

**AGENDA
CARRBORO BOARD OF ALDERMEN
TUESDAY, DECEMBER 7, 1999
7:30 P.M., TOWN HALL BOARD ROOM**

Approximate Time*

7:30 - 7:45 A. **MATTERS BY OLD BOARD**

1. Approval of Minutes of Previous Meeting: November 30, 1999
2. Approval of Abstract of Votes Cast at November 2, 1999 Election
3. Comments by Outgoing Alderman Hilliard Caldwell
4. Swearing in of Mayor Michael Nelson
5. Swearing in of Alderman Joal Hall Broun
6. Swearing in of Alderman Alex Zaffron
7. Swearing in of Alderman-Elect Mark Dorosin

7:45 - 7:55 B. **MATTERS BY NEW BOARD**

1. Comments by Mayor and Board of Aldermen

7:55 – 8:05 C. **REQUESTS FROM VISITORS AND SPEAKERS FROM THE FLOOR**

8:05 – 8:10 D. **CONSENT AGENDA**

(1) **Request to Adopt a Resolution Setting Joint Planning Public Hearing Dates and Assembly of Governments Meetings for 2000**

The Mayor and Board of Aldermen are requested to consider adopting the attached resolution, which sets the joint planning public hearing dates and Assembly of Governments meeting dates for 2000.

(2) **Request to Set a Public Hearing on a Land Use Ordinance Text Amendment to Allow 3.130 Uses in the “O” Zone**

Staff has identified the need to revise the provisions pertaining to permissible uses in the “O” zoning district. Should the Mayor and Board of Aldermen wish to proceed with any action on this matter, the administration recommends in the attached resolution that a public hearing be set for January 11, 2000 and that the ordinance be submitted to Planning Board and Orange County comment.

(3) **Quarterly Financial and Personnel Reports**

The Mayor and Board of Aldermen have requested quarterly financial and personnel reports. The first quarterly financial and personnel reports are provided to the Board as information. These reports cover the period of July – September, 1999. The purpose of this agenda item is for the Mayor and Board of Aldermen to receive these reports.

(4) **A Request to Adopt a Budget Ordinance Approving the Transfer of Contingency Funds to Governmental Support for Holiday Tree Lighting Ceremony**

The Board is requested to adopt a budget ordinance transferring \$500 from contingency to the Governance Support Cost Center to support festivities associated with the Holiday Tree Lighting Ceremony.

(5) **A Request to Adopt a Budget Ordinance to Amend Capital Reserve Fund and Capital Project Funds**

The purpose of this agenda item is to amend the Capital Reserve and Capital Project Funds to correct a budget amendment submitted in error by the Management Services Department on June 1, 1999. Funds set aside for the Master Park Plan and reallocated to the Community Center Renovations were budgeted in the Capital Reserve Fund but incorrectly transferred from the Capital Projects Fund. This ordinance reverses the error and correctly shows the funds being transferred from the Capital Reserve Fund for the Community Center.

(6) **A Request to Adopt a Resolution to Authorize the Town to Purchase the Piedmont Electric Property on Eugene Street for the Bike Path**

The Board of Aldermen authorized staff to make an offer to purchase the Piedmont Electric property on Eugene Street to facilitate the construction of a bike path that is planned as a part of the Roberson Place project. The purpose of this item is to inform the Board that Piedmont Electric Corporation accepted the offer to purchase in the amount of \$28,906. The Board is requested to approve a resolution approving the purchase of the Piedmont Electric property and to approve a budget ordinance transferring \$30,000 from the Capital Reserve Fund to the Capital Project Fund enabling the land purchase.

(7) **A Request to Adopt a Budget Ordinance to Establish a Project Budget for the Fire Department Camera Fund**

The Fire Department has spent the past year raising funds to purchase a thermal-imaging camera. As a result of \$20,000 in contributions from town citizens, businesses, Arts Committee, memorial contributions in honor of Eric Dallas Crabtree, and a transfer of contingency funds by the Board, sufficient funds are available to purchase the camera. A budget ordinance is required to establish a project budget for the Camera Fund to purchase the camera.

(8) **A Request to Adopt a Budget Ordinance Appropriating Fund Balance to Pay for Remaining Balances on Prior Year Encumbrances and Project Expenditures**

The Board is requested to approve a budget ordinance totaling \$158,358 that appropriates budgeted funds to cover prior year encumbrances paid in the current fiscal year and to cover costs of projects uncompleted in prior year that are completed or scheduled for completion in this fiscal year. Of the \$158,358, \$117,600 was set aside by the Board in June 1999 to cover project expenditures budgeted in FY98-99 that would not be completed until this current fiscal year (FY99-2000). The remainder, \$40,758, represents purchase orders or contractual commitments that remained unperformed at the end of the year in FY98-99.

(9) **Status Report on Technology Efforts within the Town Organization**

The town staff has prepared a status report on technology efforts within the town organization as information to the Board.

(10) **A Request to Adopt a Budget Ordinance to Establish Project Budgets for Smith Middle School and Small Park Projects**

The Board of Aldermen, in the current fiscal year, has approved two projects, Smith Middle School and the purchase of land for the Hillsborough Road Neighborhood Park. A budget ordinance is required to establish the revenues and expenditures anticipated for these projects. As allowed by law, payment-in-lieu revenue designated for recreation purposes shall be used to fund the initial phase of the Smith Middle School project and will partially offset the cost of land for the Hillsborough Road Neighborhood Park

8:10 – 8:15 E. RESOLUTIONS, PROCLAMATIONS AND CHARGES

F. OTHER MATTERS

8:15 – 8:30 (1) **Presentation of the Audit Report for Fiscal Year 1998-99**
P/10

The purpose of this agenda item is to receive the audit report for the 1998-99 Fiscal Year. The town's audit firm, Dixon, Odom and Company, will present the report.

8:30 – 8:45 (2) **Minor Modification to the BellSouth Tower Conditional Use Permit**
P/5

BellSouth Mobility PCS has submitted an application for a minor modification to the conditional use permit issued on February 9, 1999. The minor modification request is to add the minimum lights required by the FAA to the tower located at 625 Old Fayetteville Road. The Board of Aldermen must review and make a decision regarding the minor modification request.

- 8:45 – 8:55 P/5 (3) **Request from Empowerment, Inc. to Re-Program Affordable Housing Funds**
- Myles Presler, Executive Director of Empowerment, Inc., on November 16, 1999 petitioned the Carrboro Board of Aldermen to re-program \$6,000 specifically budgeted to Empowerment, Inc. to leverage private financing to assist families at 80% of the area median income to purchase homes. Empowerment’s request is to re-program the \$6,000 to support an incubator in Chapel Hill.
- 8:55 – 9:05 BREAK
- 9:05 – 9:20 P/5 (4) **Report on Implementation of Update of the Year 2000 Task Force Report**
- The Town Manager requested that planning staff prepare an update of implementation activities of the Year 2000 Task Force Policies that have occurred since 1993. This update has been conducted and is presented for the Board of Aldermen review. A resolution that accepts this review and, if desirable, identifies information for inclusion in the annotations to the Year 2000 policies has been prepared for the Board’s considerations.
- 9:20 – 9:30 P/5 (5) **A Review of the Report on the Proposed Agenda for the December 11th Retreat**
- The Mayor and Board of Aldermen approved a two-step retreat process for this year. The Retreat Steering Committee has developed an agenda for the December 11th retreat. The Committee requested that the Board review the proposed agenda.
- 9:30 - 9:35 G. MATTERS BY TOWN CLERK
- 9:35 – 9:45 H. MATTERS BY TOWN MANAGER
- 9:45 – 9:55 I. MATTERS BY TOWN ATTORNEY
- 9:55 – 10:05 J. MATTERS BY BOARD MEMBERS

*The times listed on the agenda are intended only as general indications. Citizens are encouraged to arrive at 7:30 p.m. as the Board of Aldermen at times considers items out of the order listed on the agenda.