

# BOARD OF ALDERMEN

ITEM NO. A(2)

## AGENDA ITEM ABSTRACT

MEETING DATE: June 28, 2005

**TITLE: A Request to Amend the Town Code to Change the Privilege License Penalty**

<b>DEPARTMENT:</b> Management Services	<b>PUBLIC HEARING:</b> No
<b>ATTACHMENTS:</b> A. Town Code Amendment B. Resolution Amending Miscellaneous Charges and Fee Schedule C. Excerpt from Miscellaneous Fees and Charges Schedule	<b>FOR INFORMATION CONTACT:</b> Richard White, 918-7314 Bing Roenigk, 918-7300

### PURPOSE

In an effort to improve efficiency, a group of town employees has been reviewing opportunities to streamline the privilege license process. The purpose of this item is to request that the Board of Aldermen amend the Town Code and the Miscellaneous Fees and Charges Schedule approved by the Board on June 7, 2005.

### INFORMATION

On June 7, 2005, the Board approved 15% late fee penalty as part of the Miscellaneous Fees and Charges Schedule. The language should have read *10% of the tax or \$5, whichever is greater*. To ensure that the late fee and the Town Code are in compliance with the General Statutes, amendments are needed.

Management Services staff recently completed automating the privilege license billing and collection processes. The study group will continue its work over the summer. Depending on which recommendations are implemented, staff may request additional ordinance changes after the Board's summer break.

### FISCAL IMPACT

N/A

### RECOMMENDATION

Staff recommends that the Board adopt the ordinance amending the Town Code (Attachment A) and the resolution amending the Miscellaneous Fees and Charges Schedule (Attachment B).