

Recreation and Parks Commission Unofficial Minutes
September 8, 2003
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Jones-McNair mentioned two Recreation and Parks abstract items that will be on the Board of Aldermen's Agenda for September 16th. She mentioned in the August 21st meeting, the Board of Aldermen requested staff look for funds to update the master plan. The Finance Director, Bing Roenigk was able to identify \$20,000 within the Capital Reserve Fund. These findings will be presented along with the request to set aside the funds for this project and proceed with a RFP process.

Also, during that same meeting the Board requested to reactive the Hillsborough Road Park Design Committee. Jones-McNair mentioned that she also talked with Roenigk about this project. It was discovered that \$20,456 was earmarked in the Capital Project Fund for this park project. She also talked with the consultant that started the project three years ago, Derrick Williams from Site Solutions. He stated that Site Solutions would be interested in continuing the project and charging the balance of the project cost along with possible start up fees. The cost identified should not exceed the funds available. Jones-McNair added that to begin the process again would cost more than what is available for the project. These findings will also be presented along with requesting approval to use the funds to continue the project with Site Solutions as the consulting firm.

Concerns were raised about the connector road and a decision. The commission felt that decision was needed prior to the committee moving forward with park design.

Jones-McNair asked for approval to discuss the retreat possibility in more detail with Koegler and bring back that information for the next meeting. Also, she requested support for the two agenda items.

Blackburn motioned that Jones-McNair pursue additional information about the presentation/speaker for the fall retreat. Nicholson seconded and the vote was unanimous.

Condon motioned that Jones-McNair proceed with requesting the Board to approve the use of funds for the Hillsborough Road Park Master Plan design and continue with Site Solutions. Benedict seconded and the vote was unanimous.

Blackburn motioned to show support in asking the Board to set aside funds and allowing staff to proceed with updating the Master Plan. Benedict seconded and the vote was unanimous.

Murrell asked was there any thing else that needed attention. Jones-McNair requested that the Commission consider the Commission's portion of the Departmental Policy and Procedure Manual before the end of the meeting. Murrell asked was there any discussion or information that needed updating. The Commission agreed that the information was current. Blackburn made a motion to approve the information as it, Foster second and the vote was unanimous.

ATTACHMENT B

**A RESOLUTION APPROVING THE COMPLETION OF THE HILLSBOROUGH
ROAD PARK MASTER PLAN
Resolution No. 20/2003-04**

WHEREAS, the Recreation and Parks Department has requested that the Mayor and Board of Aldermen approve completion of the Hillsborough Road Park Master Plan using Site Solutions Consulting Firm.

WHEREAS, The Mayor and Board of Aldermen reviewed the information provided.

NOW, THEREFORE, THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVE

Section 1. The Board hereby approves to continue with the current consultant, Site Solutions for the Hillsborough Road Park Master Plan. This action will not require additional funds.

Section 2. This resolution shall become effective upon adoption.