

**BOARD OF ALDERMEN**

**ITEM NO. E(1)**

**AGENDA ITEM ABSTRACT**

**MEETING DATE: November 19 2002**

**SUBJECT: Discussion on Recruitment Process for Town Manager**

DEPARTMENT: <b>Personnel</b>	PUBLIC HEARING: YES ___ NO <u>x</u>
ATTACHMENTS: n/a	FOR INFORMATION CONTACT: <b>Desiree White – 918-7321</b>

**PURPOSE**

The purpose of this item is to discuss the recruitment process for the position of Town Manager.

**INFORMATION**

With the resignation of Robert Morgan, the Board of Aldermen will need to recruit and fill the position of Town Manager, which will become vacant on December 31, 2002.

To assist the Board in this endeavor, staff has invited Bob Crowder, Director of Personnel and Employee Relations for the North Carolina League of Municipalities, to review with the Board the recruiting process for a Manager. Mr. Crowder will outline the process for the Board and provide to them resources that will guide them through the recruitment and selection process.

**ADMINISTRATION'S RECOMMENDATION**

The administration recommends that the Board receive the information from Mr. Crowder.