

**BOARD OF ALDERMEN**

**ITEM NO. B(4)**

**AGENDA ITEM ABSTRACT**  
**MEETING DATE: DECEMBER 4, 2007**

**SUBJECT: Creation of 2008 Board Retreat Planning Committee**

<b>DEPARTMENT: MANAGER’S OFFICE</b>	<b>PUBLIC HEARING: NO</b>
<b>ATTACHMENTS:</b> <b>A – Resolution appointing members to 2008 Board Retreat Planning Committee</b>	<b>FOR INFORMATION CONTACT:</b> <b>Steve Stewart (918-7315)</b>

**PURPOSE**

The purpose of this item is for the Board to finalize the date and location of the Board’s 2008 planning retreat, to authorize the town manager to pursue facilitation services, and to appoint a committee of Aldermen to finalize the agenda and other details of the retreat.

**INFORMATION**

January 27-28 (Sunday pm / all-day Monday) have been proposed and a tentative reservation has been made to use the same OWASA conference room as has been used the past two years. Aldermen Haven-O’Donnell and Broun have expressed an interest in being on the retreat planning committee. Phil Boyle, a Carrboro resident and president of Leading and Governing Associates, has been contacted and has expressed interest in facilitating the retreat.

As in past years, it is proposed that the retreat start with a brief report on financial status and projections. Other items proposed for the agenda include: expectations among the Mayor, Board of Aldermen, and Town Manager (typically done in years when the BOA has one or more new members) ; expectations among Mayor, Board of Aldermen, and department heads ; economic development (perhaps focusing on the recent NSAPIRC work).

**FISCAL IMPACT**

It is not anticipated that this year’s retreat would cost more than the \$4,000 budgeted for it.

**RECOMMENDATION**

Town staff recommend that the Board approve the proposed dates and location of the retreat as well as negotiations to secure the facilitation services of Mr. Boyle.

Town staff also recommend that the Board select members for a retreat planning committee and request an agenda item for January 15<sup>th</sup> when the committee will report back their plans for consideration by the full Board.