

# BOARD OF ALDERMEN

ITEM NO. E(2)

## AGENDA ITEM ABSTRACT

MEETING DATE: November 17, 2009

**TITLE: Request from the Friends of the Carrboro Branch Library for Waiver of Fees for Use of the Century Center on December 18-20, 2009 for their Annual Book Sale**

<b>DEPARTMENT:</b> Recreation and Parks Department	<b>PUBLIC HEARING: NO</b>
<b>ATTACHMENTS:</b> A. Resolution	<b>FOR INFORMATION CONTACT:</b> Anita Jones-McNair – 918-7381

### PURPOSE:

The purpose of this agenda item is for the Board of Aldermen to consider a request from the Friends of the Carrboro Branch Library for waiver of fees for use of the Century Center and equipment on December 18-20, 2009 for their annual book sale for up to \$1,011. The request is made for December 18 & 19, 2009 for book storage, December 19, 2009 from 7:00am – 5:00 p.m. and December 20<sup>th</sup> from 12:00 noon – 5:00p.m. for the book sale. The total anticipated cost of this request is \$1,443, which includes staffing costs.

### INFORMATION:

Nerys Levy approached the Town about using Century Hall and room for storage for the Annual Carrboro Branch Library Book sale. Based on information from Nerys Levy, The Chapel Hill-Carrboro School System has just put in place a charge of \$55 per hour for Library/ Friends use of the McDougle School cafeteria--the traditional venue for the book sale. If the cafeteria is used this year for the book sale, the Friends of the Library will be required to pay the school system a minimum of \$850. This would severely cut into book sale revenue which provides monetary support for library programming such as Hispanic outreach, children's programs and the Library Arts Program. Book sale revenue is also used to supplement the Librarian's budget and fund a School of Information and Library Science Student Scholarship.

This request does not meet our current Fees and Charges Guidelines for Century Center Use. (See guideline below in italics) That is why the request is being considered by the Board of Aldermen. If the Board chooses to waive the fee, the approval is for up to \$1,011 for use and \$432 in staffing costs.

- 3. Town Sponsored Events, Orange County local government boards and school boards' use and meetings of same are free. The Town manager or designee shall determine whether any event is a town sponsored event, considering all relevant factors related to the town's participation in or control over the event. However, the presence of one or more of the following factors shall generally lead to a determination that an event is town sponsored: a. The town expends town funds for the planning and/or staging of the event, or b. The town anticipates receiving revenue from the staging of the event, or c. The town makes a substantial in-kind contribution toward the planning and/or staging*

*of the event, or d. The town exercises substantial managerial control over the planning and/or staging of the event.*

We can provide 15 – 6 ft rectangle tables for the book sale and also 20 - 60” round tables. Additional tables can be rented if needed, however they would be an added expense to the Friends of the Library along with additional storage space needed increasing the waiver of fees total.

**FISCAL AND STAFF IMPACT**

\$432 staffing, \$1,011 Century Center and Room 2/3 rental cost = \$1,443.

**STAFF RECOMMENDATION**

Adopt the attached resolution approving or denying the fee waiver request.