

AGENDA
CARRBORO BOARD OF ALDERMEN
TUESDAY, JANUARY 2, 2001
7:30 P.M., TOWN HALL BOARD ROOM

Approximate Time*

7:30 – 7:40 A. REQUESTS FROM VISITORS AND SPEAKERS FROM THE FLOOR

7:40 – 7:45 B. CONSENT AGENDA

(1) **Approval of Minutes of Previous Meetings:** December 12, 2000

(2) **Mid-November to Mid-December Active Projects Report**

The Zoning Division is responsible for preparing a monthly report outlining the construction activities of various projects of interest within the Town of Carrboro's jurisdiction. The report for the period November 16 – December 15, 2000 is attached for the Board's review.

(3) **Request to Approve Equipment Financing**

Annually, the Board of Aldermen, through its capital improvement plan, approves a schedule that provides for the purchase and replacement of vehicles and equipment through lease purchase financing. The Board of Aldermen is requested to adopt a resolution designating the installment purchase contracts for items listed below as tax-exempt obligations of the Town. The Board is also requested to approve a budget amendment adjusting lease payments and equipment budgets within departments affected by this financing proposal. Overall, the lease payments fall below budgeted amounts.

(4) **Request to Adopt a Budget Ordinance Appropriating Fund Balance to Pay for Remaining Balances on Prior Year Project Expenditures**

The Board is requested to approve a budget ordinance totaling \$103,831 that appropriates budgeted funds to cover costs of projects uncompleted in prior year that are completed or scheduled for completion in this fiscal year. This amount represents contractual commitments that remained unperformed at the end of the year in FY99-2000.

(5) **Request to Adopt a Budget Ordinance to Establish a Project Budget for the Hillsborough Road Widening Project**

The Board, at its September 12, 2000 meeting, approved a municipal agreement that specifies the Town's obligation to reimburse the North Carolina Department of Transportation for 30% of the total cost (\$27,856) of sidewalks along the east side of Hillsborough Road and the east side of Old Fayetteville Road. A project ordinance is needed to transfer funds from the Capital Reserve Fund and to establish a project budget for this commitment.

(6) **Request to Set a Public Hearing to Receive Public Comments on Housing Needs in Carrboro**

The purpose of this item is to request that the Board of Aldermen set a public hearing for January 23, 2001 to receive public comments on housing needs in the Town of Carrboro.

(7) **A Request to Adopt a Budget Ordinance to Acknowledge Donations for the Town Commons Bandstand**

The Board of Aldermen, on December 12, 2000 received a gracious anonymous donation toward construction of the Town Commons Bandstand. A budget amendment is required to appropriate funds to the Town Commons project budget.

7:45 – 7:50 C. RESOLUTIONS, PROCLAMATIONS AND CHARGES

D. PUBLIC HEARING

7:50 – 8:00 (1) **Voluntary Annexation of Phase 4D of the Lake Hogan Farms Subdivision**

NP

The purpose of this item is to receive citizens' comments regarding a petition for the voluntary annexation of Phase 4D of the Lake Hogan Farms Subdivision.

E OTHER MATTERS

8:00 – 8:30 (1) **Report: Northern Study Area Park Development**

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Orange County has expressed an interest in acquiring land in Carrboro's Northern Study Area for use as a district park. The County is also working with the Chapel Hill-Carrboro City School Board to jointly locate a school near the park. A report on this matter in relation to the *Facilitated Small Area Plan for Carrboro's Northern Study Area* has been prepared and is presented for the Board's review. A resolution has been prepared that may be modified, subsequent to Board review, to specify any further action.

8:30 – 8:35 (2) **Appointment to the Agenda Planning Committee**

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The Board of Aldermen is requested to make an appointment to the Agenda Planning Committee. Alderman Zaffron's term expired on December 31, 2000.

8:35 – 9:00 (3) **Discussion of the Establishment of an Employee Retention Task Force and Personnel Issues**

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The purpose of this item is two-fold: 1) to receive direction from the Board of Aldermen regarding the establishment of an Employee Retention Task Force to review employee turnover and to recommend ways to retain town employees; and 2) to have the Board clarify the personnel items that are to be discussed at the February 20th worksession.

9:00 – 9:10 BREAK

9:10 – 9:20
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(4) Report on Development Plan for the Horace Williams' Property

On November 14, 2000, the Board of Aldermen discussed plans for the development of the Horace Williams property that had been recently released for public review. The Board requested a staff analysis of how the plan will affect the Town of Carrboro. An analysis of the available information has been prepared and is presented for the Board's review. The Administration recommends that the Board continued in its efforts to ensure that the Town is able to participate with the Horace Williams Advisory Committee as it continues to prepare a plan for the Horace Williams property.

9:20 – 9:25 F. MATTERS BY TOWN CLERK

9:25 – 9:35 G. MATTERS BY TOWN MANAGER

9:35 – 9:45 H. MATTERS BY TOWN ATTORNEY

9:45 – 10:00 I. MATTERS BY BOARD MEMBERS – Closed Session/Personnel Matter

*The times listed on the agenda are intended only as general indications. Citizens are encouraged to arrive at 7:30 p.m. as the Board of Aldermen at times considers items out of the order listed on the agenda.