

# BOARD OF ALDERMEN

ITEM NO. C(2)

## AGENDA ITEM ABSTRACT

MEETING DATE: February 5, 2008

**TITLE: A Resolution Approving a Memorandum of Understanding with the Partnership to End Homelessness**

<b>DEPARTMENT: Economic and Community Development</b>	<b>PUBLIC HEARING: YES or <u>NO</u></b>
<b>ATTACHMENTS: A. Resolution B. Memorandum of Understanding</b>	<b>FOR INFORMATION CONTACT: James R. Harris, Director of Economic and Community Development 918-7319</b>

### PURPOSE:

The purpose of this item is to consider approval of a Memorandum of Understanding with the Executive Team for the Ten Year Plan to End Homelessness. The town staff recommends that the Board adopt the attached resolution approving Memorandum of Understanding with the Executive Team for the Partnership to End Homelessness and authorizing the Town Manager to sign the document.

### INFORMATION:

In June 2007, the Carrboro Board of Aldermen approved the Ten Year Plan to End Homelessness in Orange County and appointed Alderman Jacquie Gist to serve as the Carrboro representative on the Executive Team of the Partnership to End Homelessness (PEH). The Executive Team consists of a representative from the four elected bodies (Carrboro, Chapel Hill, Orange County and Hillsborough); the Triangle United Way, the University and other community representatives. The role of the Executive Team is to ensure that the goals, objectives and strategies of the Ten Year Plan are being met and help address the challenges inherent in this ambitious initiative.

The PEH Executive Team began meeting in August 2007. One of its tasks has been the development of the job description for the Ten Year Plan Coordinator, Who will direct plan implementation activities. The Coordinator position, funded by the four local governments in the county, will be housed in Orange County Government and the BOCC approved the addition of this position to the County Classification and Pay Plan on October 23, 2007. At that time, staff to the PEH indicated to the PHE Executive Team that a Memorandum of Understanding was being developed to formalize the joint agreement regarding the funding and oversight of the position. That document has been prepared and approved by the PEH Executive Team and is being presented to all local governments for approval.

### FISCAL IMPACT:

For Fiscal Year 2007-2008, the four local governments approved approximately \$60,000 in funding for the position for the first year. The contribution breakdown based on population percentages is as follows: Orange County: \$24,000, Town of Chapel Hill: \$24,600, Town of Carrboro: \$8,400, Town of Hillsborough: \$3,000. The Town of Carrboro provided its fair share out of the 2007-2008 Human Services allocation. It is anticipated that the \$60,000 available will be adequate to fund the position for at least six months of salary and benefits for the remaining time left in this budget year and support the position for the first six months of the 2008-09 budget year. Future funding needs will be addressed during the annual budget process. The County will also be expected to provide for the overhead needs of the position.

**RECOMMENDATION:**

The town staff recommends that the Board adopt the attached resolution approving Memorandum of Understanding with the Executive Team for the Partnership to End Homelessness and authorizing the Town Manager to sign the document on behalf of the town, based on final review and approval by the Town Manager.