

# BOARD OF ALDERMEN

ITEM NO. C(5)

## AGENDA ITEM ABSTRACT

MEETING DATE: June 20, 2006

**TITLE: Budget Amendment and Request to Award a Contract for Engineering Services for the Main Street Sidewalk Enhancement Project**

<b>DEPARTMENT: PLANNING</b>	<b>PUBLIC HEARING: YES ___NO__X__</b>
<b>ATTACHMENTS:</b> A. Resolution B. Budget Amendment	<b>FOR INFORMATION CONTACT:</b> <b>Dale McKeel – 918-7329</b> <b>Bing Roenigk, 918-7439</b>

### PURPOSE

The purpose of this agenda item is to award an engineering contract to Sungate Design Group and approve a budget amendment for the Main Street sidewalk project funded through the NCDOT transportation enhancement program. A budget amendment is required to transfer funds set aside in the Capital Reserve Fund for this project to the Capital Projects Fund.

### INFORMATION

This Main Street sidewalk project (TIP # E-4942) supports initiatives by the Board of Aldermen to improve pedestrian access to shopping areas in Carrboro. The enhancement project will improve pedestrian access between the Carrboro Post Office and Carrboro Plaza Shopping Center by installing 160 linear feet of sidewalk. Once the sidewalk is completed, NCDOT at no cost to the town will stripe the crosswalks, modify an existing concrete median and corner island to provide a pedestrian cut-through, and install pedestrian signals and pushbuttons.

Town staff recommends using Sungate Design Group to perform engineering services for the project. Estimates have been prepared for the preparations of plans and specifications for the project. The work will be billed to the Town based on Sungate Design Group's existing contract with the Town with maximum fee not to exceed the estimates.

### FISCAL IMPACT

At the current time there is no fiscal impact. However, it is anticipated that the project may require additional local funds. The exact funding needed for this project will not be known until engineering work is done. If additional funds are needed, town staff will submit a budget amendment request to the Board following summer break.

### RECOMMENDATION

Staff recommends that the Board adopt the resolution (Attachment A) waiving the bidding process and awarding the engineering contract to Sungate Design Group in the amount of \$3000. Also, staff recommends that the Board adopt the related budget amendment found in Attachment B.