

BOARD OF ALDERMEN

ITEM NO. C(7)

AGENDA ITEM ABSTRACT

MEETING DATE: June 19, 2012

TITLE: Consideration of a Request from Orange County Board of Elections to Host Early Voting for the November 2012 Election at Town Hall

DEPARTMENT: Town Clerk	PUBLIC HEARING: NO
ATTACHMENTS: A. Resolution	FOR INFORMATION CONTACT: Cathy Wilson 918-7309

PURPOSE:

The purpose of this agenda item is for the Board to consider hosting the November 2012 early voting at Town Hall.

INFORMATION:

The Town Clerk received a request from the Orange County Board of Elections (BOE) requesting that the Board consider the use of Town Hall for early voting space. The BOE will require exclusive use of the board room from Wednesday, October 17 through Saturday, November 3, 2012. Exclusive access requires that currently scheduled Board of Aldermen, Planning Board, and Board of Adjustment meetings be relocated. Assuming that the Board of Aldermen will cancel the meeting on November 6, 2012 for Election Day, there is only one Board of Aldermen meeting that will require relocation (October 23).

FISCAL AND STAFF IMPACT:

All costs, including staffing, associated with the early voting will be paid for by the Orange County Board of Elections.

If Town Hall is used for early voting and Board of Aldermen meetings are relocated, there will be an additional charge for media. Media costs will vary based on the type of recording that is chosen for the meeting. During previous elections, relocated Board meetings were audio recorded only. The cost of the audio recording per meeting was \$225.00. If the OWASA Community Room is unavailable, there will most likely be a fee associated with the use of another meeting space (Orange County Facility Use Policy requires municipalities to pay a fee of \$100.00).

RECOMMENDATION:

Staff recommends that the Board consider the request from the BOE and the attached resolution.