

ATTACHMENT A

**A RESOLUTION AWARDING THE CONTRACT FOR THE
MORGAN CREEK CONCEPTUAL PLAN TO COULTER, JEWELL & THAMES
Resolution No. 40/2008-09**

WHEREAS, the Carrboro Board of Aldermen has authorized staff to pursue a conceptual plan for the Morgan Creek Greenway; and

WHEREAS, the Town has been allocated funding for a greenway plan from the DCHC Metropolitan Planning Organization; and

WHEREAS, the Town has allocated funds from the bond for the purpose of greenway planning; and

WHEREAS, the Greenways Commission has selected a preferred contractor to develop the plan;

NOW THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen authorize the Town Manager to execute a contract with Coulter, Jewell, & Thames to develop the Morgan Creek Greenway conceptual plan, upon NCDOT approval.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, _____, by and between the Town of Carrboro (hereinafter called "Town") and Coulter, Jewell, Thames, PA (hereinafter called the "Consultant"), whose address is 111 West Main Street, Durham, North Carolina, 27701.

WITNESSETH

WHEREAS, the Town desires the assistance of a private consulting firm in the performance of certain professional studies and services; and

WHEREAS, the Consultant has exhibited evidence of experience, ability, competence and reputation to perform such professional studies and services;

NOW THEREFORE, the Town and Consultant, for consideration hereinafter stipulated, mutually agree as follows:

The Consultant agrees to perform the required professional services including, but not limited to, field investigations, data collection and analysis, research, public involvement and outreach, mapping, agency coordination, and document preparation for a Morgan Creek greenway conceptual plan.

ARTICLE I - SCOPE OF SERVICES

Project Limits

This project seeks to design a greenway segment within the Morgan Creek corridor between Smith Level Road and University Lake.

Description of Work Required

Task 1: Project Communications/regular meetings

In addition to the specific meetings and workshops described in subsequent tasks, the Consultant will hold regular teleconferences or in-person meetings with Town staff at a minimum of once a week. The Greenways Commission chair, Board liaisons, and/or selected stakeholders may be invited to participate in some of these teleconferences/meetings.

Deliverables: Weekly communications with staff.

Task2: Project Kick-off Meeting

Consultant is to meet with Town staff to review and the scope of services and project timeline, define the public and stakeholder involvement process, and discuss the financial administration of the contract. The meeting will also cover planning and design procedures so that information and communications can be handled quickly and efficiently amongst all involved parties.

Deliverables: Consultant staff will keep minutes and distribute to Town Project Manager.

Task 3: Data Collection and Field Investigation

Immediately following the Kick-off Meeting, the Consultant will begin investigating the existing site conditions and potential connection opportunities throughout the Morgan Creek corridor including flooding, drainage and wetland information, land ownership and land use, prior planning efforts, precedent studies and links to adjacent greenways. Town staff will advise the Consultant regarding reports and data to obtain and key contacts and information sources, and participate in field investigations to a limited extent as mutually agreed upon. Town staff will provide relevant digital GIS data and other information. Types of information to be collected shall include, but not necessarily be limited to that shown in Table 1.

Table 1: Data and Information to Collect During Project Start Up

"Standard" GIS/planning data and maps (elevation/topography; soils; cadastral/parcel/planimetric data; easements; plats; recent surveys; transportation; trails & bike maps; infrastructure, hydrography; flood/drainage Information; floodplain, flood hazard; wetlands; stream buffers;)
Vegetation (Town GIS data; Natural Heritage; County inventory; land cover; GAP analysis)
Federal and State Threatened and Endangered Species; Invasive species
Community facilities (e.g., historical and cultural sites, parks, schools)
Local and State planning reports and planning information(e.g., greenways, land use, recreation bike and pedestrian plans; important site plans); Special studies; Carrboro greenways reference information

Field Investigations

Using data collected, the Consultant will also complete field investigations of the study area. These field investigations will be designed to identify the presence of jurisdictional wetlands, opportunities for the routing and alignment of a trail, bridge crossings, links and connections to adjacent neighborhoods, other trails, parks and public places. Field investigations will also be used for further study of areas of environmental concern, unique natural systems of plants and animals, view sheds, and landscapes of cultural value within the study area.

Deliverables: A map showing jurisdictional wetlands and sensitive areas and an existing conditions report that summarizes the findings of investigations and defines the natural systems of the corridor. A report that identifies opportunities and constraints for the route and alignment of a greenway trail. Included in this existing conditions report will be the following elements:

- Identification of opportunities and constraints for trail alignment
- Natural landforms and cultural features
- Linkages to existing trails, greenways, bicycle and pedestrian facilities, and neighborhoods
- Future trail and greenway opportunities
- Trail surfacing options given that the trail is to be non-motorized multi-use and built to AASHTO standards.

Task 4: Client/Stakeholder Review #1

Upon completion of Task #3, the Consultant will attend the next scheduled Greenways Commission meeting to present and discuss the data collection/field investigations report. The Consultant will keep and distribute the minutes of this meeting.

Deliverables: Presentation to the Greenways Commission and meeting minutes

Task 5: Prepare Alignment Alternatives

The Consultant will identify alternative alignments for the greenway. These alignments will be illustrated with large-format presentation quality graphics showing existing features, trail alignments, locations of bridges and trailheads, images depicting trail character and development opportunities along the greenway such as observation areas, gathering spaces and access points.

Deliverables: Large format boards, graphically depicting the alternative alignments, a report detailing the environmental and permitting issues and ease of permitting involved with each alternative. Digital format of the graphics and report for uploading to a web page.

Task 6: Client/Stakeholder Review #2

Upon completion of previous tasks, the Consultant will meet with Town staff, and the Greenways Commission, to present and discuss the alignments and gather input on the work completed to date. The Consultant will keep and distribute the minutes of this meeting.

Deliverables: Presentation to the Greenways Commission and meeting minutes.

Task 7: Public Workshop #1

The Consultant will facilitate a public open house workshop to both present the Greenway alignment alternatives to the citizens of the Town and to solicit broader input and feedback on the work. Maps and comment forms will be provided for the community to mark up and fill out so that individual comments can be recorded.

In concert with the public workshop, the Consultant will create an on-line survey (similar to the comment form) to gather additional public input. The survey will be made available on the Town's website and be live for a minimum of 1 month.

Deliverables: Project newsletter #1 that will serve to update the community on the work completed to date (printing and distribution by the Town). Compilation and analysis of the survey responses.

Task 8: Develop Preferred Greenway Alignment and Budget Costs

In consultation with Town staff, the Greenways Commission chair, and Board of Aldermen liaisons, and taking into consideration public comment, the Consultant will recommend (a) preferred alignment(s) for the greenway.

Deliverables: Detailed large format presentation board depicting the preferred alignment(s) and appurtenances. Preliminary engineering and construction costs for developing the preferred greenway alignment taking into consideration phasing, necessary acquisition of land or easements, and potential funding opportunities such as PARTF, NCDOT and other funding sources.

Task 9: Client/Stakeholder Review #3

The Consultant will meet with Town staff and the Greenways Commission to present and discuss the preferred alignment, budget costs and gather input on the work completed to date. The Consultant will keep and distribute the minutes of this meeting.

Deliverables: Presentation to the Greenways Commission and meeting minutes.

Task 10: Public Workshop #2

The Consultant will facilitate a second public open house workshop to present the preferred greenway alignment alternative to the citizens of the Town and to solicit broader input and feedback on the work. Maps and comment forms will be provided for the community to mark up and fill out and an online survey prepared as with the initial workshop.

Deliverables: Project newsletter #2 that will serve to update the community on the work completed to date (printing and distribution by the Town). Compilation and analysis of the survey responses to the second survey.

Task 11: Prepare Final Greenway Conceptual Design

The Consultant will prepare the Final Conceptual Design for the greenway in digital form, including mapping for the entire corridor and a summary report that describes the greenway project along with estimated facility development costs, sources of funding, cost of operations and a strategy for project development. The report will also include results from all previous tasks and findings.

Deliverables: Final design and report.

Task 12: Present to Board of Aldermen

The Consultant will make a final presentation to the Town of Carrboro Board of Aldermen for review, acceptance and adoption.

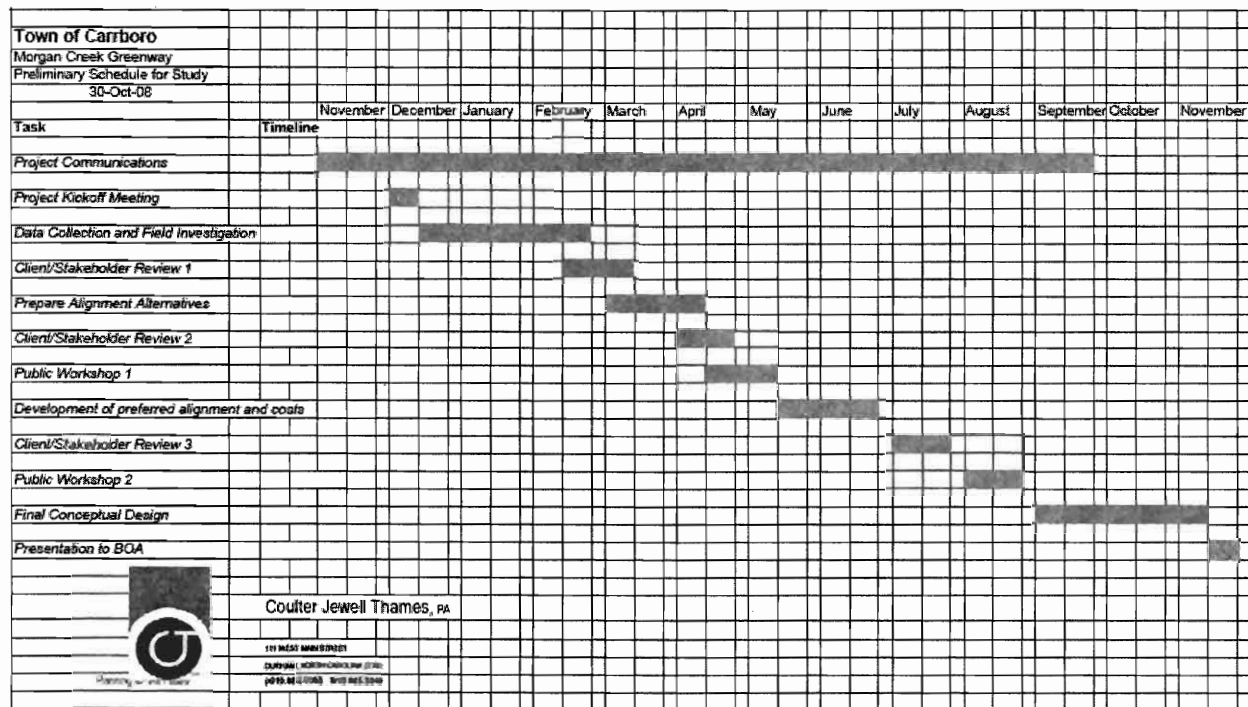
Deliverables: Presentation to the Board of Aldermen.

Sub Consulting Firms

Two sub consulting firms. J.H. Carter and Associates, and Becky Ward Engineering, will assist Coulter Jewell Thames with completion of the work. Carter will assist with biological and environmental assessments including wetlands, gap surveys, identification of threatened and endangered and invasive species, and related biological work. Ward will assist with identification of floodplains and flood prone areas, as well as consult with CJT on potential effects that trail improvements might have on floodplain impacts.

ARTICLE II – TIMELINE

Timeline for Project Completion



ARTICLE III - COMPENSATION AND PAYMENTS

III. A Summary of Fees and Expenses

Task 1	<i>Project Communications</i>	\$2,500
Task 2	<i>Project Kickoff Meeting</i>	\$500
Task 3	<i>Data Collection and Field Investigation</i>	\$10,500
Task 4	<i>Client/Stakeholder Review 1</i>	\$500
Task 5	<i>Prepare Alignment Alternatives</i>	\$7,500
Task 6	<i>Client/Stakeholder Review 2</i>	\$500
Task 7	<i>Public Workshop 1</i>	\$1,500
Task 8	<i>Development of preferred alignment and costs</i>	\$9,500
Task 9	<i>Client/Stakeholder Review 3</i>	\$500

Task 10	<i>Public Workshop 2</i>	\$1,000
Task 11	<i>Final Conceptual Design</i>	\$14,000
Task 12	<i>Presentation to BOA</i>	<u>\$500</u>

Total **\$49,000**

Printing Allowance- miscellaneous production printing and expenses \$1,000

\$50,000

Standard Hourly Rates

See attached Overhead and Rate Sheet

III.B As Compensation for the work outlined above, Coulter Jewell Thames, PA will be paid the lump sum fee of \$49,000 (including all services and expenses except printing and reproduction expenses). There is an additional allowance of up to \$1,000 for printing and reproduction expenses. Payments will be made to the Consultant on a monthly basis for work completed during the month upon submission of an invoice accompanied by a detailed progress report, and upon approval by the Town. Payment will be due within 30 days from the date of the Town's receipt of that invoice. Invoices more than 30 days past due will accrue interest penalties of 1% per month. Based on the availability of funding the maximum total amount of this Agreement shall not exceed \$50,000 ("not-to-exceed amount").

III.C The Consultant shall pay subconsultants for work performed within seven days after the Consultant receives payment from the Town for work performed by the subconsultant. This requirement must be incorporated into all subconsultant agreements. Failure to comply with the seven day requirement may cause the Town to withhold payments to the Consultant and the Town may suspend work until the subconsultant is paid.

It shall be the responsibility of the Consultants and all subconsultants to keep records of all payments requested and the states received. The Town may request copies of this information in the form of a report.

III.D With submittal of a final invoice for an individual assignment, the Consultant is required to state "Final Invoice" and to clearly present moneys on the individual assignment.

ARTICLE IV - DATA AND SERVICES TO BE FURNISHED BY THE TOWN

IV.A Any data in the hands of the Town such as aerial photographs, maps, environmental documents, and project plans that can be released and that would assist the Consultant in the accomplishments of the work on this Project shall be released upon request of the Consultant.

IV.B The Town shall assist the Consultant in coordination of the Project and review of completed material provided by the Consultant in an expeditious manner so as to facilitate preparation and acceptance of the appropriate documents.

IV.C. The Town shall appoint a primary project manager that will be the Consultant's main contact for the project. The Project Manager shall keep the Site Consultant apprised of all relevant information that could affect the work. The Town shall work with the Consultant for maximum site access.

ARTICLE V - MISCELLANEOUS PROVISIONS

V.A. Conferences, Visits to Sites, Inspection of Work

The Consultant will be represented by a responsible member of the firm at any meetings, hearings, consultations, and field conferences deemed necessary by the Town or the Consultant. All conferences held will be in the vicinity of the Project or in Carrboro, North Carolina.

V.B. Consultant's Responsibility

The Consultant shall be fully and totally responsible for the accuracy and completeness of all work performed under this contract and shall indemnify and save harmless the Town and shall be fully liable for any additional costs and all claims against the Town which may arise due to errors, omissions, or negligence of the Consultant or any subconsultants in performing the work required by this Agreement.

If, during the duration of this Agreement, the Consultant receives instructions or directions which are considered beyond the scope of work outlined in this Agreement, all work shall be suspended

until the matter is resolved. The Consultant shall immediately notify the Town in writing with a description and justification for the claim of extra work. The Consultant shall not continue work until written notice to proceed is given.

If the Consultant receives incorrect instruction or direction as it relates to the individual scope of work for an assignment, the consultant will contact the Town with the details of the out of scope items. The Consultant and Town will mutually agree upon what direction to pursue before any additional work is undertaken for that specific assignment. If additional services are required, then a new scope of work and estimate will be prepared and once agreed upon, a letter from the Town will act as the notice to proceed for the agreed upon services.

The CONSULTANT shall defend, indemnify and hold harmless the Town of Carboro, its officers and employees from any claim, demand, suit, liability, judgment and expense (including attorney's fees and other costs of litigation) arising out of or relating to injury, disease, or death of persons or damage to or loss of property resulting from or in connection with the negligent performance of this contract by the CONSULTANT, its agents, employees, and subconsultants or any one for whom the CONSULTANT may be responsible. The obligations, indemnities and liabilities assumed by the CONSULTANT under this paragraph shall not extend to any liability caused by the negligence of the Town or its employees. The CONSULTANT'S liability shall not be limited by any provisions or limits of insurance set forth in this contract.

The CONSULTANT shall indemnify and hold harmless the Town from any claim, demand, suit, liability, judgment, and expense involving damage or loss to the CONSULTANT'S equipment (including vandalism, theft, fire and acts of God) arising out of or relating to work performed under this Agreement. The obligations, indemnities and liabilities assumed by the CONSULTANT under this paragraph shall not extend to any liability caused by the negligence of the Town or its employees. The CONSULTANT'S liability shall not be limited by any provisions or limits of insurance set forth in this contract.

V.C. The Professional services provided by the Consultant under this Agreement will be performed, findings obtained, and recommendations prepared in accordance with generally accepted principals and practices.

V.D. All work shall be administered and performed in accordance with Federal-Aid Highway Program Manual Volume 1, Chapter 7, Section 2 and the North Carolina Administrative Code.

V.E. Subcontracts exceeding \$2,500 which involve the employment of mechanics or laborers shall require the subcontractor to comply with the Contract Work Hours and Safety Standards Act (40 USC 701-3708) as supplemented by Department of Labor regulations (29 CFR, Part 5).

V.F. The Consultant agrees to maintain all books, documents, papers, accounting records, computer files, and other information pertaining to cost incurred on this Project and to make such materials available at its office at all reasonable times during the contract period and for five (5) years from the date of final payment for inspection by the State, the Federal Highway Administration, or any authorized representative of the State or Federal Highway Administration. Copies thereof shall be furnished to the State and/or Federal Highway Administration if requested. The Consultant shall use cost principles as described in Federal Acquisition Regulations (48 CFR).

V.G. Additional Provisions

The Consultant will provide to the Town a Certificate of Professional Liability Insurance for a minimum of \$1,000,000 prior to the execution of this Agreement, unless waived by the contracting officer.

Pursuant to N.C.G.S. 97-19, any Consultant of the Town is, prior to beginning services, required to show proof of coverage issued by a workers' compensation insurance carrier, or a certificate of compliance issued by the Department of Insurance for a self-insured Consultant, stating that it has complied with N.C.G.S. 97-93, irrespective of whether the Consultant has regularly in service fewer than three (3) employees in the same business within the State of North Carolina, and each Consultant shall be hereinafter liable under the Workers' Compensation Act for payment of compensation and other benefits to its employees for any injury or death due to accident arising out of and in the course of performance of the work insured by the Consultant.

V.H.1. Covenant against contingent fees

The Consultant warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this contract and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gifts, or any consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the State shall have the right to annul this contract without liability, or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

V.H.2. Ownership of documents

All tracings, documents, technical reports, charts, plans, specifications, photographic negatives, survey notes, computations, and maps and other data prepared or obtained under the terms of the contract shall be delivered to and become the property of the Town without restriction or limitation on their use. However, in the event of any reuse or alteration of any documents furnished to the Town, such alteration or reuse shall be at the Town's sole risk. In the case of an agreement involving preliminary plans only, no commitment is stated or implied that would constitute a limitation on the subsequent use of the plans or ideas incorporated therein for preparation of construction plans.

V.H.3. Changes in work

All changes in the work will be included in supplemental agreements, which will be executed prior to beginning of such supplemental work. The supplemental work will be approved by the Town prior to doing the work.

V.H.4 Delays and extensions

Reasonable extension of time for unforeseen delays may be made by mutual consent of all parties involved.

V.H.5. Termination or abandonment

Should the Town for any reason whatsoever decide to cancel or to terminate the use of the Consultant's services, it will furnish thirty (30) days written notice thereof to the Consultant who will immediately terminate work, but shall bring to a reasonable stage of completion those items whose value would be otherwise lost without such necessary further work, as may be directed by the Town, and will turn over to the Town all data, environmental documents, technical reports, charts, survey notes, figures, drawings, and other records or information collected or secured herein, whether partial or complete. Upon such termination the fee to be paid the Consultant will be equitable to cover all services rendered, using a proportional amount of the total fee based on a ratio of the amount of work done to the total amount of work which was to have been performed, less prior partial payments which have been made.

V.H.6. Disputes

In any dispute concerning a question or fact in connection with the work on this Agreement or compensation thereof, including the determination of equitable compensation provided for in paragraph V.H.6 above, the decision of the Town in the matter shall be final and conclusive for both parties.

V.H.7. General compliance with laws

The Consultant will comply with all laws, ordinances and regulations, Federal, state and local, applicable to the work. Specific attention is directed to North Carolina General Statutes 14-100 (Obtaining Property by False Pretenses) and 136-13.2 (Falsifying Highway Inspection Reports).

The Consultant shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability.

V.H.8. Disadvantaged, minority, women business enterprises (race and gender neutral) Policy

It is the policy of the North Carolina Department of Transportation that small businesses shall have an equal opportunity to compete fairly for and to participate in the performance of contracts financed in whole or in part by federal and state funds.

The Department is committed to its annual aspirational goal(s) set on all federally-assisted and state funded contracts. Professional Services Contracts are race and gender neutral and do not contain goals. However, the firm is encouraged to give every opportunity to allow DBE/MBE/WBE subconsultant participation on all contracts and supplemental agreements.

Obligation

In compliance with *Title VI, 23 CFR 200, 230, 635, 117 (d) and (e) and 49 CFR Parts 21 and 26*, the Firm and subconsultant shall not discriminate on the basis of race, religion, color, creed, national origin, age, disability or sex in the performance of this contract. Failure by the Firm to comply with these requirements is a material breach of this contract, which will result in the termination of this contract or such other remedy, as the Department deems necessary.

Definitions

Department - North Carolina Department of Transportation

Disadvantaged Business Enterprise (DBE) – A firm certified through the federally-mandated North Carolina Unified Certification Program.

Minority-Owned and Women-Owned Business Enterprises (MBE/WBE) - Firms certified through the state-mandated North Carolina Unified Certification Program.

Small Professional Services Firm (SPSF) – Small professional subconsultant firms who have been certified by the Unified Certification Program administered by NCDOT, and prequalified by the North Carolina Prequalification Unit.

Form RS-2 – Form to be completed showing the participation of all known consultants and subconsultants (SPSFs) who will participate in the performance of the identified work

***Form DBE-IS* – Form required to record payments made to subconsultants (SPSFs), including material suppliers. The accounting shall be listed on the Department's Subcontractor Payment Information Form (Form DBE-IS).**

North Carolina Unified Certification Program (UCP) - A program that provides comprehensive information to applicants for certification, such that an applicant is required to apply only once for a SPSF certification that will be honored by all recipients of USDOT funds in the state and not limited to the Department of Transportation only. The Certification Program is in accordance with *49 CFR Part 26*.

USDOT - United States Department of Transportation, including the Office of the Secretary, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA).

Participation

Specific project goals are not established for Professional Services agreements as identified in the scope of work for this contract. However, the Department encourages the utilization of Small Professional Services Firms (SPSF) subconsultants and/or suppliers on professional services contracts let by NCDOT. All DBE/MBE and WBE firms currently certified by the NCDOT Unified Certification Program (UCP) automatically qualify as a SPSF.

Listing of Subconsultants

The firm, at the time the contract is submitted, shall submit a listing of all known small professional services firms (SPSF) that will participate in the performance of the identified work. The participation of each SPSF shall be submitted on a separate Form RS-2. In the event the firm has no SPSF/subconsultant participation, the firm shall indicate this on the Form RS-2 by entering the word **'none'** or the number **'zero'** and the form shall be signed and submitted with the contract. Form RS-2 may be accessed on the website at: <https://apps.dot.state.nc.us/quickfind/forms/Default.aspx>.

Directory of Approved Transportation Firms

Real-time information about firms doing business with the Department, and firms that are prequalified and approved through North Carolina's Prequalification Unit, is available in the Directory of Transportation Firms. The Directory can be accessed by the link on the Department's homepage or by entering <https://apps.dot.state.nc.us/vendor/directory/> in the address bar of your web browser. Only firms identified as small business professional

consulting firms (SPSF) and approved (certified and prequalified) in the Directory will be considered for subconsultant utilization.

Reporting Participation

When payments are made to subconsultants, including material suppliers, firms at all levels (Firm, subconsultant or subfirm) shall provide the Contract Administrator with an accounting of said payments. The accounting shall be listed on the Department's Subcontractor Payment Information Form (Form DBE-IS). In the event the firm has no subconsultant participation, the firm shall indicate this on the Form DBE-IS by entering the word '~~None~~' or the number '~~zero~~' and the form shall be signed. Form DBE-IS may be accessed on the website at <https://apps.dot.state.nc.us/quickfind/forms/Default.aspx>.

A responsible fiscal officer of the payee Firm, or subconsultant, who can attest to the date and amount of the payments shall certify that the accounting is correct on the Form DBE-IS by affixing his/her signature. This information shall be submitted as part of the requests for payments made to the Department.

V.H.9. Subletting, assignment, or transfers

There shall be no assignment, subletting or transfer of the interest of the Consultant in any of the work covered by the Agreement without the written consent of the Town, except that the Consultant may, with prior notification of such action to the Town, sublet property searches and related services without further approval of the Town.

V.H.10. Consultant's endorsement of plans, etc.

The Consultant will endorse all environmental documents, reports, surveys, computations, maps, plans, specifications, estimates, and engineering data furnished by him.

V.H.11. Work Standards

All work by the Consultant is to be done in a manner satisfactory to the Town and in accordance with the established customs, practices, and procedures of the Town and in conformity with the

Standards adopted by the American Association of State Highway Transportation Officials, and approved by the Secretary of Transportation as provided in Title 23, U. S. Code, Section 109(b).

V.H.12. Personnel

The Consultant or any subconsultant for the Consultants which are employed to provide services for this project shall not engage the services of any person or persons now in the employment of the Town during the time of this Agreement, without written consent of the Town.

Failure to comply with the terms stated above shall be grounds for termination of this contract and/or not being considered for selection of work on future contracts for a period of one year.

V.I. Design Considerations

Design for the primary trail (exclusive of the neighborhood connections) is to be furnished as detailed by AASHTO and NCDOT standards for development of mixed pedestrian/bicycle facilities.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated:

EXECUTED by the TOWN this _____ day of _____, _____.

SEAL:

TOWN OF CARRBORO

By: _____
Steven Stewart, Town Manager

ATTESTED:

By: _____
Sarah Williamson, Town Clerk

Approved as to execution:

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____
Assistant Town Manager (signature)

EXECUTED BY the CONSULTANT this _____ of _____, _____.

SEAL:

Consultant

By: _____
Daniel A. Jewell

Title: President

Attests By: _____

Title:

COULTER JEWELL THAMES P.A.
 111 WEST MAIN STREET
 DURHAM, NC 27701
 TEL: (919) 682-0368 FAX: (919) 688-5646

HOURLY RATES

OVERHEAD RATE: 230% PROFIT: 15%

Principal Professional Engineer -----	\$ 125.00/hr
Principal Professional Landscape Architect -----	\$ 125.00/hr
Licensed Professional Consultant -----	\$ 100.00/hr
Licensed Professional Surveyor -----	\$ 115.00/hr
Principal Biologist -----	\$ 145.00/hr
Supervisory Biologist -----	\$ 75.00/hr
Senior Biologist / Senior Botanist -----	\$ 65.00/hr
Biologist II -----	\$ 55.00/hr
Biologist I -----	\$ 45.00/hr
Biological Technician -----	\$ 35.00/hr
Survey Crew -----	\$ 125.00/hr
Associate Landscape Architect -----	\$ 100.00/hr
Landscape Design Associate -----	\$ 80.00/hr
Engineer-in-Training -----	\$ 95.00/hr
AutoCAD/Survey Technician -----	\$ 70.00/hr
Secretarial -----	\$ 40.00/hr

REIMBURSABLE EXPENSES

Blueprints	\$1.50/sheet
Mylar Sepias	\$10.00/sheet
Photocopies	\$0.10 /page
Out of Town Mileage	\$0.50 / mile
Postage, Express Mail	cost
Long Distance Phone	cost
Film and Photo processing	cost
Out of Town Travel Expenses	cost