

BOARD OF ALDERMEN

ITEM NO. B(4)

**AGENDA ITEM ABSTRACT
MEETING DATE: October 23, 2001**

TITLE: A Request to Authorize the Purchase of a Case 580SM Backhoe

DEPARTMENT: Management Services	PUBLIC HEARING: YES ___ NO <u>x</u>
ATTACHMENTS: A: Resolution	FOR INFORMATION CONTACT: M.C. Peterson, Director of Public Works 918-7427 Jan Bryant-Berry, I Purchasing Officer 918-7301

PURPOSE

The purpose of this agenda item is to authorize the purchase of a backhoe for the Public Works department. The Board is requested to allow the Town to waive the formal bidding procedures using the streamlined piggybacking procedures allowed by the General Statutes (GS 143-129(g)). The Board is also requested to declare the 1988 Case 580K backhoe currently owned by the Town as surplus property and to authorize the use of this backhoe as a trade in for the new backhoe purchase.

INFORMATION

As allowed by law, staff is using piggybacking procedures to purchase the backhoe. The law requires three conditions in purchasing under this process: the vendor must be willing to sell the items at a comparable or lower price; the contract with the other governmental jurisdiction must have been executed within the last twelve months; and an ad must be placed in the newspaper notifying vendors that the Town intends to purchase the vehicles using these procedures ten days prior to the Board meeting. Advertisements were placed in the Chapel Hill Herald Newspaper on October 11, 2001 to satisfy the legal requirement for the waiver of bidding procedures under G.S. 143-129(g) and the vendor has agreed to sell the backhoe at a price comparable to a contract awarded to the City of Durham within the past twelve months.

The Public Works Department wishes to purchase from Briggs Equipment of Raleigh, North Carolina a Case 580SM Backhoe at a cost of \$67,641.00. Briggs Equipment has offered to accept the 1988 Case 580K backhoe currently owned by the Town as a trade in for the new backhoe purchase. The trade in allowance is \$10,686.00. The total purchase cost after the trade in is \$56,955.00, a savings of \$9,045.

Town staff believes that piggybacking on the City of Durham's contract with this vendor will be the most cost effective and expeditious means to purchase the needed backhoe. Thus, the Board is recommended to authorize the purchase.

ADMINISTRATION'S RECOMMENDATION

The Board is requested to authorize the purchase of the backhoe requested by the Public Works Department and to declare the 1988 Case 580K backhoe surplus property.

