A RESOLUTION AUTHORIZING EXECUTION OF A MUNICIPAL AGREEMENT
WITH NCDOT FOR A COMPREHENSIVE BICYCLE PLAN
Resolution No. 234/2006-2007

A motion was made by _____and seconded by _____ for the adoption of the following Resolution, and upon being put to a vote was duly adopted:

WITNESSETH:

WHEREAS, in accordance with G.S. 136-66.2.1, the N.C. General Assembly requires each Municipality, with the cooperation of the North Carolina Department of Transportation (the "Department") to develop a comprehensive transportation plan that will serve present and anticipated travel demand, and,

WHEREAS, the Department has initiated a program to encourage the development of comprehensive municipal bicycle plans and pedestrian plans, and,

WHEREAS, to encourage the development of comprehensive local bicycle plans and pedestrian plans, the Department's Division of Bicycle and Pedestrian Transportation (DBPT) and the Transportation Planning Branch (TPB) have created a matching grant program to fund plan development, and,

WHEREAS, the Department and the Municipality have agreed that a comprehensive plan is needed to evaluate and identify critical municipal needs for planning and/or implementation of Bicycle improvements, and,

WHEREAS, the Department and the Municipality have agreed to participate in the cost of this comprehensive plan with the Municipality agreeing to coordinate and oversee the plan development process (the "Project") in accordance with the provisions hereinafter set forth, and,

WHEREAS, the Town of Carrboro desires to enter into a municipal agreement with the Department whereby the Municipality shall develop a Bicycle Comprehensive Plan (Estimated cost of the Project is $65,000), and,

WHEREAS, the Department shall reimburse the Municipality for seventy percent (70%) of the actual Project costs, in an amount not to exceed $45,500 as approved by the Department's

Board of Transportation.

NOW, THEREFORE, BE IT RESOLVED that this Project is hereby formally approved by the Board of Aldermen of the Town of Carrboro and that the Mayor and Clerk of this Municipality are hereby empowered to sign and execute the Agreement with the Department.

I, _____, Clerk of the Town of Carrboro, do hereby certify that the foregoing is a true and correct copy of excerpts from the Minutes of the meeting of the _____ duly held on the ____day of , 2007.

WITNESS, my hand and the official seal of said Municipality on this the ____day of, 2007.

(SEAL)

_____
CLERK
TOWN OF CARRBORO
NORTH CAROLINA

ATTACHMENT B

Excerpt: Carrboro Board of Aldermen Pages 6-7 November 21, 2006

A RESOLUTION IN SUPPORT OF NCDOT BICYCLE PLANNING GRANT APPLICATION

The North Carolina Department of Transportation is accepting applications for bicycle planning grants. On June 20, the Board reserved $19,500 in fund balance to provide a match for a bicycle planning grant. A resolution in support of a planning grant application was presented for the Board's consideration.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

A RESOLUTION IN SUPPORT OF AN NCDOT
BICYCLE PLANNING GRANT APPLICATION
Resolution No. 86/2006-07

WHEREAS, the North Carolina Department of Transportation has issued a call for projects for the 2007 Bicycle and Pedestrian Planning Grant Initiative; and

WHEREAS, the Town of Carrboro has a long history of developing bicycle facilities and is recognized by the League of American Bicyclists as a Bicycle Friendly Community ; and

WHEREAS, *Vision 2020* included a goal that the Town's bicycle plan should identify links needed now as well as links that will be needed by 2020.; and

WHEREAS, the Board of Aldermen recognizes that an update of the 1989 bicycle plan will help the Town in achieving this goal and qualifies as a project under the NCDOT grant initiative.

NOW THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the Town of Carrboro that the Board endorses the Towns' 2007 North Carolina Department of Transportation Bicycle and Pedestrian Planning Grant Application for the Development of a Comprehensive Bicycle Plan.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 21st day of November, 2006:

Ayes: Joal Hall Broun, Mark Chilton, Dan Coleman, Jacquelyn Gist, Randee Haven-O'Donnell, John Herrera, Alex Zaffron

Noes: None

Absent or Excused: None

ATTACHMENT C

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

May 4, 2007

Steven Stewart
Town of Carrboro
301 W. Main Street
Carrboro, NC 27514

Re: 2007 NCDOT Bicycle and Pedestrian Planning Grant Initiative
Comprehensive Bicycle Planning Grant

Dear Mr. Stewart:

Congratulations! The North Carolina Department of Transportation is pleased to announce that you have been awarded a Bicycle and Pedestrian Planning Grant in the amount of $45,500, as approved by the Board of Transportation.

An information packet will be sent to Patricia McGuire under a separate cover, which will include all of the preliminary information necessary for participating in the 2007 Bicycle and Pedestrian Planning Grant. This packet will contain the following materials:

a) Municipal Reimbursement Agreement and Resolution (2 copies)
b) Grant Recipient Administrative Procedures
c) NCDOT Template for Bicycle and Pedestrian Plans
d) Quarterly Progress Report Template
e) Consultant Resource List
f) Invoice Template
g) Bicycle and Pedestrian Planning Web Resources List
h) Planning Grant Recipient Directory
i) Contact Information Form

The contact information form and the progress report and invoice templates will also be emailed to Patricia McGuire. You can contact Bob Mosher, NCDOT Planning Program Manager, to discuss getting your plan underway. The first step will be to execute a Municipal Reimbursement Agreement between the municipality and NCDOT. Our project team is available to discuss with you the consultant selection process, the plan development schedule and any questions you may have regarding the project.

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF BICYCLE & PEDESTRIAN TRANSPORTATION
1552 MAIL SERVICE CENTER
RALEIGH NC 27699-1552

TELEPHONE: 919-807-0771
FAX: 919-807-0768

WEBSITE: WWW.NCDOT.ORG/TRANSIT/BICYCLE/
EMAIL: TNORMAN@DOT.STATE.NC.US

LOCATION:
401 OBERLIN ROAD
SUITE 250
1 SOUTH WILMINGTON STREET
ROOM 304
RALEIGH, NC 27605

Please note that any funds expended prior to executing the Municipal Reimbursement Agreement and receiving a notice to proceed from NCDOT are not eligible for reimbursement.

If you have questions or comments please contact:

Bob Mosher
Program Manager
NCDOT
rmosher@dot.state.nc.us
919-807-0773

This program offers a unique funding opportunity, and we look forward to working with you to create a plan that will improve conditions for walking and bicycling in your community.

Sincerely,

Thomas P. Norman

Thomas P. Norman
Director

TPN/swo

Cc: Patricia McGuire

Excerpt: Carrboro Board of Aldermen Pages 3-4 June 20, 2006

A REQUEST TO APPROVE THE DESIGNATION OF FUND BALANCE FOR FY2005-06 BUDGET ITEMS NOT YET SPENT OR ENCUMBERED

The Town has identified several projects totaling $580,068 within the FY2005-06 general fund budget whereby funds approved by the Board have not been spent but will be needed when the projects are brought to fruition and a vendor is identified to purchase the service or item. The funds, if not spent or reserved for next year, will lapse to undesignated fund balance within the General Fund on June 30, 2006. The Board was requested to set aside these funds for the upcoming year by designating fund balance for appropriation when needed in the upcoming fiscal year.

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman Jacquelyn Gist.

A RESOLUTION RESERVING FUND BALANCE
Resolution No. 158/2005-06

WHEREAS, the Town Manager, Steven E. Stewart, has described to the Board the desirability of adopting a resolution to reserve fund balance for the following projects:

BE IT RESOLVED by the Board of Aldermen that fund balance be reserved to fund the following items:

RESERVED FUND BALANCE FOR INCOMPLETE PROJECTS OR EXPENDITURES

PROJECTS	DEPARTMENT	COST
800 Megahertz Radio System	Police and Fire	$250,000
Arts Committee/Film Committee	Advisory Boards	$1,526
Greenhouse Gas Inventory Grant, Local Match	Planning	$3,730
Rand Road Project	Public Works	$30,049
OWASA Subsidy	Public Works	$78,383
Unexpended Debt Service	Debt Service	$93,875
Boardroom Chairs	Public Works	$11,000
Automatic Door for Town Hall	Public Works	$6,500
NCDOT Bike Study	Planning	$19,500
Simpson St. Playground	Recreation	$18,620
Wilson Park Ballfield Lights and 1 pole replacement at Anderson Park	Recreation	$59,000
Century Center Storage Space	Recreation	$4,265
Tennis Backboard donations	Recreation	$120
Ongoing Narcotics Investigations	Police	$3,500

Excerpt: Carrboro Board of Aldermen Pages 3-4 June 20, 2006

800 Mhz Radio System for Fire and Police Departments ($250,000)- The Town will need to convert to 800 Mhz radio system to be able to communicate with Orange County and other municipal agencies. This allocation represents the first phase of spending.
Arts Committee ($1,526) – The Arts Committee has unexpended funds remaining and requests to reserve the funds for use in the upcoming year.

Local Match, Greenhouse Gas Inventory ($3,730) - The Board has authorized the Town Manager in FY04-05 to sign the contract to execute this grant project. This allocation represents the unexpended portion of this grant.

Rand Road Project ($30,049) - The Town is in the midst of planning this project and will need the remainder of funds for project implementation.

OWASA Subsidy ($78,383) – The unspent portion of the OWASA sewer subsidy budget is reserved annually until spent entirely.

Unexpended Debt Service - Fire escape project and sewer outlay construction will not be bid until FY06-07. These items are financed. Unexpended debt service in FY05-06 will be carried over to cover the debt payment on these projects. In addition, the debt on the bond fund was not issued until late FY05-06, thus saving the Town $49,856. It is recommended that these funds be carried over to offset future debt as it arises.

Boardroom Chairs and Automatic Door for Town Hall ($17,500): These are items that are needed but a vendor has not been identified.

NCDOT Bicycle Plan ($19,500) - NCDOT estimates that the cost for a bicycle plan for a municipality the size of Carrboro is $35,000 to $65,000. The grant program requires a 30 percent local match, which would be $10,000 to $19,500. The Board is asked to set aside the local share for this plan. Applications are submitted in early December.

Recreation and Parks Projects – The Recreation Department is in the midst of various parks projects including the purchase of playground equipment at Simpson Park; and installation of ballfield lights at Wilson Park. In addition, the department plans to install storage space at the Century Center. Donations collected to date for tennis court backboard shall be set aside until sufficient funding is collected to purchase the backboard.

Ongoing Narcotics Investigations ($3,500) The Police Department's requests that unexpended funds for undercover investigations be carried over to the next fiscal year.
The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 20th day of June, 2006:

Ayes: Joal Hall Broun, Mark Chilton, Dan Coleman, Jacquelyn Gist, Randee Haven-O'Donnell, Alex Zaffron
Noes: None
Absent or Excused: John Herrera