

A RESOLUTION MAKING AN APPOINTMENT TO THE
PLANNING BOARD
Resolution No. 102/2002-03

WHEREAS, there is currently one vacant in-town seat on the Planning Board;
and

WHEREAS, this position was advertised and applications were received from:
Heidi Paulsen, Jack Haggerty, Andrew Pearson and David Collins; and

WHEREAS, the Chair of the Planning Board is recommending that Heidi Paulsen
be appointed to the vacant in-town seat on the Planning board; and

WHEREAS, the remaining applicants will be considered for appointment later
this month when the Board will be asked to consider advisory board appointments for
terms expiring in February 2003.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF
CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby appoints Heidi Paulsen to a seat on the
Planning Board. Ms. Paulsen's term shall expire in February 2006.

Section 2. This resolution shall become effective upon adoption.

TOWN OF CARRBORO



Application for Membership on Advisory Board

NAME: Heidi K. PaulsenDATE: 6 August, 2002ADDRESS: 400 Davie Rd. # 68 Carrboro, N.C. 27510IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? yesTELEPHONE: [HOME] (919) 933-3734 [BUSINESS] (919) 541-1834 DATE OF BIRTH: 20 Jan. 1969E-MAIL ADDRESS Paulsen.heidi@epa.gov RACE: white SEX: F OCCUPATION Program Analyst, U.S. EPAARE YOU A REGISTERED ORANGE COUNTY VOTER? Y LENGTH OF RESIDENCE IN ORANGE COUNTY. 2 y TOWN OF CARRBORO 1 year

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Karate, Durham, Continuing Education Courses, UNC- Chapel Hill, Planning Dept.
Yoga classes.

I wish to be considered for appointment to the following advisory board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Northern Transition Area Advisory Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Budget Review Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Cable T.V. Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Cemetery Commission	<input checked="" type="checkbox"/> 1. Planning Board
<input type="checkbox"/> Downtown Development Commission	<input type="checkbox"/> Recreation & Parks Commission
<input checked="" type="checkbox"/> 2. Environmental Advisory Board	<input type="checkbox"/> Transportation Advisory Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Other

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS:

Masters Degree Regional Planning, DCRP, UNC-CH, 2002, Eight years at U.S. EPA,
lead work groups, performed research, worked with community organizations around the
country. U.S. Peace Corps, learned to work with and communicate with people of different
cultures and backgrounds (taught h.s. science and worked for Env. Department).

REASON(S) YOU WISH TO BE APPOINTED: [Worked for the City of Virginia Beach Planning Department.]

I would like to become more involved in the community I live in and learn more about
the local government process.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO ADVISORY BOARD? If "YES", WHICH ONE(S) No

Heidi Paulsen
400 Davie Road, # 68 Carroboro, N.C., 27510
w(919) 541-1834 h (919) 933-3734
paulsen.heidi@epa.gov

Qualifications Summary: Enthusiastic, self-motivated and detail-oriented individual with a broad range of accomplishments. Writing and publishing experience includes project reports, newsletter articles and a weekly newspaper column. Resourceful in organizing conferences and developing various projects. Management recognition in analyzing EPA policies and programs for strategic planning. Dedicated and goal oriented individual who works well with management, customers and peers on a large variety of assignments.

Environmental Policy and Program Development:

- Coordinated the 1999 National Community Involvement Conference (NCIC) and advised the 2000 (NCIC) steering committee, (around 300 attendees each year). Conference sessions educated EPA, State and Tribal staff on improving work with communities.
- Led Community Based Environmental Protection (CBEP) Marketing Workgroup. Created planning and strategy documents used to determine priorities for following year.
- Presented information to groups at conferences and workshops, with up to 280 attendees.
- Facilitated and mediated conference calls, workshop break out groups and meetings. Led meetings to ensure they flowed smoothly and on time.
- Analyzed and researched various EPA programs and compiled report which informed EPA staff of related projects and multimedia opportunities.
- Assisted in the development of the CBEP Framework and served as Tribal coordinator for its external review. The Framework was approved by EPA management and published.
- Designed surveys: 1) To establish direction for CBEP program and 2) to improve Geographical Information System Services in EPA's Office of Environmental Information.
- Determined measures and goals to meet Government Performance Review Act requirements for the Office of Pesticide Programs (OPP), with workgroup.
- Performed as Division representative on OPP Customer Service Forum. Developed mission statement used to improve and train OPP staff on customer service issues.
- Successfully completed Work Assignment Manager duties for grants, contracts and Tribal pesticide education curriculum. Supervised and educated contractors on EPA's needs.
- Managed, updated and responded to requests from the Endangered Species Protection Program (ESPP) Hotline. Helped callers prevent pesticide poisoning and make educated choices for environmentally related issues.

Writing and Publishing

- Published documents on a variety of environmental and technical topics, in EPA newsletters, on-line journals and the national paper of Western Samoa. Publications include: "Sustainable Development: A Necessity," several articles for an EPA Tribal News and weekly environmental newspaper columns in The Samoan Observer.
- Edited policy and communications documents for several OPP programs including Water Quality, Endangered Species, CBEP and Tribal. Materials published as free standing documents, in the Federal Register and in newsletters.
- Produced environmental indicators report for Endangered Species Protection Program.

Photography and Graphics:

- Photographed Virginia Beach natural heritage areas and created slide portfolio for presentations. Pictures in portfolio are frequently used in seminars and public meetings.
- Designed photo album for EPA's green building construction process, at RTP. Researched and wrote about numerous issues including day lighting, air quality and habitat conservation. Completed album will be placed in the foyer of the building to educate visitors on the process.
- Designed layout and created graphics for presentation, conference and educational materials, including posters, workshop covers, maps and fact sheets. Created professional quality materials that are often reused.

Education and Community Development:

- Developed plan, obtained materials and established Endangered Species Protection Program (ESPP) Resource Center. Used resources to create individual education packets for several hundred teachers, who taught kindergarten through high school.
- Directed Presidential Classroom on Pesticide Risk Management. Developed format, selected speakers, presented overview and facilitated session. Received glowing feedback on session.
- Wrote and edited educational materials, including ESPP Fact Sheets, used to help prevent harm to endangered species by educating the public on the habits and need of these species.
- Co-chaired OPP Boy Scout Jamboree exhibit team and instructed some of the 35,000 Boy Scouts that visited EPA's site.
- Taught high school Biology, Human Biology, Chemistry and Physics. Average class size: 56.

Employment History:

- Environmental Protection Specialist/Program Analyst, U.S. EPA Feb 95-present, OPPTS, OP, OARM and OEI.
- Consultant/Intern, Environmental Management Center, City of Virginia Beach, Jul 94-Feb 95
- Conference Assistant, The Elizabeth River Project, Norfolk, VA, Oct 94-Jan. 95
- Environmental Journalist, Dept. of Lands, Surveys and Environment, W. Samoa, Jan-Dec 93
- High School Science Teacher, W. Samoa/Peace Corps, Jan 92-Dec 93
- Summer Internship, Environmental Health Services, City of Virginia Beach, May-Aug 90

Education:

- Masters of Regional Planning, candidate, expected Fall, 02, Land Use and Environmental Planning Specialization, University of North Carolina, Chapel Hill
- B.A. Liberal Arts and Sciences, Biology/Political Science/History, Virginia Polytechnic Institute and State University, Virginia, 91

Technical Skills:

- Geographic Information Systems: Used Arcview, GIS in 3 courses at UNC. Proficient at creating maps and research.
- Statistical Package for the Social Sciences: Experience through 2 graduate courses at UNC.
- Excel/Lotus 1-2-3: Air and water modeling assignments performed on Excel for UNC graduate course work. Frequently use Lotus 1-2-3 at work to streamline task process.
- L-View: Created EPA Green Building Photo album using digital photos on L-View.
- Internet Development: Created web pages for 2 graduate courses at UNC, assisted students in developing web sites. Assisted contractors in creating pages for EPA's site.
- PowerPoint: Developed numerous presentations using PowerPoint, gave speeches using LCD.
- Microsoft Publisher: Designed poster for UNC graduate course.

TOWN OF CARRBORO



Application for Membership on Advisory Board

NAME: Jack Haggerty DATE: 1/4/03

ADDRESS: 401 OAK AVE., CARRBORO

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO?

TELEPHONE: [HOME] 929-9574 [BUSINESS] 967-5191 DATE OF BIRTH: 8/8/56

E-MAIL ADDRESS JHAGGERTY@NCN@ RACE: W SEX: M OCCUPATION ARCHITECT
SOLO.COM

ARE YOU A REGISTERED ORANGE COUNTY VOTER? LENGTH OF RESIDENCE IN ORANGE COUNTY. 15 TOWN OF CARRBORO 12

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

I wish to be considered for appointment to the following advisory board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Northern Transition Area Advisory Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Budget Review Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Cable T.V. Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Cemetery Commission	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Downtown Development Commission	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Transportation Advisory Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Other

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EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS:

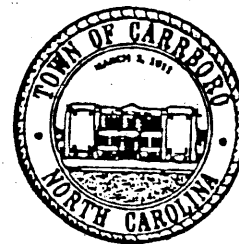
APPEARANCE COMMISSION ARCHITECT
VEHICULAR ARCHITECTURAL STANDARDS COMMITTEE
DOWNTOWN PARKING TASK FORCE

REASON(S) YOU WISH TO BE APPOINTED:

TO CONTINUE PUBLIC SERVICE: TO PARTICIPATE IN PLANNING FOR
THE FUTURE

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO ADVISORY BOARD? IF "YES", WHICH ONE(S)

TOWN OF CARRBORO



Application for Membership on Advisory Board

NAME: Andrew Pearson DATE: 12/7/01

ADDRESS: 203 Hillsborough Rd

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes

TELEPHONE: [HOME] 942 8211 [BUSINESS] 929 0010 x113 DATE OF BIRTH: 3/19/77

E-MAIL ADDRESS worldrangers@bormail.com RACE: W SEX: M OCCUPATION Weaver St. Market

ARE YOU A REGISTERED ORANGE COUNTY VOTER? LENGTH OF RESIDENCE IN ORANGE COUNTY. 7 TOWN OF CARRBORO 3

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Campaign to end the cycle of violence, Weaver Street Market employee, Ballroom Dance club, Spanish conversation group, Internationalist Books, Soccer, Artist

I wish to be considered for appointment to the following advisory board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Northern Transition Area Advisory Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Arts Committee	<input checked="" type="checkbox"/> <u>3</u> Orange County Economic Dev. Com.
<input type="checkbox"/> Budget Review Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Cable T.V. Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Cemetery Commission	<input checked="" type="checkbox"/> <u>2</u> Planning Board
<input checked="" type="checkbox"/> Downtown Development Commission	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Transportation Advisory Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Other <u> </u>

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EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS:

I have managed 2 nonprofit independent, volunteer run workshops, facilitated workshops in strategic planning, am an experienced grant writer and have conducted project evaluations. I chaired the national board of the Student Environmental Action Coalition.

REASON(S) YOU WISH TO BE APPOINTED:

help design & implement people-centered development plans emphasizing cooperative multipurpose uses, provide group facilitation skills for a great team!

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO ADVISORY BOARD? IF "YES", WHICH ONE(S) No

TOWN OF CARRBORO



Application for Membership on Advisory Board

NAME: DAVID G Collins DATE: 1.1.03
 ADDRESS: 100 Keith Rd. Carrboro, NC 27510
 IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes
 TELEPHONE: [HOME] 929.6161 [BUSINESS] 966.9254 E-MAIL ADDRESS: collinsd@med.unc.edu
 DATE OF BIRTH 05/18/58 RACE: W SEX: M OCCUPATION UNC Manager
 ARE YOU A REGISTERED ORANGE COUNTY VOTER? Y LENGTH OF RESIDENCE IN ORANGE COUNTY. 15y TOWN OF CARRBORO 12y

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

CARRBORO Board of Adjustment, Carrboro Ad-Hoc Committee to Address Employee Retention, Carrboro United Methodist Church, Project HOPE - NC Methodist outreach to ARLENIA (Board of Directors)

I wish to be considered for appointment to the following advisory board(s):

<input checked="" type="checkbox"/> 1 Board of Adjustment	<input type="checkbox"/> Northern Transition Area Advisory Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Budget Review Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Cable T.V. Committee	<input checked="" type="checkbox"/> 2 Personnel Advisory Committee
<input type="checkbox"/> Cemetery Commission	<input checked="" type="checkbox"/> 3 Planning Board
<input type="checkbox"/> Downtown Development Commission	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Environmental Advisory Board	<input checked="" type="checkbox"/> 4 Transportation Advisory Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Other

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS:

2 terms on Bd of Adjustment, CANDIDATE for CARRBORO political office in past which provided intense citizen input & contact

REASON(S) YOU WISH TO BE APPOINTED:

to continue to serve & help town

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO ADVISORY BOARD? IF "YES", WHICH ONE(S)

Yes - see above

January 7, 2003

Sarah Williamson,
Town Clerk
Town of Carrboro
301 West Main Street
Carrboro NC 27510

Subject: Heidi Paulsen, appointment to the Planning Board

I recommend appointing Ms. Paulsen to the Planning Board. She has some professional and educational experience in city planning, and this knowledge would be useful on the Planning Board. She also is very enthusiastic about joining our Board.

She lives at 400 Davie Road, #68. I believe this qualifies as an in-town member, but can Trish clarify this?

Thanks for your attention to this matter.

Sincerely:



John Marshall
305 E Poplar Avenue
Carrboro NC 27510
(919) 933-5464 (work)
(919) 933-8562 (home)