

ATTACHMENT A

A RESOLUTION MAKING APPOINTMENTS TO THE RECREATION AND PARKS MASTER PLAN MANAGEMENT GROUP Resolution No. 127/2003-04

WHEREAS, the Recreation and Parks Master Plan Management Group is needed to update the Recreation and Parks Master Plan; and

WHEREAS, representation from Town advisory boards and community organizations to serve on this committee were requested; and

WHEREAS, each appointed member would serve on the Recreation and Parks Master Plan Management Group (RPMPG). The overall objective of the group is to work with the consultant in updating the Recreation and Parks Comprehensive Master Plan. The project will be coordinated by the Director of Recreation and Parks. The following steps will be used to complete this project.

1. RPMPG develops a Request for Qualification Announcement
2. RPMPG reviews submitted proposals
3. RPMPG recommends a consultant to the Board of Aldermen
4. The Town contracts with a consultant
5. Consultant and RPMPG meet on the updating process, format, and expectations
6. Consultant plans, coordinates, and conducts the public process and activities needed to update the Town's Recreation and Parks Master Plan. During this step the consultant will consider all recreation, park, and facility and greenway plans of Chapel Hill, Orange

County and the school systems, as well as the following:

A. Parks

- Evaluate current locations and needs
- Include properties or areas where different classifications of parks should be developed

B. Greenways

- Evaluate major and minor greenways to include the Bolin , Tom's, and Morgan Creek corridors
- Consider the transportation and general recreation needs of the population

C. Facilities

- Evaluate current locations and needs
- Include properties or areas where facilities should be considered

7. Consultant will report findings and plan information to RPMPG
8. Consultant completes the preliminary plan
9. Preliminary plan is presented to the Board of Aldermen and a public hearing is set
10. Public hearing is held and comments regarding modifications to preliminary plan are specified

11. Consultant will meet with RPMPG to review specified modifications and final plan
12. Project completed

NOW THEREFORE, THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVE

Section 1. The Board hereby appoints two Board representatives to serve on the committee.

Section 2. The Board hereby approves the names of selected representatives to serve on the Recreation and Parks Master Plan Management Group (RPMPG).

The Recreation and Parks Master Plan Management Group:

- _____ and _____, Carrboro Board of Aldermen
- Doris Murrell and Marianne Nicholson, Recreation and Parks Commission
- Randee Haven O'Donnell, Planning Board
- Salli Benedict, Friend of Bolin Creek
- Allen Spalt, Morgan Creek Valley Alliance
- Chris van Hasselt, Transportation Advisory Board
- Bill Bussey, Triangle Greenways Council

Section 3. This resolution shall become effective upon adoption.

A REQUEST TO APPROVE FUNDS TO UPDATE THE RECREATION AND PARKS MASTER PLAN

The purpose of this agenda item was to seek approval from the Board of Aldermen to proceed with updating the Recreation and Parks Master Plan.

Anita Jones-McNair, the town's Recreation and Parks Director, made the presentation.

The following resolution was introduced by Alderman Diana McDuffee and duly seconded by Alderman John Herrera.

**A RESOLUTION APPROVING FUNDS TO UPDATE THE RECREATION AND
PARKS MASTER PLAN AND PROCEED WITH THE PROJECT
Resolution No. 21/2003-04**

WHEREAS, the Recreation and Parks Department has requested that the Mayor and Board of Aldermen approve funding and proceed with updating the Recreation and Parks Master Plan; and

WHEREAS, the Mayor and Board of Aldermen reviewed and approved this request.

NOW, THEREFORE, THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO
RESOLVE

Section 1. The Board hereby approves the funds to update the Recreation and Parks Master Plan. \$20,000 will be committed for this project from the Capital Reserve Fund.

Section 2. The Board hereby approves staff to proceed updating the Recreation and Parks Master plan through a RFP process.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 16th day of September, 2003:

Ayes: Joal Hall Broun, Mark Dorosin, Jacquelyn Gist, John Herrera, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: Michael Nelson

The Board requested an opportunity to discuss the process for the RFP and scope of services. In addition, the Board requested that the following be considered when updating the Master Plan:

Orange County Master Plan
Soccer Task Force Report
Aquatics Committee Report
Greenways
Adams tract
Youth input

DISCUSSION OF THE PROCESS TO UPDATE THE RECREATION AND PARKS MASTER PLAN

The purpose of this agenda item was for the Board of Aldermen to review the proposed process to update the Recreation and Parks Master Plan. During the September 16, 2003 Board of Aldermen meeting, staff was requested to prepare an agenda item to discuss the RFP process and action plan for this project.

Anita Jones-McNair, the Town's Recreation and Parks Director, made the presentation.

Alderman McDuffee asked that the Orange County Soccer Task Force report be used as a reference document in updating the master plan. In addition, that active recreation programs, including Century Center uses and soccer be included in the master plan.

Mayor Nelson requested that the consultant talk with citizens in the community to gather information on what should be included in the master plan.

The following resolution was introduced by Alderman Alex Zaffron and seconded by Joal Hall Broun.

A RESOLUTION APPROVING THE PROCESS TO UPDATE THE RECREATION AND PARKS MASTER PLAN Resolution No. 59/2003-04

WHEREAS, the Recreation and Parks Department has requested that the Mayor and Board of Aldermen approve the course of action to update the Recreation and Parks Master Plan; and

WHEREAS, the Mayor and Board of Aldermen reviewed and approved this request.

NOW, THEREFORE, THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVE:

Section 1. The Board hereby approves the course of action.

Section 2. The Board hereby authorizes the Recreation and Parks staff to proceed with updating the Recreation and Parks Master plan.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 11th day of November, 2003:

Ayes: Joal Hall Broun, Jacquelyn Gist, John Herrera, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Mark Dorosin

FOLLOW-UP TO REPORT ON GREENWAY PLANNING

A report on greenway planning was provided for the Board of Aldermen on October 28, 2003. Additional information was requested and was provided. A resolution that accepts this follow-up information was recommended for the Board's adoption.

Trish McGuire, the Town's Planning Administrator, made the presentation.

Mayor Nelson suggested that the Town proceed with the greenway master plan as part of a subcommittee of the Recreation and Parks Master Plan. The Board of Aldermen should approve the charge for the subcommittee. He also suggested that the Board authorize he and one other Board member to discuss with the Friends of Bolin Creek a way to achieve the Bolin Creek Corridor Master Plan.

Alderman Gist suggested that a steering committee be established with a representative from the Recreation and Parks Commission and Board of Aldermen to discuss the process for integrating the three plans.

Alderman Broun stated that she would like to know what the former uses of properties were along Bolin creek prior to development.

Alderman McDuffee suggested that a subcommittee be formed to bring back an integrated proposal to move forward with a greenway plan.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY ALEX ZAFFRON TO FORM A SUBCOMMITTEE OF THREE BOARD MEMBERS AND STAFF TO BRING BACK AN INTEGRATED PROPOSAL FOR A GREENWAY PLAN. VOTE: AFFIRMATIVE SIX, ABSENT ONE (DOROSIN)

WORKSESSION ON GREENWAYS

Trish McGuire, the town's Planning Administrator, addressed the Board.

Alderman Gist suggested the idea of a "living lab" to be used for an educational purpose in the schools.

Alderman Herrera raised the question of whether it would make sense to have a living lab in a place as small as Carrboro. Re: the big picture, how would this idea connect with the efforts of the surrounding counties?

Alderman Zaffron agreed with Alderman Herrera and said that all aspects need to be recognized and that the Board should be aware of what is presented to be competing interests,

Aldermen McDuffee and Zaffron said that a decision needs to be made re: functionality of Morgan creek - What type of trail? Recreation? Preservation? Transportation? What is the primary interest? Pedestrian only? Bicycles?

Trish McGuire said in order to initiate the decision-making process, they would need to hire a consultant to consider aspects/characteristics of creek, soil, etc. She said process would have committee as sounding board to the consultant – citizens, general public, Board, etc.

Alderman Gist referred to an agreement made in October to form a subcommittee to bring back a proposal for a greenway plan that includes ideas from the Friends of Bolin Creek.

Mayor Nelson stated that the Friends proposal was not forgotten - that the Board needed to discuss issues, as there was no consensus at all, and that is why a work session is held first.

Alderman Broun referred to the concepts of macro (how to consider what type of greenway) and micro (application of procedure with Bolin Creek). What is the definition of open space/greenway? Part of the decision as to what greenway will go where, will be determined by the function and the land. Property must be identified. If there are areas with special vegetative or animal species that are to be protected, it should be made impossible to ride a bike.

Mayor Nelson talked about developing a trail hierarchy.

Alderman Herrera stated that if the Board knows what their vision is, they would know what to ask: Conservation? Recreation? Cultural resources? Connecting with cultural heritage/history of the area. They need to set priorities.

Alderman McDuffee asked what the process is to get to that vision? Would a consultant help them get to the vision? Or would the Board have it before hiring a consultant? How does the Board get the vision among us?

Alderman Gist suggested that the Board go for a walk along the Bolin Creek Corridor and look at it. She said it would be useful to publicly declare that they're doing it. The Board could then decide what class of trail they want. It would be tangible instead of abstract.

[Alderman Gist left the meeting due to illness.]

Alderman Zaffron expressed his desire for the Board to adopt the draft resolution.

Mayor Nelson said they have already defined the town's Greenway vision in the 2020 document, and at several different times and that it's just been a long time and they need to refresh their memories.

Alderman Zaffron said it should integrate with the county and Chapel Hill's system.

Mayor Nelson said that he has spoken with people in the community and there is a growing sentiment in favor of different kinds of trails in different places and believes that is the right approach. He said it would be a good idea to forward this idea to the consultant as the basis for where to go.

Alderman Broun stated that even though people may give input, it needs to be made clear that other people will compile the information into a policy document.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman John Herrera.

A RESOLUTION SPECIFYING NEXT STEPS RELATED TO GREENWAYS
Resolution No. 91/2003-04

WHEREAS, the Carrboro Board of Aldermen seeks to ensure that its existing and proposed policies and plans are appropriate.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen:

- 1) Clarify that the update of the greenway trail element of the Town's *Recreation and Parks Comprehensive Master Plan* will include additional creek corridors (i.e. Tom's and the branches of Bolin Creek and tributaries that are included in the *Facilitated Small Area Plan for Carrboro's Northern Study Area*) and will include the development of a set of trail standards and hierarchy based on the anticipated range of uses and appropriateness of corridors identified and assign the standards to the identified trail segments.
 - a. The consultant should use a facilitated public participation process, i.e., charette.
 - b. Mayor Nelson will compile existing plans, policies, regulations, and implementation strategies related to the Northern Study Area, open space, tree protection, stream protection and land use and development within the Town's jurisdiction to bring back to the Board of Aldermen to consider as a master plan for the Bolin Creek Basin.
- 2) Allocate \$10,000 either directly from the first sidewalk and greenway bond issue or seek reimbursement from that source, to provide the match for the design/development plan for Morgan Creek West greenway trail.
- 3) Specify any desired further action in relation to the Friends of Bolin Creek request:

Mayor Nelson asked the Board to consider the PH Craig property located next to the Horace Williams Tract and secure conservation easements for future use.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JOHN HERRERA TO AUTHORIZE THE TOWN STAFF TO CONTACT MR. CRAIG TO DETERMINE WHETHER HIS INTEREST IN

PROVIDING AN EASEMENT ALONG BOLIN CREEK. VOTE: AFFIRMATIVE SIX, ABSENT ONE
(CHILTON)
