

BOARD OF ALDERMEN

ITEM NO. B(3)

AGENDA ITEM ABSTRACT

MEETING DATE: February 24, 2004

SUBJECT: Selection of Sungate Design Group to Perform Engineering Related Activities for the Sidewalk Bond Program

DEPARTMENT: PUBLIC WORKS	PUBLIC HEARING: NO
ATTACHMENTS: A. Resolution	FOR INFORMATION CONTACT: Chris Peterson 918-7427 Mike Brough 929-3905

Purpose

The purpose of this item is for the Board of Aldermen to approve a resolution under General Statute 143 that allows the Town to select an engineering firm without using the bidding process.

Information

The Administration feels that it will be more time and cost effective for the Board of Aldermen to waive the bidding process for engineering services for the Sidewalk Bond project and instead enter into a contract with the engineering firm of Sungate Design Group to perform all the engineering associated with this project. Sungate has a considerable amount of topographical and stormwater historical data on the town's streets. In addition, Sungate worked with the town staff in preparing the cost estimates on the Sidewalk Bond project.

Charlie Musser is one of two Landscape Architects on Sungate's staff. Mr. Musser has been the point person with Sungate to review landscape plans for numerous projects constructed in Carrboro over the past seven years. Mr. Musser along with Henry Wells, (the Town Engineer) have met with town staff and citizen groups on a number of occasions to receive input and answer questions on various projects. Mr. Musser and Mr. Wells, along with other Sungate staff members, have always exhibited excellent engineering and landscaping design skills, but above all, they have always exhibited excellent people skills. Sungate Design Group has the knowledge and experience to ensure that the Sidewalk Bond project is successful.

The Administration is confident that Sungate Design Group not only knows the physical layout of the town but also understands the community better than anyone given their work history and experience to date in Carrboro.

Recommendation

The Administration recommends that the Board of Aldermen approve the attached resolution which indicates the Board's desire to waive the bidding process for selecting an engineering firm for the Sidewalk Bond project and further directs the town staff to negotiate a contract with Sungate Design Group to perform all engineering associated with the Sidewalk Bond project.