

BOARD OF ALDERMEN

ITEM NO. B(3)

AGENDA ITEM ABSTRACT MEETING DATE: February 18, 2003

TITLE: Request to Adopt a Resolution Designating Agents to Execute North Carolina Emergency Management Forms on Behalf of the Town of Carrboro

DEPARTMENT: Management Services	PUBLIC HEARING: YES ___ NO <u>x</u>
ATTACHMENTS: A: Resolution	FOR INFORMATION CONTACT: Jan Bryant-Berry, Purchasing Officer 918-7301

PURPOSE

Several North Carolina counties were declared disaster areas because of the effects of the December 4, 2002 winter storm. The Town of Carrboro is located in Orange County, which is one of the counties designated within this disaster area. As a part of the process for receiving disaster funds from North Carolina Division of Emergency Management, the Board must approve a resolution designating a primary agent and a secondary agent to act on behalf of the Town in applying for funds. The Board is requested to adopt the attached resolution to authorize Jan Bryant-Berry, Purchasing Officer/Risk Manager as the Town's primary agent and Bing Roenigk, Assistant Town Manager as secondary agent.

INFORMATION

A similar request to designate an agent was added to the Board's agenda on February 11th. This was a resolution required by FEMA for reimbursement for storm related expenditures. North Carolina Division of Emergency Management is requiring a similar form for reimbursement of State funds for storm related expenditures. The State will reimburse up to twenty-five percent of eligible expenditures. The Town's staff has been working with Federal and State Emergency Management Officials over the past several weeks. The administration will file for financial reimbursement as final costs are calculated using FEMA guidelines. The attached resolution must be filed with the North Carolina Division of Emergency Management office prior to any disbursements to the Town.

ADMINISTRATION'S RECOMMENDATION

Adopt the resolution designating Jan Bryant-Berry as the Town's primary agent and Bing Roenigk as secondary agent in seeking North Carolina Division of Emergency Management reimbursements.