

## BOARD OF ALDERMEN

ITEM NO. C(3)

### AGENDA ITEM ABSTRACT

MEETING DATE: August 15, 2006

**TITLE: Request to Reset a Public Hearing on a Land Use Ordinance Text  
Amendment to Establish a Concept Plan Review Process**

<b>DEPARTMENT: PLANNING</b>	<b>PUBLIC HEARING: YES _ NO X _</b>
<b>ATTACHMENTS:</b> <ul style="list-style-type: none"><li><b>A. Resolution</b></li><li><b>B. Excerpt of minutes from June 20, 2006</b></li><li><b>C. Draft ordinance that establishes concept plan review requirement</b></li><li><b>D. Alternative draft ordinance that establishes concept plan review requirement</b></li></ul>	<b>FOR INFORMATION CONTACT:</b> Patricia McGuire – 918-7327 Michael Brough – 929-3905

#### PURPOSE

During consideration of the land use ordinance text amendments establishing architectural standards for the downtown area, the Board of Aldermen requested that staff prepare a draft ordinance that would establish a concept plan review process. The draft ordinance was reviewed on June 20<sup>th</sup> and a public hearing set for September 26<sup>th</sup>. Town staff is requesting that the Board of Aldermen cancel the public hearing for that date, as it coincides with the Community Leadership Council trip to Madison, Wisconsin. A resolution that resets the public hearing on the draft ordinance establishing a concept plan review process and refers the ordinance for Orange County and advisory board review is recommended for the Board's adoption.

#### INFORMATION

An excerpt of the minutes of the June 20<sup>th</sup> meeting of the Board of Aldermen is attached (*Attachment B*). during consideration of the draft ordinance that would establish, if adopted, a mandatory concept plan review, the Board of Aldermen requested that staff prepare an alternative, voluntary concept plan review process for consideration at the public hearing. Two draft ordinances establishing concept plan review processes, one mandatory and one voluntary, are attached (*Attachments C and D*).

#### FISCAL IMPACT

Public hearings incur costs associated with advertising, advisory board, and staff review.

#### STAFF RECOMMENDATION

The staff recommends that the Board of Aldermen adopt the resolution (*Attachment A*) setting a public hearing for review of the draft ordinances that would establish a concept plan review process.