

BOARD OF ALDERMEN

ITEM NO. C(5)

AGENDA ITEM ABSTRACT

MEETING DATE: June 2, 2009

TITLE: A Request to Authorize and Award a Contract for the Construction of Fire Station #2

DEPARTMENT: Fire Department	PUBLIC HEARING: YES ____ NO <u>x</u>
ATTACHMENTS: A: Bid Tabulation B: Resolution to Award Contract C: Budget Ordinance D: Letter from Stewart-Cooper-Newell	FOR INFORMATION CONTACT: Fire Chief, Travis Crabtree - 918-7349 Sandy Svoboda, Budget and Purchasing Administrator, 918-7301

PURPOSE

The purpose of this agenda item is to authorize and award the contract for Construction Services for the new fire station for the Fire Department and to authorize the Town Manager to negotiate and execute a contract for the construction services for Fire Station #2 following approval of financing by the Local Government Commission in July 2009. The Board is also requested to approve a budget amendment adjusting the fire substation project bid to reflect the bid award and updated cost estimates.

INFORMATION

Requests for Proposals were published in area newspapers, posted on the HUB website (Historically Underutilized Businesses) and specifically sent out to MWBE contractors in April 2009. The proposals were opened on May 21, 2009. Fourteen (14) companies responded to the Town's request for proposals. After careful review of all proposals, the lowest responsive, responsible bidder is Central Builder's Inc. of Mebane and staff request the Board of Aldermen award the contract to Central Builder's Inc. of Mebane.

State statutes require that local government construction contracts attempt to have 10% minority participation. The Town's Minority Outreach Plan, modeled after the state statute, also requests 10% minority participation. Central Builder's Inc. of Mebane has 11.4% minority participation.

The contract will be awarded when financing is secured in early July. The Board is requested to consider authorizing the Town Manager to negotiate and execute a contract for construction services not to exceed \$2,000,020 since the Board will be on summer break.

FISCAL IMPACT

The FY09-10 CIP plans for construction of a fire substation. The Town intends to use installment financing to fund this project. Funds are included in the FY09-10 budget to make the first debt service payment.

STAFF RECOMMENDATION

The Board is requested to authorize the award of the contract to Central Builder's Inc. of Mebane and to authorize the Town Manager to negotiate and execute a contract for the construction services for Fire Station #2 following approval of financing by the Local Government Commission in July 2009. The Board is also requested to approve a budget amendment adjusting the fire substation project bid to reflect the bid award and updated cost estimates.

