

BOARD OF ALDERMEN

ITEM NO. D(2)

AGENDA ITEM ABSTRACT

MEETING DATE: November 15, 2011

TITLE: Request to Make an Appointment to the Planning Board

DEPARTMENT: n/a	PUBLIC HEARING: NO
ATTACHMENTS: A. Resolution B. Email from Debra Fritz	FOR INFORMATION CONTACT: Damon Seils, Chair, Planning Board

PURPOSE

The purpose of this item is for the Mayor and Board of Aldermen to consider making an appointment to the Planning Board.

INFORMATION

The Mayor and Board of Aldermen reviewed applications to the Planning Board during the October 4, 2011 meeting. During that meeting, the Board directed the Town Clerk to contact Debra Fritz to determine if she was still interested in being appointed to the Planning Board. The Town Clerk has determined that Debra Fritz is interested in being appointed to the vacant seat on the Planning Board. The Board also reviewed the application during the October 18, 2011 meeting and requested that because Ms. Fritz has not taken a full-year off after completing two full terms, that she provide the Board with a statement that allows for an exception for appointment as allowed under the advisory board guidelines.

- a. Members are limited to two full terms. After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:
 1. To retain diversity on an advisory board;
 2. To provide continuity in oversight of a major, on-going project;
 3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
 4. A lack of qualified applicants.

FISCAL IMPACT

None

RECOMMENDATION

It is recommended that the Mayor and Board of Aldermen consider adopting the attached resolution.