

# BOARD OF ALDERMEN

ITEM NO. B(3)

## AGENDA ITEM ABSTRACT

MEETING DATE: June 24, 2003

**TITLE: Award of Contract for Westbrook Drive Drainage Improvement Project**

<b>DEPARTMENT: Public Works</b>	<b>PUBLIC HEARING: YES ____ NO <u>x</u></b>
<b>ATTACHMENTS:</b> <b>A: Resolution</b>	<b>FOR INFORMATION CONTACT:</b> <b>M. Chris Peterson, Director 918-7427</b> <b>Jan Bryant-Berry, Purchasing Officer 918-7301</b>

### PURPOSE

The purpose of this agenda item is to award a contract for the Westbrook Drive Drainage Improvement Project. The administration recommends that the contract be awarded to Hannah Utilities Inc. in the amount of \$113,150.00.

### INFORMATION

Requests for Bids were sent out on May 23, 2003 to 20 companies. Three companies responded to the Town's request for bids. These companies were Hannah Utilities Inc., Chris Rider Inc. and Narron Construction Inc. After careful review of all responses it is the recommendation of the Public Works, Henry Wells of Sungate Design Group and Management Services that the bid be awarded to Hannah Utilities, Inc. and that the Board authorize the Town Manager to enter into a contract for the amount of \$113,150.00.

<u>Name of Vendor</u>	<u>Price</u>
Hannah Utilities Inc.	\$113,150.00
Chris Rider Inc.	\$378,000.00
Narron Construction Inc.	\$165,400.00

This project was budgeted in fiscal year 2003 in the amount of \$135,000.00 total for project (\$35,000 for engineering services and \$100,000 for the construction project). The recommended bidder submitted a bid in the amount of \$113,150.00, which is \$13,150.00 over budget.

### FISCAL IMPACT

Work on this project will not begin until the new fiscal year. This project will be included in the fy 03-04 adopted budget and will be funded from fund balance and capital reserves. The total estimated cost for the Westbrook Drive Project, including contingencies will be \$164,000.00.

### ADMINISTRATION'S RECOMMENDATION

Adopt the resolution awarding the contract to Hannah Utilities Inc. in the amount of \$113,150.00.