

**BOARD OF ALDERMEN**

ITEM NO. C(6)

**AGENDA ITEM ABSTRACT**

MEETING DATE: May 18, 2010

**TITLE: A Resolution Approving a Memorandum of Understanding Setting Forth Terms under which Sarah Williamson Will Provide Town Clerk Services Following Her Retirement**

<b>DEPARTMENT: Town Attorney</b>	<b>PUBLIC HEARING: YES or NO x</b>
<b>ATTACHMENTS:</b> A. Resolution B. Memorandum of Understanding	<b>FOR INFORMATION CONTACT: Mike Brough, 929-3905</b>

**PURPOSE**

The Board of Aldermen is asked to consider adopting the attached resolution approving a memorandum of understanding setting forth the terms under which Sarah Williamson will provide Town Clerk services to the Town on a temporary, part-time basis following her retirement on July 1, 2010.

**INFORMATION**

Sarah Williamson will retire from the Town of Carrboro on July 1, 2010, and has agreed to assist the Town as a part-time, temporary employee in accordance with the provisions of the attached memorandum of understanding.

**FISCAL AND STAFF IMPACT**

Funds are allocated in the Town Clerk's budget to cover the costs associated with this memorandum of understanding.

**RECOMMENDATION**

To consider adopting the attached resolution.