

BOARD OF ALDERMEN

ITEM NO. B(7)

AGENDA ITEM ABSTRACT

MEETING DATE: September 16, 2003

TITLE: Request to Approve A Budget Ordinance

DEPARTMENT: Town Clerk	PUBLIC HEARING: YES or NO
ATTACHMENTS: A. Budget Ordinance	FOR INFORMATION CONTACT: Sarah C. Williamson, 918-7309

PURPOSE:

The Board is requested to transfer \$1,400 from contingency to the Board of Aldermen's budget to support two welcoming receptions for the incoming Town Manager as requested by the Board of Aldermen.

INFORMATION:

The funds transferred from contingency cover the cost of food and supplies for two scheduled welcoming ceremonies for the new Town Manager, Steve Stewart. Two ceremonies have been scheduled:

There are two welcoming events planned for Mr. Stewart. The first will be luncheon on September 17th for all town employees to meet the new manager. The second event will be a reception on October 2nd from 4:30 – 6:30 p.m. for members of the community to meet Mr. Stewart. These events will be held at the Century Center.

FISCAL IMPACT: N/A

RECOMMENDATION:

The Board is requested to approve the attached budget ordinance.