

# BOARD OF ALDERMEN

ITEM NO. B(2)

## AGENDA ITEM ABSTRACT

MEETING DATE: October 15, 2002

**TITLE: A Request to Authorize the Purchase of a 2003 Regenerative Air Street Sweeper and to Declare an Old Street Sweeper as Surplus Property for Purposes of Trade-In for the new Street Sweeper**

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| <b>DEPARTMENT: Management Services</b> | <b>PUBLIC HEARING: YES ___ NO <u>x</u></b>   |
| <b>ATTACHMENTS:<br/>A: Resolution</b>  | <b>FOR INFORMATION CONTACT:<br/>M.C. Peterson, Director of Public Works 918-7427<br/>Jan Bryant-Berry, I Purchasing Officer 918-7301</b> |

### PURPOSE

The purpose of this agenda item is to authorize the purchase of a street sweeper for the Public Works department. The Board is also requested to declare the 1989 600 Series Johnston Street Sweeper currently owned by the Town as surplus property and to authorize the use of this street sweeper as a trade-in for the new street sweeper purchase.

### INFORMATION

Requests for Bids were sent out on September 20, 2002 to five companies. Two companies responded to the Town's request for bids. These companies were Twin States Equipment Inc and Jet Vac Equipment Inc. After careful review of all responses it is the recommendation of the Public Works Department that the bid be awarded to Twin States Equipment Inc. and that the Board authorize the Town Manager to enter into a contract for the amount of \$129,989.00.

| <u>Name of Vendor</u>      | <u>Price</u> |
|----------------------------|--------------|
| Twin States Equipment Inc. | \$129,989.00 |
| Jet Vac Equipment Inc.     | \$128,960.00 |

Twin States Equipment Inc. has offered to accept the 1989 600 Series Johnston Street Sweeper currently owned by the Town as a trade in for the new street sweeper purchase. The trade-in allowance is \$10,000.00. The total purchase cost after the trade in is \$119,989.

Although Twin States Equipment Inc.'s bid is \$1,056.50 more than the bid submitted by Jet Vac Equipment Inc., the staff believes that Twin States Equipment Inc.'s bid more closely meets the specifications requested in the bid documents. Specifically, providing for a stainless steel hopper that staff believes will prolong the life of the equipment and was an important item requested in the bid. Jet Vac Equipment Inc.'s bid provided for a steel hopper. Thus, the Board is requested to authorize the purchase.

FISCAL IMPACT: The cost of the street sweeper, including the trade-in, equals \$119,989, representing a savings of \$25,011 from the budgeted estimate of \$145,000.

ADMINISTRATION'S RECOMMENDATION

Town staff recommends that the Board award the bid to Twin States Equipment, Inc. authorizing the purchase of a street sweeper as recommended by Public Works staff. The Board is also requested to declare the 1989 600 Series Johnston Street Sweeper as surplus property.