

BOARD OF ALDERMEN

ITEM NO. D(1)

AGENDA ITEM ABSTRACT

MEETING DATE: February 19, 2002

TITLE: Worksession with Advisory Board Chairs

DEPARTMENT: n/a	PUBLIC HEARING: YES ___ NO <u>x</u>
ATTACHMENTS: A. Guidelines for Selecting Advisory Board Members B. List of Current Advisory Board Members C. Agenda for Advisory Board Training D. March 17, 1998 Minutes E. Memo from Town Attorney	FOR INFORMATION CONTACT: Sarah Williamson, 918-7309

PURPOSE

The Board of Aldermen will hold a worksession with the chairs of the town's advisory boards to discuss term limits, appointments, the size of boards and commissions, performance evaluation of the various boards, and orientation of advisory board members.

INFORMATION

On January 15, 2002 the Mayor and Board of Aldermen discussed revisions to the Town's Guidelines for Selecting Advisory Board and Commission Members. The Board revised the guidelines to limit membership to one seat on the following boards and commissions: Board of Adjustment, Planning Board, Appearance Commission, Transportation Advisory Board, Recreation and Parks Commission, Cable T.V. Committee, Human Services Commission, Cemetery Commission, Environmental Advisory Board, Downtown Development Commission, Northern Transition Area Advisory Committee, Arts Committee and OWASA Board of Directors.

At that same meeting, the Board requested that the Agenda Planning Committee schedule a worksession with advisory board chairs to discuss term limits, appointments, size of boards and committees, performance evaluation of boards and committees, and orientation of members.

On February 5, 2002 the Mayor and Board of Aldermen approved an agenda for a "pilot" advisory board training session (Attachment C). This training session was tentatively scheduled for Saturday, March 9, 2002. The town staff would suggest that this training session be rescheduled to Saturday, April 3rd in order to allow the advisory boards to elect new chairs following board appointments scheduled for March 5th. The chairs of each board will be invited to designate a board representative to attend the training session.

The town staff has also attached an excerpt from the March 17, 1998 minutes of the Board of Aldermen when the Board last held a worksession with advisory board chairs (Attachment D)

The Town Attorney has prepared the attached memorandum (Attachment E) addressing the Board of Aldermen's request for review of the Town Code with reference to Board of Aldermen liaisons to the advisory boards.

ADMINISTRATION'S RECOMMENDATION

The administration recommends that the Mayor and Board of Aldermen meet with the Chairs of the Town's Advisory Boards and provide further direction to the town staff if needed.