

ATTACHMENT A

**A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING
BETWEEN ORANGE COUNTY AND THE TOWNS OF CARRBORO,
CHAPEL HILL AND HILLSBOROUGH AND THE EXECUTIVE TEAM FOR
THE PARTNERSHIP TO END CHRONIC HOMELESSNESS**

Resolution No. 96/2007-08

WHEREAS, The Town of Carrboro actively participated in the development of the Ten Year Plan To End Homelessness and understands how important the issue of homelessness is to the broader Orange community and supports the concept of long range planning to address the issue of homelessness; and

WHEREAS, the Ten Year Plan to End Homelessness is complete and has been reviewed by all governing bodies; and

WHEREAS, the Executive Leadership Team has been formed to provide indirect supervision of the coordinator through the County Managers Office or the Managers designee in carrying out the plan; and

WHEREAS, Alderman Gist has been appointed to represent the Town of Carrboro on the Executive Team.

NOW THEREFORE, THE CARRBORO MAYOR AND BOARD OF ALDERMEN RESOLVES THAT: this Memorandum of Understanding between Carrboro, Orange County, the towns of Chapel Hill and Hillsborough and the Executive Team of Orange County Ten (10) Year Plan to End Chronic Homelessness (the Executive Team) will serve as a mechanism to clarify roles and responsibilities of each body as it relates to funding and oversight of the coordinator for the Ten Year Plan.

Memorandum of Understanding
between
Orange County, NC
and
The Towns of Chapel Hill, Carrboro and Hillsborough
and
The Executive Team for the Partnership to End Homelessness

Whereas, the Orange County Board of Commissioners, Chapel Hill Town Council, Carrboro Board of Alderman, and Hillsborough Board of Commissioners have endorsed the Orange County 10 Year Plan to End Chronic Homelessness, and

Whereas, each governmental partner has agreed to provide financial support for the position of the Ten Year Plan Coordinator, and

Whereas, the Plan creates an Executive Team consisting of representatives from each of the above municipalities, along with a cross section of community representation, whose role is to provide oversight and direction to the plan as it evolves over the coming 10 Years, and

Whereas, the Plan has specified the hiring of a Coordinator whose responsibilities have been outlined in a Job Description (Attachment A) and is funded by the four governmental partners, and

Whereas, the current Executive Team for Orange County's 10 Year Plan to End Chronic Homelessness has recommended this position be housed within Orange County Government.

Now Therefore Be it Resolved, this Memorandum of Understanding between Orange County, NC (the County), the Towns of Chapel Hill, Carrboro and Hillsborough (the Towns) and the Executive Team of Orange County 10 Year Plan to End Chronic Homelessness (the Executive Team) will serve as a mechanism to clarify roles and responsibilities of each body as it relates to the funding and oversight of the Coordinator for the 10 Year Plan.

The Executive Team will:

- Provide ongoing indirect supervision of the Coordinator through the County Managers Office or the Managers designee by:
 - Approving an annual workplan based on the goals of the 10 Year Plan
 - Reviewing the workplan with the Coordinator on a quarterly basis
- Ensure that the funding for the Coordinator position, benefits and operating expenses are secured for the Coordinator on an annual basis
- Operate its program on a fiscal year basis.
- Report, at least annually, to the elected bodies of all the municipalities in Orange County about the progress of the plan.

Orange County will:

- Provide office space and supplies
- Provide the Executive Team with the appropriate human resources technical assistance necessary to ensure that the Coordinator is treated like any other County Employee.
- Complete the six month probationary evaluation and annual performance evaluations thereafter that are based on the workplan outlined by the Executive Team
- Provide an annual appointment from the elected governing body of Orange County to the Executive Team.
- Assist with the annual implementation efforts.

Orange County will not:

- Be required or expected to continue funding the position, should the funding not be available through the partners.
- Require the Coordinator to perform work on goals that are not in the workplan for the Ten Year Plan to End Chronic Homelessness.

The Towns of Chapel Hill, Carrboro, and Hillsborough will:

- Continue to support Orange County's 10 Year Plan to End Chronic Homelessness
- Provide an annual appointment from the elected governing body to participate on the Executive Team
- Continue to provide staff support to the working group.
- Assist with the annual implementation efforts.

This Memorandum of Agreement will remain in effect until either party notifies the other in writing within a 60 day period.