

BOARD OF ALDERMEN

ITEM NO. D(3)

AGENDA ITEM ABSTRACT

MEETING DATE: March 16, 2004

TITLE: Appointments to the Recreation and Parks Master Plan Management Group

DEPARTMENT: Recreation and Parks	PUBLIC HEARING: NO
ATTACHMENTS: A. Resolution B. Excerpts of minutes of the Board of Aldermen meetings on September 16, November 11 and December 16, 2003	FOR INFORMATION CONTACT: Anita Jones-McNair – 918-7381

PURPOSE

The Mayor and Board of Aldermen will consider approving the recommended organization representatives to serve on the Recreation and Parks Master Plan Management Group. Staff also requests that the Board of Aldermen appoint two Board representatives to serve on the committee. This group will then begin the charge of updating the Recreation and Parks Master Plan.

INFORMATION

On September 16, 2003, the Board of Aldermen approved funding to update the Recreation and Parks Master Plan. On November 11, 2003, the Board authorized staff to proceed with the process of updating the plan, per the process developed by the Recreation and Parks Commission. On December 16, 2003, as part of the Town's greenway planning review, the Board of Aldermen clarified that the greenway provisions of the Recreation and Parks Master Plan should include Tom's Creek and the upper reaches of the Bolin Creek basin and that the consultant should use a facilitated process for involving citizens.

The first step in the update process is the appointment of a Recreation and Master Parks Master Plan Management Group. Per the discussion about greenways, some of the representatives selected will lend expertise to this issue. In a couple of weeks staff will bring to the Board information concerning the greenway design for Morgan Creek using STP-DA funds. Staff will also coordinate opportunities for the groups to work together.

Each appointed member would serve on the Recreation and Parks Master Plan Management Group (RPMPG). The overall objective of the group is to work with the consultant in updating the Recreation and Parks Comprehensive Master Plan. The project will be coordinated by the Director of Recreation and Parks. The following steps will be used to complete this project.

1. RPMPG develops a Request for Qualification Announcement
2. RPMPG reviews submitted proposals
3. RPMPG recommends a consultant to the Board of Aldermen
4. The Town contracts with a consultant
5. Consultant and RPMPG meet on the updating process, format, and expectations
6. Consultant plans, coordinates, and conducts the public process and activities needed to update the Town's Recreation and Parks Master Plan. During this step the consultant will consider all recreation, park, facility

and greenway plans of Chapel Hill, Orange County and the school systems, as well as the following:

A. Parks

- Evaluate current locations and needs
- Include properties or areas where different classifications of parks should be developed

B. Greenways

- Evaluate major and minor greenways to include the Bolin , Tom's, and Morgan Creek corridors
- Consider the transportation and general recreation needs of the population

C. Facilities

- Evaluate current locations and needs
- Include properties or areas where facilities should be considered

7. Consultant will report findings and plan information to RPMPG
8. Consultant completes the preliminary plan
9. Preliminary plan is presented to the Board of Aldermen and a public hearing is set
10. Public hearing is held and comments regarding modifications to preliminary plan are specified
11. Consultant will meet with RPMPG to review specified modifications and final plan
12. Project completed

Staff requested representation from Town advisory boards and community organizations to serve on this committee and the names of selected representatives are included below.

The Recreation and Parks Master Plan Management Group:

- _____ and _____, Carrboro Board of Aldermen
- Doris Murrell and Marianne Nicholson, Recreation and Parks Commission
- Randee Haven O'Donnell, Planning Board
- Salli Benedict, Friend of Bolin Creek
- Allen Spalt, Morgan Creek Valley Alliance
- Chris van Hasselt, Transportation Advisory Board
- Bill Bussey, Triangle Greenways Council

Support will be provided from the Planning Department

FISCAL IMPACT

N/A

RECOMMENDATION

The administration recommends that the Board of Aldermen adopt the attached resolution.