

BOARD OF ALDERMEN

ITEM NO. B(2)

AGENDA ITEM ABSTRACT

MEETING DATE: February 4, 2003

TITLE: A Request to Adopt a Budget Ordinance

DEPARTMENT: Management Services	PUBLIC HEARING: YES ____ NO <u>x</u>
ATTACHMENTS: Attachment A: Budget Ordinance	FOR INFORMATION CONTACT: L. Bingham Roenigk, 918-7300

PURPOSE: On January 21, 2003 a budget amendment was presented to the Board to appropriate funds approved for pay plan adjustments; street resurfacing transfers; and contractual costs associated with the search for a new town manager. The incorrect version of the budget amendment was erroneously presented to the Board at that meeting and is presented to the Board tonight in correct format. The Board is asked to approve the revisions.

INFORMATION

Town staff, in preparing agenda items, has two opportunities for internal review and changes to agenda items before they are in final form for the Board. Revisions were made to the budget amendment prior to being presented to the Board on January 21, 2003; however, the earlier incorrect version was inadvertently submitted as mentioned above.

The changes to the amendment reflect refinements in projected salary costs by department and adjustments to the revenue projection. The significant changes in the corrected budget amendment are in the nondepartmental cost center and in the revenue projection. The net increase of \$26,225 to the nondepartmental cost center acknowledges that the Board is adding \$50,000 to this cost center for street resurfacing reserves and at the same time, is decreasing the nondepartmental cost center by \$23,775 to pay for costs associated with the public works salary market adjustments. These funds were placed in the nondepartmental cost center at the time of the adopted budget.

The revenue projection is also revised to a lower figure of \$154,810 reflecting the changes.

In summary, the amendment funds the following items:

1. Flat increase of approximately \$800 for each town employee @ \$66,425
2. Final implementation of FY01-02 market adjustment study @ 42,160 (of which \$23,775 was already within the adopted budget for the public works employees)
3. Additional allocation of street resurfacing reserves @ \$50,000
4. Town Manager Search Firm contract @ \$20,000

Total expenditures equal \$178,585 of which \$23,775 was already included in the FY02-03 adopted budget; the projected revenues needed to afford the net increase in expenditures equals \$154,810

FISCAL IMPACT:

The total additional funds needed for the current fiscal year equals \$154,810.

ADMINISTRATION'S RECOMMENDATION

Approve the revised budget ordinance appropriating funds for pay plan adjustments and street resurfacing reserves and void the amendment previously approved by the Board on January 21, 2003.