

BOARD OF ALDERMEN

ITEM NO. B(4)

AGENDA ITEM ABSTRACT

MEETING DATE: October 21, 2003

TITLE: Adopt a Resolution Designating an Agent to Execute FEMA Applications and Forms on Behalf of the Town of Carrboro

DEPARTMENT: Management Services	PUBLIC HEARING: YES ____ NO <u>x</u>
ATTACHMENTS: A: Resolution	FOR INFORMATION CONTACT: Jan Bryant-Berry, Purchasing Officer 918-7301

PURPOSE

Orange County was declared a disaster area because of the effects of Hurricane Isabel on September 18, 2003. The Town of Carrboro is located in Orange County, which is one of the counties designated within this disaster area. As a part of the process for receiving disaster funds from FEMA, the Board must approve a resolution designating an agent to act on behalf of the Town in applying for funds. The Board is requested to adopt the attached resolution to authorize Jan Bryant-Berry, Purchasing Officer/Risk Manager as the Town's agent.

INFORMATION

The Town staff has been working with Federal and State Emergency Management officials. The administration will file for financial reimbursement as final costs are calculated using FEMA guidelines. The attached resolution must be filed with the FEMA office before FEMA will make any disbursements to the Town.

ADMINISTRATION'S RECOMMENDATION

The administration recommends that the Board of Aldermen adopt the attached resolution designating Jan Bryant-Berry as the Town's agent in seeking FEMA reimbursements.