

BOARD OF ALDERMEN

ITEM NO. C3

AGENDA ITEM ABSTRACT MEETING DATE: January 29th 2013

**SUBJECT: A Public Hearing on the Temporary Street Closing Permit
Application for the Saint Paul AME Church 5K**

DEPARTMENT: PUBLIC WORKS DEPT.	PUBLIC HEARING: YES
ATTACHMENTS: A. Resolution B. Permit Application C. Map	FOR INFORMATION CONTACT: George Seiz 918-7427 Christopher Sherman 918-7426

PURPOSE

The purpose of this item is to receive public input on a Street Closing Permit Application submitted by Saint Paul AME Church for the temporary closing and usage of streets from 8:00 AM to 9:00 AM on Saturday, March 2nd, 2013 to accommodate the Saint Paul AME Church 5K

INFORMATION

This is the first year for this event. Proceeds will go to the Saint Paul AME Church located at 101 Merritt Mill Road in Chapel Hill, Interfaith Council for Social Services, and Habitat for Humanity of Orange County. The event coordinator, Anissa McLendon, has submitted a Street Closing Permit Application for the temporary closing and usage of the following streets on Saturday, March 2nd, 2013 from 8:00 AM to 9:00 AM:

1. Old Fayetteville Road from McDougle School entrance to Hillsborough Rd
2. Hillsborough Road to from Old Fayetteville Rd to Lorraine St
3. Lorraine St from Hillsborough Rd to Carol St.
4. Carol St from Lorraine St to Old Fayetteville Rd
5. Old Fayetteville Rd from Carol St. to McDougle School entrance.

Streets will remain open to traffic. Drivers may experience intermittent interruptions due to runners crossing streets and traffic control by police, public works, and race organizers. Attached is a map of the event.

In accordance with Section 7-19 of the Town Code, a Public Hearing to receive public input prior to issuing a Street Closing Permit is required for this particular event.

Section 7-23 of the Town Code states that permits for road races may be issued only if such event will benefit a non-profit organization based in or providing services in Orange County. This event meets this requirement as proceeds for the event are benefiting organizations based in Orange County.

FISCAL IMPACT

Applicant will be responsible for all costs incurred by Police and Public Works to facilitate this event. Applicant will be sent an itemized bill for the final costs incurred by Police and Public Works. The applicant has paid for the application fee.

STAFFING IMPACT

This event will require an estimated 4.5 hours of staff time (excluding planning) for Public Works staff provide traffic control for the event. Public Works and Police spend about 1300 hours annually on special events, both Town and privately sponsored events.

RECOMMENDATION

Staff recommends that the Board approve the attached resolution for the temporary closing and usage of the following streets in order to accommodate the Saint Paul AME Church 5K under the following stipulations:

1. Applicant shall distribute flyers of notification, to persons occupying property abutting the streets where the event is to take place, of the contents of any resolution passed.
2. Applicant will be responsible for all costs incurred by Police and Public Works to facilitate this event. Applicant will be sent an itemized bill for the final costs incurred by Police and Public Works.
3. Applicant must provide Public Works the required insurance 30 days before the event.