A RESOLUTION MAKING APPOINTMENTS TO THE BOARD OF ADJUSTMENT Resolution No. 169/2006-07

WHEREAS, there are currently six vacant seats on the Board of Adjustment; and

WHEREAS, these positions have been advertised and Thomas Arnel, Mark Brantley, David Collins, Catherine DeVine, Robert Kirschner and Sriv Navaratnam have submitted applications.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby appoints Thomas Arnel, Mark Brantley, David Collins and Robert Kirschner to the Board of Adjustment. Their terms will expire as follows:

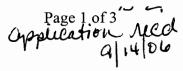
APPOINTEE	TERM EXPIRATION
Thomas Arnel	February 2010
Mark Brantley	February 2009
David Collins	February 2010
Robert Kirschner	February 2008

Section 2. This resolution shall become effective upon adoption.

Town	ETI	Trans.Area
✓ Town	EIJ	I rans. Area

Application for Membership on Ad	visory Board
NAME: Thomas A. Ainel	DATE: 10/24/2006
Address: 400 Davie Rd. Apt. 27	Cerrbon 27510
IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMI	
TELEPHONE: [HOME] 979-0942 [BUSINESS] 962-	2050 E-MAIL ADDRESS: tarnel@ email, Unc.edu
DATE OF BIRTH 12/04/1962 RACE: U	N SEX: MOCCUPATION LIBRAY FELL
	RESIDENCE IN ORANGE COUNTY. Town of CARRBORO 15 years
CONDUCTOR Deg plany Committee	e, Centres Board of Additionals
I wish to be considered for appoint	ment to the following advisory board(s):
Board of Adjustment Appearance Commission/NPDC Arts Committee Cable T.V. Committee Cemetery Commission Economic Sustainability Commission Environmental Advisory Board Human Services Commission	Northern Transition Area Advisory Com. OWASA Board of Directors Orange County Economic Dev. Com. Orange County Human Relations Com. Personnel Advisory Committee Planning Board Recreation & Parks Commission Transportation Advisory Board Other
number, with "1" being your first choice (please that membership is limited to one advisory be	advisory board, please indicate your preference by e limit your selection to two (2) boards). Please note loard at a time. You shall not be considered for before filing an application or you are in the last six
EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOAR Because Central Branch of Advertage Extracte branch fixense.	Notinets, Hold mactive real
REASON(S) YOU WISH TO BE APPOINTED: Lon time to learn about prop	erty Uses
Have you ever served on any Town of Carrboro advisor	Y BOARD? IF "YES", WHICH ONE(S)

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510 www.townofcarrboro.org



Volunteer Application Orange County Advisory Boards and Commissions

Name:

Mark Brantley

Name Called:

121 Cobblestone Drive

Chapel Hill, NC 27516

Phone: (Day)

Home Address:

9197334989

Phone:

9199296435

(Evening)

Fax:

mbrantley@nccommerce.com

Email: Place of

North Carolina Department of Commerce

Employment:

Senior Economic Developer - International

Township of

Residence:

Job Title:

Chapel Hill

Zone of

Residence:

Carrboro City Limits

Sex:

Male

Ethnic

Caucasian

Background:

12/08/1957

Date of Birth:

Position History: No position history exists for this applicant.

Boards Applied for: Economic Development Commission, Orange Water & Sewer Authority Board of Directors, Carrboro Board of Adjustment,

Serving On:

Work Experience: NORTH CAROLINA DEPARTMENT OF COMMERCE Senior International Economic Developer (May 1988 to present) • Recruit new industrial facilities, R&D centers and office headquarters to North Carolina. Targeted industries include pharmaceuticals, automotive parts, ceramics and plastics, printing, textiles, biotechnology and electronics. • Closely assist international companies with facility site searches, start-ups and plant expansions. • Organize and lead annual investment and trade missions to the Far East for the Governor of North Carolina and Secretary of Commerce. Conduct frequent overseas business development missions to Japan, China, Taiwan, South Korea, Thailand, Singapore and Hong Kong. • Develop detailed itineraries, budgets and follow-up reports for overseas missions. • Market North Carolina's State Ports and the Global TransPark facility to international investors. • Assist businesses to secure project financing such as Industrial Revenue Bonds and state incentives. • Inform and assist local companies to develop overseas investment and trade opportunities. • Design industry-specific marketing programs and materials

to support North Carolina's international economic development goals. • Direct North Carolina's annual participation in two major multi-state business conferences: (Southeast U.S./Japan Association Conference; Korea/Southeast U.S. Economic Conference) • Attend major biotechnology conferences and seminars across the USA and throughout Asia. • Compile federal, state and local investment statistics concerning North Carolina's foreign investment activity; make frequent oral and written presentations to the Governor, the North Carolina Department of Commerce, schools, civic groups, county economic development officials, and the media. • Completed over 32 overseas business development trips throughout Asia. BRANCH BANKING & TRUST COMPANY (BB&T) Commercial Lending Officer (September 1987 to May 1988) • Generated new corporate loans and deposits with companies in Greensboro and Guilford County. • Marketed non-interest income bank services including insurance services, cash management, deposits, Letters of Credit, and trust accounts for middle market clients. • Reviewed business clients' credit worthiness for new loans and renewals. • Prepared all loan documentation and loan proposals. CREDIT SUISSE Commercial Lending Officer: Chicago and New York (August 1984) to September 1987) • Originated new corporate loans with Fortune 500 industries throughout the Midwest states; drafted Stand-by Letters of Credit, Bankers Acceptances, commercial paper backup, foreign exchange lines and revolving credit lines, and overnight loans/investments for firms' daily cash management. • Analyzed the credit quality of major industry groups such as nuclear utilities, banks, food processors, airlines and defense contractors. Wrote and presented all loan proposals and renewals. • Quoted overnight investment and borrowing interest rates to support clients' daily cash management transactions; made short-term secured loans of up to \$25 million. • Participated in numerous complex credit analysis transactions including recapitalizations, merger and acquisition financing, and bank holding company lending. • Completed an intensive commercial lending training program at Credit Suisse in New York.

Volunteer Experience: I have served in past years as president of the North Carolina Boys Choir, which is traditionally comprised primarily of young men from Orange County. I have also served as an ex officio board member for the North Carolina Japan Center in Raleigh, which is part of North Carolina State University.

Education: UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL Bachelor of Arts (May 1984) • Major in Economics; Minor in Asian/Japanese Studies. • Financed 100% of education through savings and employment. Basic Economic Development Course (February 1989) • Applied applications in city/regional planning, transportation, labor market analysis, public finance, marketing, environmental impact analysis, and financial incentives. Advanced Economic Development Course (May 1996) CREDIT SUISSE International Commercial Bank Lending Program: New York Branch Office (April 1985) • Completed a 12-month study in managerial and cost accounting, financial statement analysis, money and banking, international economics, and foreign currency trading. • One of seven trainees selected out of 450 applicants.

Remarks: I am a native of the Triangle area (Durham County) and have been a resident and taxpayer in Orange Couty for the past 20 years. My two children have attended the Chapel Hill public school system during this time, and our family considers Orange County our permanent home. Consequently, I would enjoy offering any suppport or expertise in my relevant work skill toward Orange County's goals realted to economic development or city and regional planning. Thank you for your consideration.. STAFF COMMENTS: Originally applied for EDC, OWASA, and

Carrbro BOA 5/2/2006. ADDRESS VERIFICATION: 121 Cobblestone Dr is in Orange County in the Carrboro city limits.

This application was current on: 05/02/2006 1:31:13 PM

Town	ETJ	Trans.Area

Application for Membership on Advisory Board



NAME: David G. Collins DATE: November 8, 2006		
Address: 100 Keith Rd. Carrboro, NC 27510		
IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes		
TELEPHONE: [HOME] 929-6161 [BUSINESS] 966-9254 E-MAIL ADDRESS: collinsd@med.unc.edu		
DATE OF BIRTH05/18/1958 RACE: _WSEX: MOCCUPATIONUNC-CH		
ARE YOU A REGISTERED ORANGE COUNTY VOTER? \underline{Yes} Length of residence in Orange County. $\underline{20~yrs}$ Town of Carrboro $\underline{15~yrs}$		
COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS: Please see attached resume		
I wish to be considered for appointment to the following advisory board(s):		
XX Board of Adjustment		
If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.		
EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS: Past experience in working with the Board of Adjustment, have been a candidate for political office in Carrboro in the past, current job requires working with complex policies and procedures,		
REASON(s) YOU WISH TO BE APPOINTED: To continue serving the citizens of Carrboro in a manner I believe has proven collaborative, open, and constructive.		
HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO ADVISORY BOARD? IF "YES", WHICH ONE(S) Yes-Please see attached resume		

David Graham Collins

100 Keith Road Carrboro, NC 27510 919-929-6161 (h), 919-966-9254 (o), 919-216-2945 (p) collinsd@med.unc.edu

EDUCATION

Appalachian State University

Degree: Bachelor of Science Major: Criminal Justice

EXPERIENCE

Department of Surgery

May, 1998 - Present

University of North Carolina at Chapel Hill

• May, 1998 - Present

Manager, Division of Urology - Responsible for day-to-day administrative management of the Division. Manage \$7.2 million dollar fiscal operation involving clinical, trust, grant, contract, endowment, and overhead receipt funds. Establish budgets and perform monthly evaluations of budgetary revision needs. Assist in creation and processing of grant and clinical trial proposals. Have primary responsibility of developing budgets for all research proposals ensuring adequate resources for successful completion of projects. Develop internal measurements and controls to gauge growth and effectiveness of business. Create "profit center" information for each physician and update on quarterly basis. Conduct strategic planning for all short- and long-range business and financial needs of Division using internal, local, and national trend analysis information. Plans include capital resources, space, marketing, and information facets. Serve as Human Resource Facilitator for Division. Initiate, process, and monitor all facets of Division's hiring, promotion, termination, and work evaluation procedures for staff. Assist and ensure proper completion of all Faculty administrative processes including promotion reviews, re-appointments, credentialing, and salary revisions.

• February, 2004 - September, 2004

Manager, Division of Transplant Surgery (Interim)

All duties and responsibilities listed above with an added emphasis on Transplant Program integration with UNC Hospitals. Division maintains very large and diverse program involving over 30 transplant coordinators, pharmacy coordinators, and pre- and post-care nurses. Division also maintains a substantial research program involving both basic and clinical trial research totaling over \$1 million dollars in funding. Research funding sources include Federal, State, and private sponsorship.

Department of Public Safety

November, 1990 - May, 1998

University of North Carolina at Chapel Hill

• November, 1996 – May, 1998

Manager, Office of Professional Standards – Managed Department's training and career development program for police services personnel. Ensured compliance with State and University policies, coordinated training opportunities, and monitored progress of personnel within the career development program. Also managed Department's compliance with standards of National Commission on Accreditation for Law Enforcement. Other duties included developing long-range planning and research issues for Department.

• November, 1993 – November, 1996

Business and Administrative Manager - Responsible for day-to-day administrative management of the Department of 65 staff. Managed Department's fiscal operations. Served as Human Resource Facilitator for Department. Processed Department payroll. Initiated, processed, and monitored all facets of Department's hiring, promotion, termination, and work evaluation procedures. Served as administrative aide to Director of Public Safety representing the Director at University, Community, and State meetings. Maintained the Director's calendar, drafted letters, memoranda, speeches and other related items. Supervised Department's Records personnel and other clerical personnel assigned to Director's Office.

• November, 1990 – November, 1993

<u>Telecommunicator</u> – Responsible for receiving and dispatching emergency and routine radio, telephone, and computerized communications. Was key writer of accreditation standards for Communications Division. Assisted with training of new personnel.

Capital Printing Company

May, 1989 – July, 1990

Raleigh, NC

Operations Manager – Responsible for all phases of production within the printing division. Primary responsibility was the supervising and coordinating of work between typesetters, graphic artist, and press operators. Also responsible for all purchasing and inventory control for business with emphasis on cost containment and profitability.

State Employees' Credit Union

August, 1985 - April, 1989

Chapel Hill, NC

<u>Senior Loan Officer</u> – Analyzed budgets, reviewed financial statements, and examined credit reports to determine eligibility and risk of consumer and mortgage loans for the Credit Union. Major emphasis was projecting cash flow, debt ratios, and disposable income for applicants.

Division of Criminal Information

September, 1982 – July, 1985

North Carolina Department of Justice, Raleigh, NC

<u>Field Representative</u> — Assisted local agencies in a ten-county district with understanding and implementing key systems and procedures pursuant to DCI policies including record-keeping systems; data collection, analysis, and reporting systems; and internal police records systems. Helped design, implement, and teach a field training and testing program in the use of the DCI computer network.

PRESENTATIONS

"Maximizing Pharmacy Receipts in a Time of Shrinking Resources", March 2004, Urology Grand Rounds, Medical College of Virginia

"HIPAA and the Front Lines of Health Care", September 2002, American Association of Surgical Administrators, Southeastern Section

"Project AGAPE, Visions and Missions", over 25 presentations since 1994 to Civic, School, and Church groups ranging in forums from 12 to over 400 persons.

PUBLICATIONS

Dulaney K, Collins D, McDonald W, Sullivan S: "Open to New Possibilities, Adapting to External Environments", The Cutting Edge, Vol. 20 Issue 1, Summer 2006

Cram M, Lennon D, Collins D; Recruitment Strategies for Civic Organizations; September, 1988

CERTIFICATIONS/LICENSES

Tar Heel Certificate Program in Research Administration, June 2005
Certified Credit Union Executive, 27 Post-Graduate hours with General Business emphasis including Accounting and Economics courses, November 1988
Notary Public, 1985 - Present

ACTIVITIES, AWARDS, HONORS

UNC

The University of North Carolina at Chapel Hill Committee on the Protection of Human Subjects (Biomedical IRB), 2005 – Present

The University of North Carolina at Chapel Hill Employee Forum, Delegate, 2002-2004

Town of Carrboro

Town of Carrboro Board of Adjustment

Vice-Chair, 2002-2003

Member, 1997-2003, 2004-2007

Town of Carrboro Fire Department Deputy Chief Assessment Center, Assessor, October 2006 Town of Carrboro Fire Department Deputy Chief Assessment Center, Assessor, July 2005 Town of Carrboro Fire Dept. Firefighter of the Year Selection Committee, Citizen Member, 2003 Town of Carrboro Ad-Hoc Committee on Employee Retention, Citizen Member, 2002

United Methodist Church, North Carolina Conference

Armenian Missionary Advisory Committee

Chairman 2005-2006

Project AGAPE, Conference Outreach to Armenia

Vice-Chair 2002-2003

Board of Directors 2000-Present

Team Leader 1994-Present

Other

North Carolina Order of The Long Leaf Pine, 1984 Who's Who Among American College and University Students, 1980

CCC.	mmr	
Town	ETJ	Trans.Area

Application for Membership on Advisory Board



NAME: Catherine DeVine	DATE: 3/16/06
Address: 506 Oak Avenue	
IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMIT	'S OF THE TOWN OF CARRBORO? yes
TELEPHONE: [HOME] 967-3795 [Business] 96	DATE OF BIRTH: <u>11/12/51</u>
E-MAIL ADDRESS: CATDEVINE@MINDSPRING.COM	OCCUPATION: WRITER
RACE: C SEX: F	ARE YOU A REGISTERED ORANGE COUNTY VOTER? Yes
LENGTH OF RESIDENCE IN ORANGE COUNTY: 8.5 years	Town of Carrboro: 8.5 years
	boro Day, Carrboro Music Festival, Friends of Carrboro er of Commerce, former candidate for Board of Aldermen
I wish to be considered for appointn	nent to the following advisory board(s):
	Northern Transition Area Advisory Com. OWASA Board of Directors Orange County Economic Dev. Com. Orange County Human Relations Com. Personnel Advisory Committee Planning Board Recreation & Parks Commission Transportation Advisory Board Other advisory board, please indicate your preference by limit your selection to two (2) boards). Please note
that membership is limited to one advisory be	pard at a time. You shall not be considered for before filing an application or you are in the last six
EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARD Appearance Commission; familiarity with Town process.	OS: Prior candidacy for Board of Aldermen; two terms on edures and ordinances
REASON(S) YOU WISH TO BE APPOINTED: I wish to serve on and influence decisions regarding development, zoning	the Board of Adjustment in order to study more closely g, and what's best for Carrboro.
HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO ADVISORY ARTS COMMITTEE	Y BOARD? IF "YES", WHICH ONE(S) APPEARANCE COMMISSION,

Town	ETJ	Trans.Area
IOWII	1717	Trans.Arca

processes - and to assists when needed

Application for Membership on Advisory Board



Name: Robert Kirschner	DATE: <u>02/21/2006</u>	
Address: 131 Friar Ln, Carrboro NC 27510		
IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIM	ITS OF THE TOWN OF CARRBORO? Yes	
TELEPHONE:[HOME] <u>268-1079</u> [BUSINESS] <u>268-</u>	DATE OF BIRTH: <u>2/29/56</u>	
E-MAIL ADDRESS: ROBERTKIRSCHNER@NETSCAPE.NET	OCCUPATION: COMPUTER PROGRAMMER ANALYST	
RACE: \underline{W} SEX: \underline{M}	ARE YOU A REGISTERED ORANGE COUNTY VOTER? \underline{YES}	
LENGTH OF RESIDENCE IN ORANGE COUNTY: 8 yrs	Town of Carrboro: 8 yrs	
COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS: Boa	rd Member of my Home Owners Assoc.	
I wish to be considered for appointment to the following advisory board(s):		
Board of Adjustment Appearance Commission/NPDC OWASA Board of Directors Orange County Economic Dev. Com. Cable T.V. Committee Orange County Human Relations Com. Cemetery Commission Personnel Advisory Committee Downtown Development Commission Environmental Advisory Board Environmental Advisory Board Other If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered fo appointment to another board unless you resign before filing an application or you are in the last signonths of your current term. EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS: Analytical experience from 20 yrs computer work		
and rational decision making experience from 5+ yrs		
management experiences.		

REASON(S) YOU WISH TO BE APPOINTED: Wish to be more involved with the town and want to learn more about its

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO ADVISORY BOARD? IF "YES", WHICH ONE(S) NO

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Town	ETJ	Trans.Area

Application for Membership on Advisory Board

	B 00 07 00	
NAME: Sriv Navaratnam	DATE: <u>02-07-06</u>	
ADDRESS: 303 Tramore Drive, Chapel Hill, NC 275	16	
IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMI	TS OF THE TOWN OF CARRBORO? Yes	
TELEPHONE: [HOME] 933-3175 [BUSINESS] 9	DATE OF BIRTH: 11-05-59	
E-MAIL ADDRESS: SRIVNAVA@YAHOO.COM	OCCUPATION: PROJECT MANAGER	
RACE: Asian SEX: Male	ARE YOU A REGISTERED ORANGE COUNTY VOTER? Yes	
LENGTH OF RESIDENCE IN ORANGE COUNTY: 2+	Town of Carrboro: 2+	
COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS: Hab	itat for Humanity	
I wish to be considered for appointment to the following advisory board(s):		
Board of Adjustment Appearance Commission/NPDC Arts Committee Cable T.V. Committee Cemetery Commission Downtown Development Commission Environmental Advisory Board Human Services Commission	□ Northern Transition Area Advisory Com. □ OWASA Board of Directors □ Orange County Economic Dev. Com. □ Orange County Human Relations Com. □ Personnel Advisory Committee □ Planning Board □ Recreation & Parks Commission □ Transportation Advisory Board Other	
If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.		
EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS: Preparing for NC Real Estate Provisional Broker		
license. Have attended a few board of adjustment meetings.		
REASON(S) YOU WISH TO BE APPOINTED: I would like to serve the community in an area that I feel I can contribute.		
HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO ADVISORY BOARD? IF "YES", WHICH ONE(S) NO		