

# BOARD OF ALDERMEN

ITEM NO. B(3)

## AGENDA ITEM ABSTRACT

**MEETING DATE: October 28, 2003**

**TITLE: A Request to Set the 2004 Board of Aldermen Planning Retreat Dates**

<b>DEPARTMENT:</b> Manager's Office	<b>PUBLIC HEARING:</b> No
<b>ATTACHMENTS:</b> A. Resolution	<b>FOR INFORMATION CONTACT:</b> Steve Stewart, 918-7315 Bing Roenigk, 918-7300 Richard White, 918-7314

### **PURPOSE**

Each year, the Board of Aldermen conducts a retreat to develop goals and to set the direction in which it would like to lead the Town. The purpose of this item is to request that the Board of Aldermen approve the 2004 Board of Aldermen planning retreat dates.

### **INFORMATION**

At the October 14, 2003 Board of Aldermen meeting, the Board discussed the proposed retreat dates and appointed Aldermen McDuffee and Herrera to the Retreat Planning Committee. The Board requested that the Retreat Planning Committee review the proposed dates and make a recommendation to the Board.

The Committee recommends the following meeting schedule:

Sunday, December 7 from 12:30 (Lunch) to 6:00 p.m.

Sunday, February 15 from 10:00 a.m. to 3:00 p.m.

Monday, February 16 from 8:00 a.m. to 3:00 p.m.

The Retreat Planning Committee will work with the facilitator and staff to develop a proposed agenda which will be brought to the Board for approval.

### **FINANCIAL IMPACT**

N/A

### **ADMINISTRATION'S RECOMMENDATION**

The Administration recommends that the Board approve the dates for the retreats.