

**BOARD OF ALDERMEN**

**ITEM NO. D(5)**

**AGENDA ITEM ABSTRACT**

MEETING DATE: April 18, 2006

**SUBJECT: Appointments to Chapel Hill’s Small Area Plan Committee to Coordinate Development Plans in the West Franklin, West Rosemary, Main Street Area**

<b>DEPARTMENT: MANAGER’S OFFICE</b>	<b>PUBLIC HEARING: NO</b>
<b>ATTACHMENTS:</b> <b>A. 2/27/06 Memorandum from Chapel Hill Town Mgr. to Chapel Hill Town Council</b>  <b>B. 2/27//06 Chapel Hill Town Council Resolution</b>  <b>C. Map showing outlined area the Carrboro BOA proposes that this group address</b>  <b>D. Resolution appointing two members of the Board of Alderman to work on this SAP process with the members of the Chapel Hill Town Council</b>	<b>FOR INFORMATION CONTACT:</b>  <b>Drew Cummings (918-7314)</b>

**PURPOSE**

The Chapel Hill Town Council, in the attached resolution from 2/27/06, request that the Carrboro Board of Aldermen appoint representatives to join two of their members in a Small Area Plan (SAP) process that will help coordinate development plans in the West Franklin, West Rosemary, and Main Street area near the border between the two towns.

**INFORMATION**

Chapel Hill has appointed two of their own members, Cam Hill and Mark Kleinschmidt, to serve as Chapel Hill’s representatives in this Small Area Plan process. Small Area Plans typically encompass a wide range of information, (e.g. land use, zoning, capital improvements, open space) and may require considerable commitment of time and other resources. The memo from the Chapel Hill Town Manager to the Chapel Hill Town Council (Attachment B) speaks only of coordinating roadway, pedestrian, bicycle, public transit, and signal system improvements necessary to accommodate development(s) within the area. The Board of Aldermen may wish to clarify whether the scope of this planning process is intended to address issues other than transportation.

**FISCAL IMPACT**

The cost of any staff time necessary to facilitate the process.

**RECOMMENDATION**

The town staff recommend that the Board of Alderman appoint two members to join the two representatives from Chapel Hill's Town Council in this Small Area Plan process. Town staff also recommend that the appointed members use initial meetings to further clarify the scope of the proposed process.