

BOARD OF ALDERMEN

ITEM NO. C(8)

AGENDA ITEM ABSTRACT

MEETING DATE: December 04, 2012

SUBJECT: Authorization for the Town Manager to Execute a Contract for the Preliminary Engineering and Design Services for the Rogers Road Sidewalk Project

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| DEPARTMENT: PUBLIC WORKS DEPT. | PUBLIC HEARING: NO |
| ATTACHMENTS: A. Resolution | FOR INFORMATION CONTACT: George Seiz 918-7427 Ted Barker 918-7341 |

PURPOSE

The attached resolution authorizes the Town Manager to execute a contract with Sungate Design Group to provide preliminary engineering and design services for the Rogers Road Sidewalk Project (NCDOT TIP: U-4726 DD).

INFORMATION

On January 18, 2011, the Board of Aldermen approved a Municipal Agreement (ID# 2040) with NCDOT for design and construction of a sidewalk on the west side of Rogers Road from Homestead Rd. to Meadow Run Ct. A Supplemental Agreement (ID#3573) approval request, currently before the Board, establishes extended time frames for submittal of the plans, specifications, estimate (PS&E) package and project completion.

In February of 2012 Town staff initiated a request for qualifications (RFQ) where five (5) letters of interest were evaluated to determine the most qualified firm to design the project. Based upon qualifications and familiarity with Town construction projects staff selected Sungate Design Group, Inc.(SDG) of Raleigh to perform the design.

After project scoping meetings and subsequent communications between Town staff and SDG, the scope of services and cost estimate in the amount of \$102,277.66 was submitted to the NCDOT for a review/audit. On November 26, 2012 the NCDOT approved the consultant fees and scope of services for preliminary engineering services.

FISCAL IMPACT

There are sufficient funds budgeted to cover this preliminary engineering services contract

RECOMMENDATION

Staff recommends that the Board adopt the attached resolution authorizing the Town Manager to execute the contract in the amount of \$102,277.66.