

BOARD OF ALDERMEN

ITEM NO. C(5)

AGENDA ITEM ABSTRACT MEETING DATE: November 21, 2006

SUBJECT: Request to Waive Request for Proposals and Award a Contract for Engineering Services to Conduct a Phase I Environmental Site Assessment as part of the Brewer Lane Sidewalk Enhancement project.

DEPARTMENT: PUBLIC WORKS DEPT.	PUBLIC HEARING: No
ATTACHMENTS: A. Resolution	FOR INFORMATION CONTACT: George Seiz 918-7427

PURPOSE

The purpose of this agenda item is to waive the Request for Proposal (RFP) process and award an engineering contract to Terra Tech Engineers for a Phase I Environmental Site Assessment.

INFORMATION

As part of the Brewer Lane Sidewalk Enhancement Project (E-4781), it will be necessary to obtain a portion of Right-Of-Way (ROW) and a Temporary Construction Easement (TCE) before construction of the sidewalk can take place along 200 Brewer Lane. The subject property is on the north side of Brewer Lane across the road from the Ready Mixed Concrete Plant. The entire property of 200 Brewer Lane consist of about 18,000 square feet. It is visually evident that a majority of the property, along with a small portion of the needed ROW and TCE, consists of fill material of an unknown origin. Before pursuing the acquisition of the ROW and TCE, Town staff recommends that a Phase I Environmental Site Assessment be conducted to determine if a recognized environmental condition is evident on the portion the Town wishes to acquire (approximately 5,000 square feet). A Phase I Environmental Site Assessment consists of conducting background research and an environmental examination in accordance with American Society of Testing and Materials Standards (ASTM). In order to help expedite this sidewalk enhancement project, the Town staff recommends waiving the RFP process and using Terra Tech Engineers to perform the Phase I Environmental Site Assessment. Terra Tech has indicated the assessment will take about two to three weeks to perform.

FISCAL IMPACT

Adequate funds are available in the Public Works budget to cover this study.

RECOMMENDATION

Staff recommends that the Board adopt the attached resolution waiving the request for proposal process and awarding the engineering contract to Terra Tech in the amount of \$1,500.