

BOARD OF ALDERMEN

ITEM NO. D(8)

AGENDA ITEM ABSTRACT

MEETING DATE: November 15, 2005

TITLE: A Request to Appoint the Board of Aldermen Retreat Planning Committee

DEPARTMENT: Manager's Office	PUBLIC HEARING: No
ATTACHMENTS: A. Resolution B. Strategic Priorities and Goals C. 2005 Retreat Notes	FOR INFORMATION CONTACT: Steve Stewart, 918-7315 Richard White, 918-7314

PURPOSE

Each year, the Board of Aldermen conducts a retreat to set the direction for the Town and to develop goals. This agenda item provides the Board with an opportunity to discuss the 2006 Board of Aldermen Planning Retreat, to appoint a Retreat Planning Committee, and to select the retreat dates.

INFORMATION

Earlier this year, the Board held its annual retreat on February 13 and 14, 2005. Mayor Nelson and Aldermen McDuffee and Zaffron served on the Retreat Planning Committee.

The Board has established a planning committee before the last two elections in 2001 and 2003 to allow sufficient lead time to develop an agenda and to make other arrangements. The Retreat Planning Committee will work with the facilitator and staff to develop a proposed agenda for the Board to approve.

Peg Carlson, past retreat facilitator, and the OWASA Community Meeting Room are available on January 22 and 23 and February 5 and 6, 2006. Mike Brough, Town Attorney, is not available on January 22 or 23. Century Center meeting space is committed to other events on these dates.

FINANCIAL IMPACT

Approximately \$4,000 is budgeted for retreat costs.

RECOMMENDATION

Staff recommends that the Board appoint a Retreat Planning Committee and select the meeting dates.

