

# BOARD OF ALDERMEN

ITEM NO. C1

## AGENDA ITEM ABSTRACT MEETING DATE: January 29<sup>th</sup> 2013

**SUBJECT: A Public Hearing on the Temporary Street Closing Permit  
Application for the Carrboro Open Streets event**

<b>DEPARTMENT: PUBLIC WORKS</b>	<b>PUBLIC HEARING: YES</b>
<b>ATTACHMENTS:</b> A. Resolution B. Permit Application C. Map D. Email from S. Blacklin to G. Seiz dated 1/3/2013	<b>FOR INFORMATION CONTACT:</b> George Seiz 918-7427 Christopher Sherman 918-7426

### **PURPOSE**

The purpose of this agenda item is to set a public hearing for January 29<sup>th</sup>, 2013 for a Street Closing Permit Application submitted by *The Carrboro Bicycle Coalition* for the temporary closing and usage of streets from 9:00 AM to 3:00 PM on Saturday, April 13<sup>th</sup>, 2013 to accommodate the Carrboro Open Streets event.

### **INFORMATION**

This is the first year for this event. In July 2012 the Carrboro Bicycle Coalition was awarded a *Better Bicycling Community* Grant from Performance Bicycle to conduct a “Ciclovía” or “Open Streets” event in Carrboro. The event will include organized bike rides for children, fitness related activities such as yoga, dance, a climbing wall, basic bike repair, and informational booths offering tips on healthy and active living. There will be no admission charge for participants of this event. The event coordinator, Seth LaJeunesse, has submitted a Street Closing Permit Application for the temporary closing and usage of the following street on Saturday, April 13<sup>th</sup>, 2013 from 9:00 AM to 3:00 PM:

- W. Weaver St. from Elm St. to N. Greensboro St.

W. Weaver St. will be closed to vehicular traffic during the event. Attached is a map of the event. The event includes organized bike rides for children to take place on Lindsay St., E Popular Ave, and Oak Ave. These streets will be open to traffic during the rides. Staff met initially with event organizers in July 2012, and has subsequently had two planning meetings (November 26<sup>th</sup> 2012 and January 4<sup>th</sup> 2013).

The Carrboro’s Farmers’ Market, which uses approximately 30 parking spaces along W. Weaver St. for staff and farmers, has made arrangements to use OWASA’s parking lot for staff and farmers for this event. Feedback from the Carrboro Farmer’s Market is included as an email. Businesses that are located on Weaver St. have been contacted by the event organizers; those who are open on Saturdays and would be affected by the event were additionally contacted by Town staff.

In accordance with Section 7-19 of the Town Code, a Public Hearing to receive public input prior to issuing a Street Closing Permit is required for this particular event.

### **FISCAL IMPACT**

Applicant will be responsible for all costs incurred by Police and Public Works to facilitate this event. Applicant will be sent an itemized bill for the final costs incurred by Police and Public Works. The applicant has earmarked \$3,000 to be paid to the Town for services, including the application fee; therefore the applicant has proposed that any costs beyond \$3,000 for Public Works and Police services would be the responsibility of the Town as proposed by the organizers. Staff estimates the cost of Police and Public Works costs for this event to be \$2,851.

The applicant has requested that the Town place this event under the Town's liability insurance. There is no direct cost associated with this; however each additional special event that the Town covers for liability insurance raises the insurance renewal costs by approximately \$78. Commercial vendors providing food and recreational activities will have liability insurance.

### **STAFFING IMPACT**

This event will require an estimated 90 hours of staff time (excluding planning) between Public Works and Police to provide traffic control for the event. Public Works and Police spend about 1300 hours annually on special events, both Town and privately sponsored events.

### **RECOMMENDATION**

It is recommended that the Board consider the request and the resolution.