

**BOARD OF ALDERMEN**

**ITEM NO. C(4)**

**AGENDA ITEM ABSTRACT**

MEETING DATE: November 20, 2012

**TITLE: Resolution Approving Administrative Guidelines and Policies for the CDBG-SBEA grant for Roberson Street Sewer Extension**

<b>DEPARTMENT: Economic and Community Development</b>	<b>PUBLIC HEARING: YES or <u>NO</u></b>
<b>ATTACHMENTS:</b>  <b>A. Resolution</b> <b>B. Administrative Guidelines and Policies for the FY2011 CDBG SBEA Program</b>	<b>FOR INFORMATION CONTACT:</b> <b>Annette D. Stone, AICP</b> <b>ECD Director</b> <b>919 918 7319</b>

**PURPOSE:**

The purpose of this agenda item is to adopt the guidelines and administrative policies that are required for funding and compliance with the CDBG-SBEA Roberson Street Sewer Extension Project.

**INFORMATION:**

The attached guidelines and policies are required to meet Federal and State funding compliance measures of the NC Department of Commerce – Division of Community Investment CBDG – Small Business and Entrepreneurial Assistance program. Some of the policies deal with issues that will not arise as a result of this project, for example, Residential Anti-displacement and Relocation Assistance Plan. There is no residential component to the project; however as a blanket funding requirement, the Town is required to adopt a policy that addresses compliance issues. In addition, the attached policies have been reviewed by Town Staff and are not inconsistent with existing Town of Carrboro policies.

**FISCAL IMPACT:**

There is no fiscal impact related to adoption of these polices

**RECOMMENDATION**

Staff recommends the Board consider adoption of the attached policies