

ATTACHMENT A

**A RESOLUTION AUTHORIZING THE TOWN MANAGER
TO SIGN THE STATEMENT OF UNDERSTANDING
BETWEEN THE TOWN OF CARRBORO AND THE
ORANGE COUNTY CHAPTER OF THE AMERICAN RED CROSS
Resolution No. 75/2007-08**

**BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF
CARRBORO:**

Section 1. The Town Manager is hereby authorized to sign the Statement of Understanding between the Town of Carrboro and the Orange County Chapter of the American Red Cross to allow the Century Center to be used as an emergency shelter.

Section 2. This resolution shall become effective upon adoption.

**STATEMENT OF UNDERSTANDING
BETWEEN THE
ORANGE COUNTY CHAPTER OF THE AMERICAN RED CROSS
AND THE
TOWN OF CARRBORO – CENTURY CENTER**

PURPOSE

The purpose of this Statement of Understanding is to establish a working relationship between the Town of Carrboro – Century Center and the Orange County Chapter of the American Red Cross in planning and preparing for, responding to, recovering from and mitigating disasters. The agreement sets forth the broad framework for cooperation between the two organizations in rendering assistance and service to victims of disasters in the area covered by the Orange County Chapter of the American Red Cross.

DEFINITION OF A DISASTER

A disaster is an occurrence such as hurricane, tornado, flood, tidal wave, fire, explosion, building collapse, commercial transportation wreck or situation that causes human suffering or creates human needs that victims cannot alleviate without emergency assistance.

DISASTER RELIEF

Disaster relief refers to emergency assistance to persons who are deprived of the essential life needs because of a disaster. The purpose of providing such relief is to assist these persons with the basic needs of life until they begin their recovery process.

TYPES OF DISASTER RELIEF

The types of services that the two entities will provide to disaster victims are:

Sheltering

METHODS OF COOPERATION

Cooperation and coordination between the two entities of this Statement of Understanding in planning and preparing for, responding to, recovering from and mitigating disasters is agreed to as follows:

The Orange County Chapter of the American Red Cross agrees:

- To provide a trained shelter manager and ensure staffing for shelter operations.
- To provide food and snacks for disaster victims and workers.
- To provide shelter operations materials.
- To provide assistance to clients with disaster caused emergency needs.

- To provide assistance to clients with health and mental health needs.
- To provide training to organization staff who would like to assist with shelter operations.
- To work with the facility in assuming financial responsibility for costs of shelter operation above and beyond facility's on-going costs (*i.e., food, supplies, electrical bill, heating /cooling, etc.*).

The Town of Carrboro – Century Center agrees:

- To provide use of the facility as a relief shelter during times of disaster.
- To provide routine cleaning services for the Century Center; which will be performed during Town of Carrboro/Century Center normal service hours.
- To provide use of kitchen facilities.
- To provide access to kitchen materials and equipment.
- To provide 24 hour emergency contact information.
- To provide the shelter manager access to a telephone.

STATEMENT OF UNDERSTANDING PERIODIC REVIEW

The Orange County Chapter and the Town of Carrboro – Century Center shall maintain liaison between the two organizations. Staff from the Orange County Chapter and the Town of Carrboro – Century Center will meet at least once a year to evaluate progress in the implementation of this statement of understanding to revise and develop new plans, as appropriate.

STATEMENT OF UNDERSTANDING IMPLEMENTATION

The Orange County Chapter and the Town of Carrboro – Century Center will inform their respective members about this cooperative agreement. This statement of understanding becomes effective upon the date of execution and shall remain in effect unless terminated by written notification from either party to the other.

STATEMENT OF UNDERSTANDING MODIFICATION

This Statement of Understanding can be modified at any time that both entities agree on the modifications and such modifications are reduced to writing and made an addendum to this statement.

ATTACHMENT B-3

Orange County Chapter

Town of Carrboro – Century Center

Rosetta Wash
Executive Director

Steve Stewart
Town Manager

Date

Date

Timothy Bothe
Director of Emergency Services

Date