

BOARD OF ALDERMEN

ITEM NO. B(3)

AGENDA ITEM ABSTRACT

MEETING DATE: January 10, 2010

TITLE: Budget Amendment – Seizure Funds and CD Memorabilia Show

DEPARTMENT: Police Department	PUBLIC HEARING: NO
ATTACHMENTS: Attachment A: Budget Amendment	FOR INFORMATION CONTACT: Arche McAdoo, Management Services, 918-7439 Chief Carolyn Hutchison, 918-7412 Annette Stone, 918-7319

PURPOSE

The Board is requested to approve a budget amendment to 1) authorize transfer of fund balance for state seizure funds received by the Police Department in FY 2010-11 and FY 2009-10; and, 2) recognize additional donations and expenditures for the CD Memorabilia Event.

INFORMATION

Throughout the year the Police Department receives state seizure funds that are to be used specifically to investigate, combat, prevent and reduce drug crimes. Unspent seizure funds by the Department at year end are included in designated fund balance for carry over to the next fiscal year. Designated fund balance for FY 2011-12 included \$4,544.00 of carryover funds from FY 2010-11. Based on the yearend reconciliation of actual revenues and expenditures for FY 2009-10 and FY 2010-11, the total amount of funds available as carryover is \$23,709.00. To recognize all seizure funds for carryover to the current fiscal year an additional \$19,165.00 needs to be transferred from fund balance.

The CD Memorabilia Show initially was an annual event. Due to its popularity the Show is now held twice a year – in the fall and spring. The Show is required to generate at least \$1,200.00 in donations per show. Donations for the fall show totaled \$1,245.00. For the spring Show donations are anticipated to be at least \$1,200.00, making a total of \$2,445.00 donations for the year. To recognize these additional donations and appropriate them for expenditure for the CD Memorabilia Show, the revenues and expenditures for the Show need to be increased by \$1,200.00 respectively.

FISCAL IMPACT

With the additional fund balance authorization for unexpended seizure funds, the revenue budget for the Police Department will increase by \$19,165.00. Revenues and expenditures for the CD Memorabilia Show will increase by \$1,200.00.

STAFF RECOMMENDATION

The staff recommends that the Board of Aldermen adopt the attached amendment for the FY 2011-12 Budget Ordinance.