

BOARD OF ALDERMEN
AGENDA ITEM ABSTRACT

ITEM NO. A(6)

MEETING DATE: June 22, 2004

TITLE: Request to Award Contracts and Budget Amendment for Engineering Services for Three Transportation Enhancement Projects

DEPARTMENT: PLANNING	PUBLIC HEARING: YES ___NO__X__
ATTACHMENTS: A. Resolution B. Budget Amendment	FOR INFORMATION CONTACT: Dale McKeel – 918-7329 Patrick Childs, 918-7301

PURPOSE

The purpose of this agenda item is to award engineering contracts with Sungate Design Group and approve a budget amendment for three sidewalk projects funded through the NCDOT transportation enhancement program. A budget amendment is required to transfer funds set aside in the Capital Reserve Fund for these projects to the General Fund.

INFORMATION

The Town of Carrboro has received funding through the NCDOT transportation enhancement program for the following sidewalk projects:

- E-4545, Sidewalk along Old Fayetteville Road from Jones Ferry Road to Autumn Woods Apartment and Carolina Spring Apartment to Carrboro Plaza Park and Ride Lot
- E-4780, Sidewalk along Jones Ferry Road from Morningstar Mini-Storage to the Willow Creek Office Building
- E-4781, Sidewalk along portions of Wesley St., Hargraves St., and Brewer Lane in the Carr Court Neighborhood

The local matches required of these sidewalk projects were set aside by the Board of Aldermen in the Capital Reserve Fund. Town staff recommends using Sungate Design Group to perform engineering services for these projects. Estimates have been prepared for the preparations of plans and specifications for the three projects. The work will be billed to the Town based on Sungate Design Group's existing contract with the Town with maximum fee not to exceed the estimates.

FISCAL IMPACT

N/A

ADMINISTRATION'S RECOMMENDATION

The administration recommends that the Board adopt the resolution (Attachment A) waiving the bidding process and awarding the engineering contract to Sungate Desing Group in the amount of \$56,191. Also, Town staff is asking the Board to adopt the related budget amendment found in Attachment B.