A RESOLUTION AUTHORIZING THE TEMPORARY CLOSING AND USAGE OF THE FOLLOWING STREETS TO ACCOMMODATE THE SAINT PAUL AME CHURCH 5K Draft Resolution No.86/2012-13

- Section 1. The following streets shall be temporarily used Saturday, March 2nd, 2013 from 8:00 AM to 9:00 AM for the Saint Paul AME Church 5K. This event is to be held in accordance with the permit issued by the Board of Aldermen pursuant to Article III of Chapter 7 of the Town Code.
 - Old Fayetteville Road from McDougle School entrance to Hillsborough Rd
 - 2. Hillsborough Road to from Old Fayetteville Rd to Lorraine St
 - 3. Lorraine St from Hillsborough Rd to Carol St.
 - 4. Carol St from Lorraine St to Old Fayetteville Rd
 - 5. Old Fayetteville Rd from Carol St. to McDougle School entrance.
- Section 2. The Town shall supply the appropriate traffic control devices to give notice of the temporary traffic controls.
- Section 3. No person may operate any vehicle contrary to the traffic control devices installed in accordance with Section 2 of this resolution.
- Section 4. Applicant shall distribute flyers of notification, to persons occupying property abutting the streets where the event is to take place, of the contents of any resolution passed.
- Section 5. Applicant will be responsible for all costs incurred by Police and Public Works to facilitate this event. Applicant will be sent an itemized bill for the final costs incurred by Police and Public Works.
- Section 6. The Event Coordinator will be responsible for notifying Central Communications when the street is closed and when it is reopened to vehicular traffic.
- Section 7. This resolution is contingent on the applicant providing proper liability insurance to the Town at least 30 days prior the event.
- Section 8. This resolution shall become effective upon adoption.

STREET CLOSING PERMIT APPLICATION

CONCERNING THE USE OF STREETS AND PUBLIC RIGHT-OF-WAY FOR STREET FAIRS, FESTIVALS, CARNIVALS, AND OTHER PUBLIC EVENTS

EVENT:	Saint Paul AME Church 5K walk/run
EVENT SPONSOR:	Saint Paul AME Church
IS THE SPONSOR A: _	x NON-PROFITFOR PROFITOTHER:
	TION ABOUT SPONSOR OR EVENT: This event will combine a 5K run/walk Dougle track. The 5K run will start at the schools driveway (off of the street) and will
EVENT COORDINATOR NAME: ADDRESS: TELEPHONE NUMBER:	INFO: Anissa McLendon 110 Alabama Ave, Carrboro 919-932-5321
PROPOSED DATE AND	TIME PERIOD PROPOSED FOR CLOSING:
DATE: March 2 nd :	2013 Time Period: From: 8:00 am To: 9:00 am
APPROXIMATE NUMBEr	ER OF PERSONS EXPECTED TO ATTEND THE EVENT: 600-700, including
(traffic control may be required,	AVICES REQUESTED OF THE TOWN? YES x NO and event organizers may be required to reimburse the Town for any related expenses):
If YES, specify; Public Works and Police to	control traffic at intersections as needed.
Tubic Works and Tonce to	control dathe at intersections as needed.
•	take place I or obstructed control devices to be erected
• •	sion stand, booth or other temporary structures ences stands, platforms, stages, benches or bleachers

OTHER INFORMATION:

INSURANCE INFORMATION: <u>Church Mutual Insurance Company, 300 Schuster Lane, Merrill WI 24452, phone number (800) 554-2642. Policy number 0042656-09-415760.</u>

NOTIFICATION OF CENTRAL COMMUNICATIONS (911):

The **APPLICANT** is responsible for notifying Central Communications (911):

- at least five (5) days in advance of the event in writing (Orange County EMS, Post Office Box 8181, Hillsborough, NC 27278)
- on the day of the closing, prior to the actual closing of the street (dialing 911)
- on the day of the closing, when the street is re-opened (dialing 911)

NOTIFICATION OF THE PUBLIC:

A public hearing is required for all street closing permit applications and the applicant must speak with the Public Works Department about requesting this public hearing. The public must be notified by a formal advertisement in a local newspaper. The Public Works Department will submit the advertisement copy to the newspaper. However, the applicant will be responsible for reimbursing the Town for the full cost of the advertisement.

Any other notification of the public of this event will be the Applicant's responsibility.

NOTIFICATION OF ABUTTING PROPERTY OWNERS:

The **APPLICANT** is responsible for notifying all abutting property owners of the Public Hearing. Such notification must be accomplished at least seven days prior to the Public Hearing. The notification must include:

- the DATE, TIME and LOCATION of the proposed street closing; and
- the DATE, TIME and LOCATION of the Public Hearing as well as the subject matter of this Public Hearing

The Public Works Department must receive in writing from the APPLICANT the following at least five days prior to the Public Hearing:

names of all property owners notified copy of the notification method used to notify these property owners (mail or hand delivery)

CLEAN-UP TIME TABLE: Streets will be cleared of all signage and cones by 3 PM.

FEES: \$ 60.00 application fee plus 100% of the cost of the Public Hearing advertisement Application fee must accompany the submittal of this application

