

BOARD OF ALDERMEN

ITEM NO.: D(2)

AGENDA ITEM ABSTRACT

MEETING DATE: DECEMBER 18, 2001

TITLE: RECOMMENDED CHANGES TO CENTURY CENTER OPERATIONAL GUIDELINES
AND FEES

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| DEPARTMENT: RECREATION AND PARKS DEPARTMENT | PUBLIC HEARING: YES No X _____ |
| Attachments: A. RESOLUTION B. QUESTIONS/RECOMMENDATIONS BY RECREATION AND PARKS COMMISSION C. RESERVATION GUIDELINES & FEE SCHEDULE REFLECTING RECOMMENDATIONS D. CATERER & FACILITY FEE COMPARISON E. LIST OF FEES COLLECTED FROM CATERERS | FOR INFORMATION CONTACT: KOKETA MILLER, FACILITIES OPERATIONS OFFICER, 918-7384 |

PURPOSE

Prior to the opening of the Carrboro Century Center, the Recreation and Parks Commission set an objective to review all guidelines regarding the operation of the Center after a six-month period, which covered April 1 to October 1, 2001. The Commission has reviewed guidelines associated with catering, room rental fees, and reservations, and has recommended changes to these procedures and fees.

BACKGROUND

A subcommittee of the Recreation and Parks Commission met and presented recommendations to the Commission. The Commission passed the changes, which are reflected in Attachments B, C, and D. Attachment B is a list of questions that were developed from verbal and written input from the public and Recreation and Parks staff.

Attachment B also includes the Commission's recommendation for each question. Attachment C includes the current reservation guidelines and fees used in the rental of rooms in the Century Center with change "stroked through" to reflect current Commission recommendations for changes. Attachment D contains two comparisons; the first comparison illustrates how other rental facilities compare with the Century Center in regards to fees for caterers. The second comparison demonstrates how the weekday, weekday evening, and weekend rates of the Century Center compare to three other rental facilities. Attachment E is a list of fees collected from caterers. This list is included because there have been some questions from rental groups about catering fees and provides a more accurate account of revenues received by this particular set of users.

RECOMMENDATION

The administration recommends that the Board of Aldermen review and adopt the attached resolution to accept the changes proposed by the Recreation and Parks Commission.