Product:</i>	A Light Rail Service report.		
<i>Assigned to:</i>	Withrow		
<i>Project Begins:</i>	February 1998		
<i>Proj. Completed:</i>	April 1998		

16	EXPLORE FURTHER PROTECTION FOR THE RURAL BUFFER (TIE VOTE - ASK HILLIARD WHETHER TO INCLUDE ON ACTION AGENDA)		Planning
<i>Objective:</i>	To explore further protection of the rural buffer from suburban development as part of the Shaping Orange County planning process. Provide the Board of Aldermen with an analysis of how the Shaping Orange County planning process proposes to discourage the suburban development of the Rural Buffer and make recommendations where appropriate. The timing of this analysis is dependent upon the delivery of the proposed Shaping Orange County planning policies.		
<i>End Product:</i>	An analysis of Shaping Orange County Policies related to the regulation of development within the rural Buffer.		
<i>Assigned to:</i>	Williford & McGuire		
<i>Project Begins:</i>	October 1998		
<i>Proj. Completed:</i>	July 1999		

delete

17	REVIEW OPEN SPACE AND RECREATION SPACE ORDINANCES TO STRENGTHEN FOR IMPROVED USABILITY (LOOK AT SAP REGULATIONS - THEN REVIEW)	U	Planning
<i>Objective:</i>	To Review the town's current open space/recreation requirements and recommend changes that will strengthen and improve the usability of these areas. This review is currently being undertaken as part of the Small Area Planning open space/recreation ordinance revisions.		
<i>End Product:</i>	The adoption of revisions to Carrboro's open space and recreation requirements that will strengthen and improve the usability of open space and recreation areas.		
<i>Assigned to:</i>	Williford & McGuire		
<i>Project Begins:</i>	September 1997		
<i>Proj. Completed:</i>	May 1998		

JOINT PLANNING AREA AGREEMENT AND PLAN AGREEMENT		Planning
<i>Objective:</i>	To amend the Joint Planning Area Agreement and Land Use Plan to provide for the adoption and implementation of Carrboro's Small Area Plan. In general the Joint Planning Area Land Use Plan will be amended to adopt Carrboro's Small Area Plan by reference, and will be modified by defining the current Transition Area I and II as Transition Area. The Agreement will be modified to provide the Town with authority to approve village districts and will be modified to redefine the Transition are I and II as transition Area. this Item requires a Joint Public Hearing with Chapel Hill Orange County and Carrboro scheduled for April 8, 1998.	
<i>End Product:</i>	A Joint Planning Area Land Use Plan and Agreement Amendment.	
<i>Assigned to:</i>	Williford, McGuire & Brough	
<i>Project Begins:</i>	September 1997	
<i>Proj. Completed:</i>	June 1998	

JOINT PLANNING AREA ZONING MAP AMENDMENTS		Planning
<i>Objective:</i>	To rezone the Small Area Planning Area for the purpose of implementing the Small Area Plan. This rezoning will establish a base zone in keeping with the provisions of the Small Area Plan. The rezoning will require a joint public hearing with Orange County and Carrboro.	
<i>End Product:</i>	An amended zoning map.	
<i>Assigned to:</i>	Williford & McGuire	
<i>Project Begins:</i>	September 1997	
<i>Proj. Completed:</i>	November 1998	

GOAL #2: PROVIDE EFFECTIVE AND EFFICIENT AND RESPONSIBLE GOVERNMENT

1.	CREATE A CITIZEN COMMITTEE ON INNOVATION AND EFFICIENCY IN TOWN GOVERNMENT (ADD TO CHARGE OF BUDGET COMMITTEE)	INU	Admin. Serv.
<i>Objective:</i>	To amend the charge of the Budget Review Committee to include the responsibility to look at innovation and efficiency in Town government.		
<i>End Product:</i>	An amendment to the Town Code		
<i>Assigned to:</i>	Assistant Town Manager		
<i>Project Begins:</i>	September 1998		
<i>Proj. Completed:</i>	September 1998		

2.	CREATE A DATABASE OF ELDERLY, DISABLED AND OTHERS WITH SPECIAL NEEDS	UI	Fire
<i>Objective:</i>	To create a database listing the elderly, disabled, and others with special needs who need to be contacted in the event of a disaster, storms, inclement weather, medical emergency, or any assistance that is significant in their lives.		

<i>Assigned to:</i>	Murray
<i>Project Begins:</i>	January 26, 1998
<i>Proj. Completed:</i>	April 1, 1998

3.	CUP COMPLIANCE/ROAD EXTENDS IN THE FUTURE SIGNS	U	Planning
<i>Objective:</i>	To inventory permits requiring "Road Will Extend In The Future "signs, conduct a field compliance survey and produce a report for the Board of Aldermen outlining findings and recommendations.		
<i>End Product:</i>	A compliance report.		
<i>Assigned to:</i>	Lankford		
<i>Project Begins:</i>	July 1998		
<i>Proj. Completed:</i>	October 1998		

4.	TOWN HALL UPGRADES	INU	Public Works
<i>Objective:</i>	<ul style="list-style-type: none"> Determine which departments and divisions will use the to-be-vacant Town Hall space generated by the re-location of the Recreation and Police Departments to the Town Center. Determine when such vacant space will be available for upgrades. Remodel, install carpet onto the first floor hallway, and replace worn carpet as needed. 		
<i>Assigned to:</i>	Green & Peterson		
<i>Project Begins:</i>	March 9, 1998		
<i>Proj. Completed:</i>	August 3, 1998		

5.	EFFECTIVE ADVISORY BOARDS	UI	Board of Aldermen
<i>Objective:</i>	To review the effectiveness of Town Advisory Boards and to discuss related issues: term limits, worksessions with chairs, diversity, roles of chairs, appointments and tapping citizen expertise.		
<i>End Product:</i>	Meeting with Advisory Board Chairs to issues relating to effectiveness of Advisory Boards.		
<i>Assigned to:</i>	Board of Aldermen		
<i>Project Begins:</i>	March 1998		
<i>Proj. Completed:</i>	March 1998		

6.	CONTINUE TO IMPROVE RELATIONSHIP WITH UNC	INU	Board of Aldermen
<i>Objective:</i>	To be proactive in improving the Towns relationship with UNC by developing a plan of interaction with the University including identifying issues that Town		

	needs to address with the University.
<i>End Product:</i>	To develop a policy of how the Town will interact with UNC.
<i>Assigned to:</i>	Board of Aldermen
<i>Project Begins:</i>	September 1998
<i>Proj. Completed:</i>	September 1998

7.	MULTIPLE STAFFING FOR RECEPTION AREA (IN NEXT BUDGET, TASKFORCE TO LOOK INTO THIS)	UI	Admin. Serv.
	<i>Objective:</i>	To explore and analyze possible staffing alternatives for Town reception areas.	
	<i>End Product:</i>	A report to the Mayor and Board of Aldermen concerning staffing reception areas.	
	<i>Assigned to:</i>	Assistant Town Manager	
	<i>Project Begins:</i>	September 1998	
	<i>Proj. Completed:</i>	November 1998	

8.	REVISIT THE PAYMENT-IN- LIEU FUND	UI	Attorney
	<i>Objective:</i>	To review the uses of payment-in-lieu funds	
	<i>Assigned to:</i>	Town Attorney	
	<i>Project Begins:</i>	April 1998	
	<i>Proj. Completed:</i>	April 1998	

9.	USE OF TOWN COMMONS	U	Manager's Office
	<i>Objective:</i>	To review and evaluate the Town's policy on use of the Town Commons	
	<i>Assigned to:</i>	Town Manager	
	<i>Project Begins:</i>	June 1998	
	<i>Proj. Completed:</i>	June 1998	

10	DISCUSS CHANGING NAME OF BOARD OF ALDERMEN	U	Board of Aldermen
	<i>Objective:</i>	To discuss changing the name of the Board of Aldermen.	
	<i>Assigned to:</i>	Mayor and Board of Aldermen	
	<i>Project Begins:</i>	May 1998	
	<i>Proj. Completed:</i>	May 1998	

11	CONTINUE TO IMPLEMENT TECHNOLOGY PLAN	UI	Admin. Serv.
	<i>Objective:</i>	To update the technology plan and to implement through the annual budget.	
	<i>Assigned to:</i>	Town Manager	
	<i>Project Begins:</i>	March 1998	
	<i>Proj. Completed:</i>	June 1998	

12	ASSISTANT TO MAYOR	U	Board of Aldermen
	<i>Objective:</i>	To advertise for and select a volunteer to serve as the Assistant to the Mayor	
	<i>Assigned to:</i>	Mayor	
	<i>Project Begins:</i>	March 1998	
	<i>Proj. Completed:</i>	May 1998	

GOAL #3: STRONG SENSE OF COMMUNITY

1.	OUTREACH TO HISPANIC COMMUNITY	U	Police
	<i>Objective:</i>	To establish and maintain contact with members of the Hispanic Community within Carrboro in order to develop an understanding of services available to these citizens and to provide services on a level equal to that afforded to other citizens of the community.	
	<i>Assigned to:</i>	Callahan	
	<i>Project Begins:</i>	February 1, 1998	
	<i>Proj. Completed:</i>	On-going	

2.	LLOYD-BROAD STREET POLICE SUB-STATION	UI	Police
	<i>Objective:</i>	To investigate the feasibility of establishing and maintaining a Police Sub-station within the Lloyd/Broad Street neighborhood.	
	<i>Assigned to:</i>	Callahan	
	<i>Project Begins:</i>	February 1, 1998	
	<i>Proj. Completed:</i>	May 1, 1998	

3.	PEDESTRIAN ACCESS ON SOUTH GREENSBORO STREET (REVIEW STUDY)	U	Planning
	<i>Objective:</i>	To provide the Board of Aldermen with a report on alternative methods considered for providing pedestrian access along South Greensboro Street. To receive further direction from the Board of Aldermen regarding the provision of pedestrian access facilities along South Greensboro Street.	
	<i>End Product:</i>	A report on the provision of pedestrian access facilities along south Greensboro Street.	

<i>Assigned to:</i>	Withrow
<i>Project Begins:</i>	June 1998
<i>Proj. Completed:</i>	August 1998

4.	HOW BUSINESSES IMPACT NEIGHBORHOODS (COMES FROM BUD MATTHEWS PROJECT)	INU	Planning
	<i>Objective:</i>	Provide the Board of Aldermen with a report on adverse impacts that businesses have had on neighborhoods in Carrboro and provide recommendations on how to mitigate these impacts. Use the Bud Matthew's project as an example of negative impacts.	
	<i>End Product:</i>	A report on how businesses impact neighborhoods.	
	<i>Assigned to:</i>	McGuire	
	<i>Project Begins:</i>	April 1999	
	<i>Proj. Completed:</i>	June 1999	

5.	NPD FOR LLOYD/BROAD STREET NEIGHBORHOODS	INU	Planning
	<i>Objective:</i>	To ascertain property owner interest for neighborhood preservation district(NPD) designation and to work with the Neighborhood Preservation District Commission in recommending the expansion of the NPD.	
	<i>End Product:</i>	A zoning map amendment expanding the Neighborhood Preservation District designation.	
	<i>Assigned to:</i>	McGuire	
	<i>Project Begins:</i>	September 1998	
	<i>Proj. Completed:</i>	May 1999	

6.	BARS & NIGHCLUBS	INU	Planning
	<i>Objective:</i>	To define and regulate Bars and Nightclubs separately from the category of restaurants.	
	<i>End Product:</i>	An ordinance amending the Land Use Ordinance to define and regulate Bars and Nightclubs	
	<i>Assigned to:</i>	McGuire	
	<i>Project Begins:</i>	July 1999	
	<i>Proj. Completed:</i>	November 1999	

7.	BANDSTAND AND PLAYGROUND EQUIPMENT AT TOWN COMMONS	INU	Board of Aldermen
	<i>Objective:</i>	To devise a strategy to complete the Town Commons as planned.	
	<i>Assigned to:</i>	Mayor and Board of Aldermen	

<i>Project Begins:</i>	April 1998
<i>Proj. Completed:</i>	June 1998

8.	TOWN HALL DAY FOR 1999	INU	Recreation
<i>Objective:</i>	To implement an interactive educational program for local youth introducing them to Carrboro's town government form the departmental operation through the policy-making process by the Board of Aldermen.		
<i>Assigned to:</i>	Rosemond		
<i>Project Begins:</i>	November 1998		
<i>Proj. Completed:</i>	March 1999		

9.	ENCOURAGE FURTHER DEVELOPMENT OF CARRBORO LIBRARY	INU	Board of Aldermen
<i>Objective:</i>	To devise a strategy for the long range development of the Carrboro Library.		
<i>Assigned to:</i>	Mayor and Board of Aldermen		
<i>Project Begins:</i>	August 1998		
<i>Proj. Completed:</i>	December 1998		

10	REQUIRE SIDEWALKS ON BOTH SIDES OF STREETS	UI	Planning
<i>Objective:</i>	To analysis the benefits and impacts associated with requiring sidewalks along both sides of the various classifications of streets in Carrboro. To determine the appropriate classification of street that should provide sidewalks along both sides.		
<i>End Product:</i>	An ordinance amending the Carrboro Land Use Ordinance to require sidewalks along both sides of certain classifications of streets.		
<i>Assigned to:</i>	Withrow & McGuire		
<i>Project Begins:</i>	February 1998		
<i>Proj. Completed:</i>	May 1998		

11	CREATE A RESERVE POLICE FORCE	UI	Police
<i>Objective:</i>	To develop criteria, including cost estimates, for establishing a Reserve Police Unit within the Carrboro Police Department.		
<i>Assigned to:</i>	Callahan		
<i>Project Begins:</i>	February 1, 1998		
<i>Proj. Completed:</i>	June 1, 1998		

12	PROVIDE RECREATION FOR AT-RISK YOUTH (COOPERATIVE EFFORT WITH CHAPEL HILL)	I	Recreation
	<i>Objective:</i>	To develop, in cooperation with the Town of Chapel Hill, a comprehensive program plan of leisure activities for at-risk youth implemented at Hargraves and the new Town Center.	
	<i>Assigned to:</i>	Kinney	
	<i>Project Begins:</i>	February 1998	
	<i>Proj. Completed:</i>	December 1998	

13	CREATE AN AREA TO DISPLAY MEMORABILIA AT TOWN CENTER AND IN TOWN HALL	U	Manager's Office
	<i>Objective:</i>	<ul style="list-style-type: none"> To identify areas in Town Hall where Carrboro memorabilia can be displayed. To designate an area in the Town Center to display Carrboro memorabilia. 	
	<i>End Product:</i>	Construction of a display case in Town Hall and Space designated in the Town Center plans.	
	<i>Assigned to:</i>	Town Manager	
	<i>Project Begins:</i>	March 1998	
	<i>Proj. Completed:</i>	June 1998	

14	INTERNSHIP FOR HIGH SCHOOL AND COLLEGE STUDENTS FOR 1999 (TO PERFORM STUDIES)	INU	Board of Aldermen
	<i>Objective:</i>	To create internships for high school and college students.	
	<i>End Product:</i>	Interns conducting studies for the Town	
	<i>Assigned to:</i>	Mayor and Board of Aldermen	
	<i>Project Begins:</i>	May 1998	
	<i>Proj. Completed:</i>	September 1998	

15	TOWN COMMONS MOVIES (STAFF TO PREPARE BUDGET FIGURES)	U	Recreation
	<i>Objective:</i>	To implement a series of three movie events at the Town Common to gauge interest at becoming an on-going recreation program.	
	<i>Assigned to:</i>	Rosemond	
	<i>Project Begins:</i>	February 1998	
	<i>Proj. Completed:</i>	September 1998	

16	PEDESTRIAN ACCESS ON JAMES STREET	U	Planning
	<i>Objective:</i>	To study alternative pedestrian access arrangements along James Street and recommend an appropriate facility.	
	<i>End Product:</i>	A report to the Board of Aldermen recommending a pedestrian access facility	

	along James Street.
<i>Assigned to:</i>	Withrow
<i>Project Begins:</i>	April 1998
<i>Proj. Completed:</i>	June 1998

17	EXPAND NEIGHBORHOOD PRESERVATION DISTRICT	INU	Planning
	<i>Objective:</i>	See #5	
	<i>End Product:</i>		
	<i>Assigned to:</i>		
	<i>Project Begins:</i>		
	<i>Proj. Completed:</i>		

18	PEDESTRIAN CROSSWALKS	U	Planning
	<i>Objective:</i>	To provide the Board of Aldermen with a report on the status of previously requested crosswalks throughout town.	
	<i>End Product:</i>	A status report on previously requested sidewalks.	
	<i>Assigned to:</i>	Withrow	
	<i>Project Begins:</i>	May 1998	
	<i>Proj. Completed:</i>	June 1998	

GOAL #4: AFFORDABLE HOUSING

1.	LAND TRUST	U	Manager's Office
	<i>Objective:</i>	To continue developing public support for and developing a plan for a land trust development project in Orange County	
	<i>End Product:</i>	An intergovernmental agreement to support a specific land trust development in Orange County.	
	<i>Assigned to:</i>	Harris	
	<i>Project Begins:</i>	December 1997	
	<i>Proj. Completed:</i>	January 1999	

2.	INCLUSIONARY HOUSING POLICY	UI	Town Attorney
	<i>Objective:</i>	To amend the land use ordinance to provide for inclusionary zoning features such as requiring a fixed percentage of dwelling units of a subdivision to be less than a specified square footage or requiring subdivisions to provide for a mixture of certain types and sizes of dwelling units.	

<i>End Product:</i>	Amendment to the land use ordinance.
<i>Assigned to:</i>	Town Attorney
<i>Project Begins:</i>	May 1998
<i>Proj. Completed:</i>	June 1998

3.	IMPACT FEE/EVALUATION (LEGISLATIVE ISSUE)	UI	Attorney
<i>Objective:</i>	To review and evaluate the Town's current authorization to implement an impact fee.		
<i>End Product:</i>	Report from Town Attorney		
<i>Assigned to:</i>	Town Attorney		
<i>Project Begins:</i>	April 1998		
<i>Proj. Completed:</i>	April 1998		

4.	DEVELOP A STRATEGY TO CREATE HOUSING DIVERSITY	U	Board of Aldermen
<i>Objective:</i>	To develop a strategy to create housing diversity .		
<i>End Product:</i>	A discussion among the Board members to identify the various strategies on creating housing diversity, it wishes the Town Administration to develop for the Board's consideration .		
<i>Assigned to:</i>	Mayor and Board of Aldermen		
<i>Project Begins:</i>	August 1998		
<i>Proj. Completed:</i>	August 1998		

5.	COMPREHENSIVE HOUSING STRATEGY	U	Planning
<i>Objective:</i>	To inventory the quality, type, and value of housing; to determine housing needs in Carrboro, and to recommend a comprehensive housing strategy that will maintain the desired level of housing diversity and Affordability.		
<i>End Product:</i>	A Comprehensive Housing Strategy		
<i>Assigned to:</i>	Williford & McGuire		
<i>Project Begins:</i>	September 1998		
<i>Proj. Completed:</i>	March 1999		

GOAL #5: ECONOMIC AND SOCIAL DIVERSITY

1.	BANNING SUBDIVISION EXCLUSIONARY WALLS	UI	Planning
<i>Objective:</i>	To determine the community's preference regarding exclusionary walls and earth berms in association with subdivisions.		
<i>End Product:</i>	An ordinance amendment regulating exclusionary walls and earth berms in		

	association with subdivisions.
<i>Assigned to:</i>	McGuire
<i>Project Begins:</i>	February 1998
<i>Proj. Completed:</i>	May 1998

2.	EXPLORE WITH LEGISLATURE TAX BREAKS FOR SENIOR CITIZENS (LEGISLATIVE ISSUE)	UI	Town Attorney
<i>Objective:</i>	To review what other states are doing to provide tax breaks for senior citizens and share this information with are legislative delegation.		
<i>End Product:</i>	A report on possible tax breaks for senior citizens.		
<i>Assigned to:</i>	Town Attorney		
<i>Project Begins:</i>	May 1998		
<i>Proj. Completed:</i>	May 1998		

GOAL #6: BROAD BASE ECONOMIC VIABILITY

1.	BUSINESS INCUBATOR PROGRAM	U	Manager's Office
<i>Objective:</i>	<ul style="list-style-type: none"> To study the need for an incubator in Carrboro To provide more job opportunities for Carrboro citizens through the creation of a business incubator if determine to be feasible by the study by the North Carolina Technology Development Authority. 		
<i>End Product:</i>	Completion of a business incubator feasibility study.		
<i>Assigned to:</i>	Harris		
<i>Project Begins:</i>	April 1996		
<i>Proj. Completed:</i>	April 1998		

2.	MIDWAY PARKING LOT	UI	Manager's Office
<i>Objective:</i>	To obtain land use permits from Chapel Hill and Carrboro to construct a parking lot for the Midway Business District.		
<i>End Product:</i>	Construction of the Midway Parking lot.		
<i>Assigned to:</i>	Harris		
<i>Project Begins:</i>	March 1998		
<i>Proj. Completed:</i>	September 1998		

3.	REVITALIZATION OF 100 BLOCK OF MAIN STREET (DESIGN STUDENTS TO PERFORM STUDY TO ENHANCE 100 BLOCK)	UI	Planning
<i>Objective:</i>	To work with the NC State School of Design to prepare alternative approaches for		

	revitalizing the 100 block of east Main Street.
<i>End Product:</i>	A report to the Carrboro Board of Aldermen with recommended approaches for the revitalization of the 100 Block of East Main Street.
<i>Assigned to:</i>	Williford
<i>Project Begins:</i>	March 1998
<i>Proj. Completed:</i>	November 1998

4.	DOWNTOWN PARKING REQUIREMENT	U	Planning
<i>Objective:</i>	To survey parking utilization in the downtown, analysis current parking requirements, and recommend changes that will more closely match parking requirements with parking needs.		
<i>End Product:</i>	A report on downtown parking requirements.		
<i>Assigned to:</i>	Withrow		
<i>Project Begins:</i>	September 1998		
<i>Proj. Completed:</i>	December 1998		

5.	EXPLORE ADDING BED AND BREAKFAST ZONING TO LUO	U	Planning
<i>Objective:</i>	To define and provide for Bed and Breakfast uses within the Carrboro Planning Jurisdiction.		
<i>End Product:</i>	An ordinance amendment defining and providing for the establishment of bed and breakfast uses within the planning jurisdiction.		
<i>Assigned to:</i>	McGuire		
<i>Project Begins:</i>	June 1998		
<i>Proj. Completed:</i>	October 1998		

6.	BENCHES AND TRASH CANS IN DOWNTOWN (POLICY GOAL FOR 1998-99 BUDGET)	UI	Public Works
<i>Objective:</i>	Install trash receptacles and benches that comply with the Town's approved Streetscape Design Standards.		
<i>Assigned to:</i>	Gerry & Peterson		
<i>Project Begins:</i>	September 1, 1998 - contingent upon budget funding for FY 1998-99		
<i>Proj. Completed:</i>	November 2, 1998		

7.	REMEDIES FOR VACANT BUILDINGS	INU	DDC
<i>Objective:</i>	To develop strategies to occupy vacant buildings		
<i>Assigned to:</i>	Harris & DDC		
<i>Project Begins:</i>	August 1998		
<i>Proj. Completed:</i>	October 1998		

8.	BUY TOWN PARKING LOTS	INU	Manager's Office
<i>Objective:</i>	To develop strategies to purchase properties leased by the Town for downtown parking.		
<i>End Product:</i>	Approval by the Board to purchase properties leased by Town for downtown parking.		
<i>Assigned to:</i>	Harris		
<i>Project Begins:</i>	February 1998		
<i>Proj. Completed:</i>	April 1998		

9.	PARKING FOR TOWN COMMONS (POLICY GOAL FOR 1998-99 BUDGET)	INU	Manager's Office
<i>Objective:</i>	To provide additional parking for the user's of the Town Common by providing sufficient funds for construction of a gravel parking lot in the FY98-99 budget on leased property next to the Orange County Offices on Laurel Avenue.		
<i>End Product:</i>	Construction of a gravel parking lot on leased land on Laurel Avenue.		
<i>Assigned to:</i>	Harris		
<i>Project Begins:</i>	February 1998		
<i>Proj. Completed:</i>	September 1998		

The following resolution was introduced by Alderman Jacquelyn Gist and duly seconded by Alderman Alex Zaffron.

**A RESOLUTION ADOPTING THE
1998 PLANNING RETREAT ACTION AGENDA
Resolution No. 28/97-98**

WHEREAS, the Town of Carrboro has found it productive and effective to set an annual action agenda; and

WHEREAS, the town staff has used this annual action agenda to establish priorities for departmental annual work plans; and

WHEREAS, the elected officials of the town met on January 25 and 26, 1998 to review their progress on the 1997 Action Agenda and to establish a 1998 Action Agenda.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The following list entitled, "1998 Planning Retreat Action Agenda" will be the established priorities of the town staff and Board of Aldermen for 1998.

1998 PLANNING RETREAT ACTION AGENDA

VISION: WORK TOWARDS A SUSTAINABLE COMMUNITY

GOAL #1: PROMOTE ENVIRONMENTALLY RESPONSIBLE POLICIES AND PRACTICES

ITEM	PROJECT	PRIORITY	DEPT.
1.	Define Creek Study (protection of creeks from continued development)	UI	Planning
2.	Tree Replanting Strategy (requiring developers to reforest)	INU	Planning
3.	Comprehensive Plan (do we need one, benefits and risks)	INU	Planning
4.	Regional Stormwater Management	INU	Planning
5.	Ordinance Regarding Wildlife Corridors (combine 1 with #1)		Planning
6.	Follow-Up on Use of New Erosion Control Devices	INU	Planning
7.	Walking Tour of Neighborhoods and Stream Buffers	U	Planning
8.	Remove Drive-In Windows from Table of Permissible Uses	UI	Planning
9.	Collection Ban Study (study of three types of residential households to implement a collection ban)	UI	Public Works
10.	Policy on Use of Toxic Materials	UI	Public Works
11.	Revisit tree protection ordinance (is it meeting the goals we want it to meet)	U	Planning
12.	Alternatives to Waste Disposal (solid waste strategy) dates for special worksession and regular reports from LOG reps	UI	Public Works
13.	Re-examine Appendix I of the LUO (storm water management)	U	Planning
14.	Examine new LUO from NTA for application throughout Carrboro	U	Planning
15.	Pursue providing light rail service for Carrboro (report from Richie)	UI	Planning
16.	Review open space and recreation space ordinances to strengthen	U	Planning

	for improved usability (look at SAP regulations - then review)		
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GOAL #2: PROVIDE EFFECTIVE AND EFFICIENT AND RESPONSIBLE GOVERNMENT

ITEM	PROJECT	PRIORITY	DEPT.
1.	Create a Citizen Committee on Innovation and Efficiency in Town Government (add to charge of Budget Committee)	INU	Admin. Serv.
2.	Create a Database of Elderly, Disabled and Others with Special Needs	UI	Fire
3.	CUP Compliance/Road Extends In the Future Signs	U	Planning
4.	Town Hall Upgrades (painting, solar)	INU	Public Works
5.	Effective Advisory Boards (term limits, more diversity, worksession with chairs, clarifying the role of chairs, discussion of how appointments are made, tapping citizen expertise)	UI	Board of Aldermen
6.	Continue to Improve Relationship with UNC	INU	Board of Aldermen
7.	Multiple Staffing for Reception Areas (in next budget, task force to look into this)	UI	Admin. Serv.
8.	Revisit the Payment-In-Lieu Fund	UI	Planning
9.	Use of Town Commons	U	Manager's Office
10.	Discuss Changing Name of Board of Aldermen	U	Board of Aldermen
11.	Continue to Implement Technology Plan	UI	Admin. Serv.
12.	Assistant to Mayor	U	Board of Aldermen

GOAL #3: STRONG SENSE OF COMMUNITY

ITEM	PROJECT	PRIORITY	DEPT.
1.	Outreach to Hispanic Community	U	Police
2.	Lloyd-Broad Street Police Sub-Station	UI	Police
3.	Pedestrian Access on South Greensboro Street (review study)	U	Planning
4.	How Businesses Impact Neighborhoods (comes from Bud Matthews project)	INU	Planning
5.	NPD for Lloyd/Broad Street Neighborhoods	INU	Planning
6.	Bars and Nightclubs	NU	Planning
7.	Bandstand and Playground Equipment at Town Commons	INU	Board of Aldermen
8.	Town Hall Day for 1999	INU	Recreation
9.	Encourage Further Development of Carrboro Library	INU	Board of Aldermen
10.	Require Sidewalks on Both Sides of Streets	UI	Planning
11.	Create a Reserve Police Force	UI	Police
12.	Provide Recreation for At-Risk Youth (cooperative effort with Chapel Hill)	I	Recreation
13.	Create an Area to Display Memorabilia at Town Center and in Town Hall	U	Manager's Office
14.	Internship for High School and College Students for 1999 (to perform studies)	INU	Board of Aldermen
15.	Town Commons Movies (staff to prepare budget figures)	U	Recreation
16.	Pedestrian Access on James Street	U	Planning

17.	Expand Neighborhood Preservation District	INU	Planning
18.	Pedestrian Crosswalks	U	Planning

GOAL #4: AFFORDABLE HOUSING

ITEM	PROJECT	PRIORITY	DEPT
1.	Land Trust	U	Planning
2.	Inclusionary Housing Policy	UI	Planning
3.	Impact Fee/Evaluation (legislative issue)	UI	Planning
4.	Develop a Strategy to Create Housing Diversity	U	Planning
5.	Comprehensive Housing Strategy	U	Planning

GOAL #5: ECONOMIC AND SOCIAL DIVERSITY

ITEM	PROJECT	PRIORITY	DEPT
1.	Banning Subdivision Exclusionary Walls	UI	Planning
2.	Explore with Legislature Tax Breaks for Senior Citizens (legislative issue)	UI	Town Attorney

GOAL #6: BROAD BASE ECONOMIC VIABILITY

ITEM	PROJECT	PRIORITY	DEPT
1.	Business Incubator Program	U	Manager's Office
2.	Midway Parking Lot	UI	Manager's Office
3.	Revitalization of 100 Block of Main Street (design students to perform study to enhance 100 block)	UI	Planning
4.	Downtown Parking Requirement	U	Planning
5.	Explore Adding Bed and Breakfast Zoning to LUO	U	Planning
6.	Benches and Trash Cans in Downtown (policy goal for 1998-99 budget)	UI	Public Works
7.	Remedies for Vacant Buildings	INU	Planning
8.	Buy Town Parking Lots	INU	Manager's Office
9.	Parking for Town Commons (policy goal for 1998-99 budget)	U	Manager's Office

UI (Urgent and Important)

U (Urgent)

INU (Important but Not Urgent)

Section 2. The Town Manager will direct the town resources to accomplish these priorities.

Section 3. This action agenda may be amended by the Mayor and Board of Aldermen as priorities need to be changed or added.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 17th day of March, 1998:

Ayes: Hank Anderson, Hilliard Caldwell, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: None

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

**A RESOLUTION SUPPORTING THE 1998 COMMUNITY WALK
FOR THE BLACK CULTURAL CENTER
Resolution No. 31/97-98**

WHEREAS, The Sonja Haynes Stone Black Cultural Center serves as a state-wide and community resource for information and dialogue about the history, culture and contributions of African Americans; and

WHEREAS, the Sonja Haynes Stone Black Cultural Center's Communiversality program benefits students and parents of the Chapel Hill/Carrboro City School System through literacy programs, homework assistance and Saturday school; and

WHEREAS, members and the community and campus have worked diligently to raise money for a free-standing Sonja Haynes Stone Black Cultural Center building, located on the campus of the University of North Carolina at Chapel Hill; and

WHEREAS, students, alumni, faculty, staff, and members of the campus and larger community are to be commended for raising \$3.8 million towards the \$7.5 million effort, including \$800,000 in the past year; and

WHEREAS, student fund-raising efforts have generated over \$30,000, leveraging \$100,000 from members of the UNC Board of Trustees; and

WHEREAS, the students of the University of North Carolina at Chapel Hill have joined with the larger campus and Carrboro community to endorse the 1998 Community Walk for the Black Cultural Center on April 25, 1998.

NOW, THEREFORE, THE CARRBORO BOARD OF ALDERMEN do hereby issue this statement of support for the 1998 community walk for the BCC, a student-led and community-supported event to raise funds and awareness for the Sonja Haynes Stone Black Cultural Center.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 17th day of March, 1998:

Ayes: Hank Anderson, Hilliard Caldwell, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: None

1 AZ JG.

**STATEMENT OF SUPPORT FOR THE 1998 COMMUNITY WALK FOR THE BCC
BY THE CARRBORO BOARD OF ALDERMEN**

WHEREAS, The Sonja Haynes Stone Black Cultural Center serves as a statewide and community resource for information and dialogue about the history, culture and contributions of African Americans; and

WHEREAS, The Sonja Haynes Stone Black Cultural Center's Communiversity program benefits students and parents of the Chapel Hill / Carrboro City School System through literacy programs, homework assistance and Saturday school; and

WHEREAS, Members of the community and campus have worked diligently to raise money for a free-standing Sonja Haynes Stone Black Cultural Center building, located on the campus of the University of North Carolina at Chapel Hill; and

WHEREAS, Students^{alumni, faculty, staff and larger} and members of the campus/community are to be commended for raising \$3.8 million towards the \$7.5 million effort, including \$800,000 in the past year; and

WHEREAS, Student fund-raising efforts have generated over \$30,000, leveraging \$100,000 from members of the UNC Board of Trustees; and

WHEREAS, The Students of the University of North Carolina at Chapel Hill have joined with the larger campus and Carrboro community to endorse the 1998 Community Walk for the BCC on April 25, 1998;

NOW, THEREFORE, WE, THE CARRBORO BOARD OF ALDERMEN do hereby issue this statement of support for the 1998 Community Walk for the BCC, a student-led and community-supported event to raise funds, for the Sonja Haynes Stone Black Cultural Center.

and awareness

April 25, 1998
The 1998 Community Walk
for the Sonja Haynes Stone Black Cultural Center
The University of North Carolina at Chapel Hill

WHAT is the Community Walk?

The purpose of the walk is to raise both funds for, and awareness of, the Black Cultural Center as a wonderful intellectual and cultural resource for the entire community. Each adult walker will be asked to raise or donate a minimum of \$20; children under 18 are encouraged to raise or donate whatever they can. Merchants will be asked to support the walk as sponsors by providing monetary support for the center and/or in-kind donations for the walk.

WHEN is the Walk?

Registration will begin at 8:00 a.m. on Saturday, April 25 at the Union circle. The walk will begin at approximately 9:00 a.m. and end around 11:00 a.m. with a concluding "rally" at the future building site featuring prominent community and University leaders.

WHERE is the Walk?

The 3-mile walk will begin at the Carolina Union, home to the temporary site of the BCC, and end at the future site of the building near the Bell Tower parking lot. Walkers will pass by several important sites in the history of African Americans at the University, and will travel down Franklin and Columbia Streets, as well. Parking for community members will be available at the Bell Tower lot on South Road.

WHO are the sponsors?

UNC-CH students and members of the community.

HOW can I register?

You can pre-register at the temporary site of the BCC in the Carolina Union, or register on the day of the event at the Union circle. For more information or to register over the phone, contact Ange-Marie Hancock, Janora McDuffie or Shana Fulton in the BCC office at 962-9001, 9 a.m. – 9 p.m.

What is the BCC?

The Sonja Haynes Stone Black Cultural Center is an academic program of the University. Under the direction of Dr. Gerald Horne, the center -- even in its current cramped quarters -- is one of the most lively and exciting resources for programs on campus.

The center:

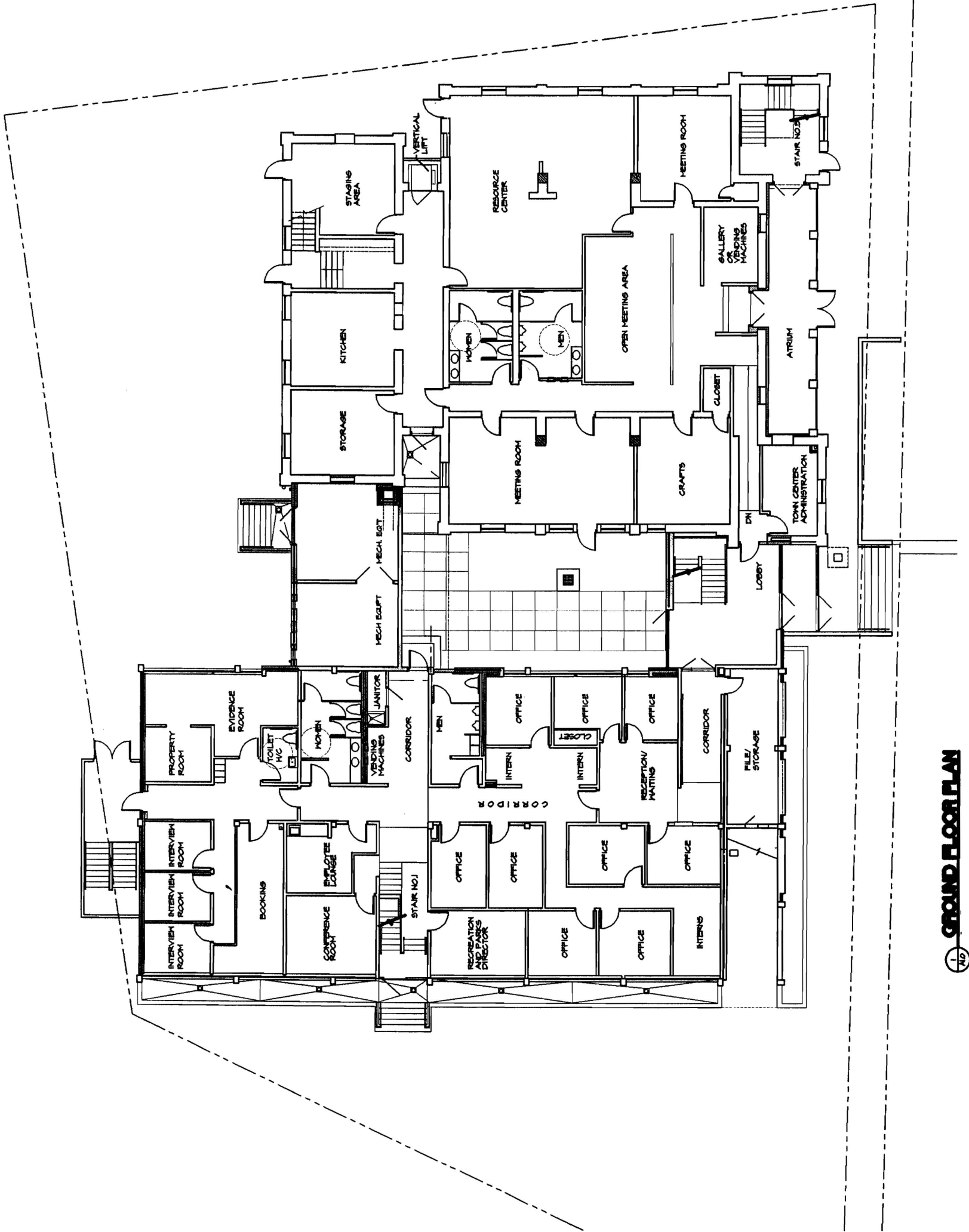
- is inclusive and welcoming of all students, faculty, staff and community members;
- serves as a nationwide resource for the contributions of African Americans;
- presents programs of academic and cultural significance celebrating the African American experience as part of our shared history;
- serves the community through an outreach program, called Communiversity, for at-risk students in Chapel Hill and Carrboro, from elementary through high school; and
- enriches campus and community life through its Cross Cultural Communications Institute, which presents programs to help people from various backgrounds learn how to communicate more effectively with one another.

What is the status of the BCC campaign?

To date, \$3.8 million has been raised toward the \$7.5 million goal. In the fall of 1997, a group of concerned and motivated students led by the BCC Ambassadors set a goal to raise \$20,000. Members of the UNC-CH Board of Trustees, impressed by the students' enthusiasm, promised to match the \$20,000 goal five-to-one with their own gift of \$100,000. The students reached their goal in February. Currently, the total of the student fund-raising campaign exceeds \$30,000.

SIGN UP SHEET TO SPEAK AT
PUBLIC HEARING
CONDITIONAL USE PERMIT REQUEST
STATE EMPLOYEES' CREDIT UNION

<u>Name</u>	<u>Address</u>
1. Steve Russ	O'Brien Atkins
2. Randall Welborn	State Employees' Credit Union
3. Greg Shepard Phil Post	Philip Post & Associates
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GROUND FLOOR PLAN

