

**BOARD OF ALDERMEN**

**ITEM NO. B(3)**

**AGENDA ITEM ABSTRACT  
MEETING DATE: AUGUST 23, 2011**

**SUBJECT: A Request to Issue a Permit for Temporary Street Closing and Usage for St. Joseph CME Church Frangelism in the Park Event**

<b>DEPARTMENT: PUBLIC WORKS DEPT.</b>	<b>PUBLIC HEARING: No</b>
<b>ATTACHMENTS:</b> A. Resolution B. Permit Application C. Map	<b>FOR INFORMATION CONTACT:</b> George Seiz 918-7427 Christopher Sherman 918-7426

**PURPOSE**

The purpose of this item is to consider a Street Closing Permit Application submitted by St. Joseph CME Church to temporarily close Broad Street between Fowler Street and Hill Street on Saturday, September 10<sup>th</sup> 2011 from 9:00 AM to 2:00 PM for the “Frangelism in the Park” event.

**INFORMATION**

St. Joseph CME Church has submitted a Street Closing Permit Application for the temporary closing and usage of Broad Street between Fowler Street and Hill Street on Saturday, September 10<sup>th</sup> from 9:00 AM to 2:00 PM (see attached map). The event clean-up time table is from 2:00 PM to 5:00 PM. Residents affected by the streets closing will be notified via flyer by St. Joseph CME Church. This will be the seventh year that St. Joseph CME Church has held this event at Baldwin Park. Approximately 500 people are expected to attend this event.

In accordance with Section 7-19 of the Town Code, a Public Hearing to receive public input prior to issuing a Street Closing Permit is not required for this particular event.

**FISCAL AND STAFFING IMPACT**

The event will require one Public Works staff member for approximately four hours, a vehicle, and traffic control devices. Applicant will be responsible for all costs incurred by Public Works to facilitate this event, including staffing and equipment. Applicant will be sent an itemized bill for the final costs incurred by Public Works.

**RECOMMENDATION**

Staff recommends that the Board approve the attached resolution for the temporary closing and usage of Broad Street in between Fowler and Hill Street in order to accommodate the Frangelism in the Park Event under the following stipulations:

1. Applicant will be responsible for all costs incurred by Public Works to facilitate this event. Applicant will be sent an itemized bill for the final costs incurred by Public Works.