

A RESOLUTION SPECIFYING BOARD OF ALDERMEN COMMENTS REGARDING THE
AFFORDABLE HOUSING TASKFORCE RECOMMENDATIONS

WHEREAS, at its June 26, 2012 meeting, the Board of Aldermen created an affordable housing taskforce made up of three Aldermen who provided recommendations to the Board on December 4, 2012; and

WHEREAS, at its February 19, 2013 meeting, the Board received a report from the Planning Board Chair presenting the findings from a series of dialogue sessions on affordable housing held in October of 2012; and

WHEREAS, the Board scheduled a work session to discuss the taskforce recommendations and related affordable housing initiatives for March 12th.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen receives the affordable housing information.

BE IT FURTHER RESOLVED that the Board of Aldermen directs staff:

1. _____
2. _____
3. _____
4. _____

This is the 12th day of March in the year 2013.

Affordable Housing Task Force Recommendations

(Submitted by Aldermen Coleman, Slade, and Johnson, December 4, 2012)

At the close of four meetings, the Affordable Housing Task Force identified two areas of recommendations to share with the full Board of Aldermen: modify the Land Use Ordinance (LUO) to allow more flexibility in the way that developers can meet the Town's affordable housing goals, and consider ways to create funds to use toward affordable housing.

With regard to potential amendments to the LUO, the Task Force focused on two distinct areas: A) the payment in-lieu option and B) the small house (size-limited) requirement. The full complement would include the following four elements.

- 1) Reduce the number of affordable units from 15 percent to 12 percent, while also reducing the cost of the unit from 80 percent AMI to 65 percent AMI (Area Median Income).
- 2) Add more flexibility to the program by allowing developers to build some units and pay some payment in lieu fees for other units—but requiring a minimum of 5% built units
- 3) Retain the density bonus only for the built units, allow developers to use the affordable housing density bonus ratio only for those units actually constructed (units paid for using the in-lieu of option would not count toward the density bonus allotment), providing the bonus only on built units provides an incentive for developers to build more houses and make fewer payments in lieu.
- 4) Examine the existing provision in the LUO that allows developers to build some affordable housing units in the 40 percent required open space area, and consider possible modifications. For example, allow developers, who agree to construct the full 12 percent of affordable units, to construct a portion of those units in the open space area so long as the open space is not less than 20 percent of the project site.

The Task Force also discussed the issue of federal and state affordable housing funds, which have diminished significantly during the economic recession and are unlikely to return to earlier levels. The Town may wish to consider an affordable housing bond or allocating existing funds from Town resources to use toward an affordable housing purpose, such as buying land or establishing a revolving loan program. Another potential use of affordable housing funds would allow the Town to purchase affordable units, which have received their certificates of occupancy (CO) but have not yet been purchased to a qualified homebuyer through the Community Home Trust program. Developers have indicated that the holding costs for developers waiting for these housing to be purchased can become a substantial burden.

A number of other ideas were discussed, some of which the Board may wish to consider as part of a more comprehensive approach toward a long-term affordable housing strategy. These include up-zoning for density increases, particularly in key locations along public transportation routes. And, finally, creating or encouraging the creation of an affordable housing advocacy group—a private or non-profit coalition building effort to continue to keep the issue in the forefront and to promote local affordable housing needs within the community and to state and federal legislators.

Affordable Housing Dialogue Sessions: Results and Recommendations

A Report to the Board of Aldermen from the Planning Board and the Transportation Advisory Board

In October 2012, the Planning Board held three Affordable Housing Dialogues aimed at educating and engaging the public and itself around this important issue. The sessions were the first of what will become an annual observance of National Community Planning Month, sponsored by the American Planning Association. Dialogue topics included:

- Housing Diversity and Affordability in Carrboro
- Financial and Systemic Issues Affecting Housing Affordability and Access in Carrboro
- Creative and Collaborative Solutions: Case Studies and Community Visioning

Turnout was good, with 71 individuals attending at least one session and an average 36 people attending each night. Participants included affordable housing practitioners and advocates, residents of affordable housing, neighborhood residents affected by affordability issues, architects and planners, students, staff from the Town of Carrboro, Town of Chapel Hill, and Orange County, advisory board members, aldermen, and county commissioners. Participants offered positive and constructive feedback on evaluation forms, including suggestions for outreach and publicity that will help increase racial and ethnic diversity in future events.

The Planning Board was grateful for the support of the Board of Aldermen throughout the series, especially from the Affordable Housing Task Force. In total, four aldermen were able to attend at least one session. Two partners also were extraordinarily helpful: the NC Housing Coalition provided a host of research, data, and facilitation support, and the UNC Department of Regional Planning provided meeting facilitation, publicity, and offers of future assistance. All of this assistance was provided to the Town free of charge.

Presentation materials, discussion notes, and evaluation results are posted on the Town's website. What follows is a summary of participant perceptions, feedback, and ideas; a set of recommendations to the Board of Aldermen; and supporting data and analysis provided by the Transportation Advisory Board.

Summary of Key Data

The NC Housing Coalition provided an increasingly extensive set of data to fuel conversations over the three sessions. Particular discussion drivers included the following statistics:

- Of 19,582 residents in Carrboro, 14.4% are students and 23.7% are foreign-born.
- There are 9,408 housing units in Carrboro, of which 36% are owner-occupied and 64% are renter-occupied. As a comparison, Chapel Hill’s housing units are 48% owner-occupied and 52% renter-occupied.
- Area median income for a family of four in Carrboro is \$63,308, higher than in North Carolina overall (\$59,872) but lower than in Chapel Hill (\$75,178) and Orange County (\$68,700). Eighty percent of Carrboro’s area median income is \$50,646, which is the figure that the US Department of Housing and Urban Development would consider as low income in its definition of affordable housing for a qualified family of four.
- The fair market rent for a two-bedroom apartment in Carrboro and Chapel Hill is \$864 per month, which contrasts with the statewide fair market rent of \$709.
- The mean renter wage in Carrboro is \$9.67 per hour, much lower than the statewide mean renter wage of \$12.11. At this wage, a head of household must work 62 hours per week to afford a two-bedroom apartment at the fair market rent.
- Not surprisingly, 53% of renters in Carrboro are cost-burdened, meaning they spend more than 30% of their wages on housing costs. Similarly, 55% of homeowners are cost-burdened by their housing.
- Thirty percent of Carrboro workers commute to employment outside Orange County. More than 4,000 workers commute to Orange County in order to work.

Trends in Housing and Affordability Locally and Nationally

In addition to considering data, participants aired and discussed the following local and national trends that are making affordable housing an increasingly urgent concern:

Local Trends	
<ul style="list-style-type: none"> • Rental housing is going condo • Flat wages yet housing costs rising • Lack of affordable land and buildable lots • Growing immigrant population • ‘Small’ housing does not equal ‘affordable’ housing • Density is needed for successful development of affordable housing • Desirability of the area (transit, green, schools) leads to higher cost housing. • Lack of infrastructure due to OWASA services boundary • Reduced minority ownership • Property taxes are high 	<ul style="list-style-type: none"> • Slow movement on real opportunities, such as the Green tract • Low quality of affordable units • Lack of retail/commerce for people with lower incomes • Lower income people require access to transit—areas being developed don’t necessarily have this. • Gentrification • Increased reliance on finance and developers role • Permitting process is a cost restriction • Big rental management companies are driving up rental costs.

Relevant National Trends

- Sellers market transitioned to a buyers market
- Transit-oriented development (TOD)
- Collapse of mortgage market
- Local government bonuses (not just density bonuses) are given in other places
- Mixed use development is a national trends
- Affordable housing bonding is happening successfully in California.
- Partnerships with developers
- Rehab assistance is being used successfully to help some populations stay in their homes
- Misperceptions of low-income people makes some people resistant to affordable housing, especially if built near them.

Housing Targets and Priority Goals

With quantifiable data and the aforementioned trends undergirding their discussions, dialogue participants wrestled with a series of difficult questions related to their vision for affordable housing and quality life in Carrboro.

Priority Demographics

While the Town’s current policies are designed to increase access of affordable homeownership opportunities, dialogue participants were equally concerned about the growing need for affordable family rental units; for housing that serves the homeless and at-risk, including the disabled; and for low-wage workers earning less than 60% of area median income. Participants emphasized a vision for diverse housing options—and a diverse economy—that allow people to live and work in Carrboro.

Priority Goals for Affordable Housing in Carrboro

Participants acknowledged there are many possible goals to achieve in designing and implementing affordable housing. While narrowing possible goals to a manageable list proved difficult, three goals resonated most with participants:

Increasing the supply of affordable housing units. Participants cited development density and related restrictions; relative underutilization of the Low-Income Housing Tax Credit in Orange County and Carrboro; and the need to incentivize affordable housing development through a more predictable process and interpretation of guidelines, streamlined project reviews, and more direct, bottom-line incentives.

Increasing the quality of housing stock while maintaining affordability. Participants bemoaned the declining quality of the lower-priced—but not necessarily affordable—housing in town. “We need to demand more,” said one participant, referring to landlords and property management companies. Participants wondered whether creative policies and

incentives could encourage the rehabilitation of older rental units while preserving relative affordability. Poor quality, they agreed, should not be the benchmark for affordable rent.

Helping people stay in the homes they have (both owners and renters). Participants were concerned about four dynamics: continuing foreclosure risks due to predatory lending and the continuing recession; property taxes that inordinately burden fixed-income seniors and other low-income owners; the need for additional rehab/repair assistance for low-resource owners and landlords; and the vulnerability of unemployed renters and the disabled, who are subject to changes in Social Security Disability Insurance payments.

The Importance of Transportation

A consistent theme throughout the discussion was the importance of public transportation. Lack of access to public transportation increases residents' cost of living, and members of the Transportation Advisory Board (TAB) urged that transportation costs be included in any definition of "affordability." Unfortunately, most new housing development is being created in places without transit routes. Furthermore, weekend bus routes that pass through downtown Carrboro are far too limited. Ironically, parking requirements for housing and mixed-use developments further burden residents who do not drive or own a car. Attachment 2, ***Transportation Costs and Housing Affordability***, was crafted and contributed by the TAB and offers a detailed analysis of the relationship between transportation and housing in Carrboro.

A Word About Students

Many participants raised the issue of the ever-increasing student market as a driver for higher rents. Not only does high student demand for units reduce availability of units better suited for families, but owners charge more for units demanded by students given the number of occupants likely to be sharing the rent. Some participants blamed the university for a lack of housing options on campus, yet the university has a substantial number of vacant on-campus units. According to university statistics, 2,820 students live in Carrboro.

Co-facilitator Carley Ruff of the NC Housing Coalition pointed out that the vast majority of renters in Carrboro are *not* students. Student demand influences but does not fully account for the housing dynamics in town. Ruff suggested approaching this market issue from a different angle, engaging UNC around affordable housing as a partner-contributor, rather than as an adversary. "Students help sustain the town in other ways," she said. "Use their growth and needs as a tool to also meet the needs of the town."

Ways to Support Affordability in Carrboro

Participants offered a diversity of experience, perspective, and creative approaches to achieving a high-quality, diverse, and more affordable housing environment in Carrboro. Of the dozens of suggestions, the following surfaced most frequently:

- **Increased housing density.** Reduced open space requirements and planning for major redevelopment opportunities well in advance could alleviate price pressure caused by current land use policies. In addition to relieving supply-related pressures, participants noted that higher-density housing is particularly senior-friendly; creates efficiencies in urban services; and can lead to innovations in attractive, livable design.
- **A dedicated revenue stream for affordable housing.** Participants cited the City of Durham's Penny for Housing tax (which is actually half a penny) and municipal or county bond issues.
- **Community education** aimed at reducing misperceptions about affordable housing and low-income people, and shifting housing preferences and expectations toward zero-lot-line housing options.
- **Modified land use restrictions, zoning, and approval processes** to increase both predictability and efficiencies for developers when affordable housing is involved.
- Understanding and accessing the state's new **tenant-based rental assistance program** for the disabled.
- **Innovative and nontraditional housing models**, such as new-style boarding houses, equity-building rental models, and sustainable living models that compress housing density while increasing open space.
- **Help developers make better use of the Low-Income Housing Tax Credit**, which is the federal government's main engine for new units. Developers particularly need local subsidy or donated or reduced-price land for workable tax credit projects.
- **Publicly funded land acquisition and banking** specifically for affordable housing.
- **A housing trust fund** that can be used for emergency escrow, rent subsidy, down payment assistance, or matching funds for individual development accounts.

Two somewhat controversial issues also surfaced that are worth mentioning here. The first is **inclusionary zoning** that would require a percentage of new homeownership units in a development be affordable. Some argue that this strategy creates greater uniformity and certainty for developers. Facilitators helped clarify the different kinds of inclusionary zoning (mandatory, voluntary, and conditional) and outlined legal concerns that generally deter municipalities from adopting inclusionary rules. They also noted that municipalities have seen mixed results from their policies, particularly as they only apply to homeownership stock.

Nonetheless, when asked to choose a handful of tools for their vision for Carrboro, a majority of participants in the third dialogue chose inclusionary zoning for their toolbox.

The second issue was infrastructure, particularly the constraints of the **urban services boundary**. As one participant noted, “Without allowing water and sewer to be provided for workforce and affordable housing outside the urban services boundary, we will develop very few new single-family, duplex, or townhome developments that are well suited for families with school-age children.”

Others disagreed, citing opportunities to explore innovative development solutions that can increase diverse housing stock while preserving the intent of the rural buffer. The issue was raised multiple times by different stakeholders, and suggests that residents would like to see additional public discussion about the rural buffer in the context of affordability and livability in Carrboro.

Joint Recommendations from the Planning and Transportation Advisory Boards

During discussions and on evaluation forms, participants were clear that increasing and maintaining housing affordability in Carrboro requires a collaborative, interdisciplinary approach with strong leadership by the Board of Aldermen. Both the Planning Board and the TAB agree

In December, the Board of Aldermen’s Affordable Housing Task Force made three preliminary recommendations specific to the Town’s chief policy tool:

- Modify affordable homeownership set-aside requirements from 15% to 12%.
- Reduce the affordability target from those earning 80% of area median income to those earning 65% of area median income.
- Modify payment-in-lieu policies to ensure a minimum 5% of built units are affordable.

These recommendations are consistent with the tenor of the dialogue sessions, and the Planning Board and TAB support them. However, like the Task Force, these advisory boards recognize there is more that can be done to align Town policies with the community’s vision and goals. While not all members agree on all points, the following recommendations are offered for further consideration and discussion by the Task Force, Board of Aldermen and community stakeholders:

1. Make the Affordable Housing Task Force a standing committee of the Board of Aldermen, and expand it to include other public and private stakeholders, such as advisory boards, affordable housing developers, and advocates. The Task Force should be charged with actualizing Vision 2020 policy section 6.0: *to develop a comprehensive housing policy that seeks to provide housing for all of Carrboro's citizens* (see Attachment 1). This policy should be developed, vetted, and approved by December 2013 and should include clear defining terms and measurable goals against which the Board of Aldermen can measure progress and modify policy over the long term.
2. In that comprehensive policy, consider a staggered approach to income targeting and goals, such that people along the income continuum of very low (less than 50% of median income), to low (50% - 80%) to moderate income (80% - 115%) can benefit in some way from Carrboro's policy efforts and investments.
3. Include transportation costs associated with housing location in the Town's consideration of "affordable housing" definitions and calculations. Consider the location and frequency of bus service, as well as walking and bicycling network distances to non-residential destinations when estimating household-level transportation costs. A more complete understanding of affordability will help the Town better identify policies, ordinances and subsidy necessary to achieve a comprehensive housing vision. Engaging Chapel Hill Transit and Triangle Transit in housing discussions could open the door for improved transit frequency and routes.
4. Modify parking requirements in the Land Use Ordinance for in-town apartment and condominium housing, especially in areas where public transportation is readily available. This would result in greater density, would unbundle parking costs from housing costs, and would encourage more creative transportation and parking solutions in development design.
5. Facilitate greater density in new ways. Look at re-zoning infill projects to allow for multifamily housing, connected housing, and zero lot line housing. Consider revising current limitations on or conditions for secondary units, particularly near downtown.
6. Question long-standing policies and our tolerance for the unintended effects of those policies. For example, consider how the current 40% open space requirement and the recreation space requirement impact housing affordability, environmental issues, tax rates, and monthly maintenance costs for homeowners. Ask how open

space can be made accessible to greater numbers of residents than to just those living in quasi-private housing developments. Ask whether current policy adequately weighs the value of open space against some standard for public benefit. Asking hard questions will help the Town better align policies with its visions for both affordability and sustainability.

7. Review all vacant or non-revenue-generating publicly- and privately-owned land, including parking lots, and identify tracts available for affordable housing or commercial uses that support affordable living.
8. Develop a master land use plan that clearly displays overlay districts and roadway network connectivity. Such a plan will help developers better understand development and redevelopment priorities and opportunities in Carrboro. If zoning follows the plan, it is reasonable and rational and will hold up in court in the event of a legal challenge.
9. Research effective rental registry models, including the program in Athens, Ohio, and determine the efficacy of a similar program here to protect renters and neighborhoods from further deterioration of housing stock. (It is unclear whether state statutes allow rental registries, but there may be similar ways to achieve the same objectives.)
10. Collaborate with affordable housing providers, Orange County government, the university, and others to establish a public-private housing trust fund as a permanent source of matching funds for new construction, rehabilitation, or refinancing of affordable rental and homeownership units. Direct all new payments in lieu to this housing trust fund.
11. Support local and statewide advocacy efforts that will preserve or expand the resources and tools available to affordable housing developers, managers, and residents. Examples include:
 - financially supporting the creation of an Orange County Affordable Housing Coalition or similar organizing effort;
 - joining and participating in the education and advocacy programs of the NC Housing Coalition;

- reviewing and commenting on proposed state and federal policy or regulatory changes affecting affordable housing, public transportation, utility rates, and living wages;
 - providing letters of support for local applicants to state and federal funding programs.
12. Increase opportunities for the Town’s advisory boards to engage with each other, town staff, and the Board of Aldermen around planning, economic development, and transportation issues that are better approached collaboratively rather than in silos.

Attachment 1: Vision 2020: Housing Category

6.0 HOUSING

The town should develop a comprehensive housing policy that seeks to provide housing for all of Carrboro's citizens.

6.1 Housing for a Diverse Population

- **6.11** Town policy should accommodate a variety of housing styles, sizes and pricing. It should also address issues of density, funding and rezoning to allow for more non-detached housing, mixed-use development, and communal living options.
- **6.12** The variety of strategies to be considered should include the investigation of alternative public and private funding for construction and renovation of low and moderate income housing. A low interest loan pool for individuals and nonprofits that wish to buy and rehabilitate housing is desired.
- **6.13** The town should review all vacant municipally owned land for the purpose of making unneeded tracts available for housing programs.
- **6.14** The town should continue to advocate for inclusionary zoning techniques to increase the local stock of affordable housing.
- **6.15** The town should pursue the development of density bonus provisions for projects incorporating environmentally sensitive development and building practices.
- **6.16** With our growing population of senior citizens, the town should support the creation of more housing that allows our senior citizens to interact fully with the larger community. Senior access to public transit will become an increasingly important concern.
- **6.17** The town should interact with non-profit groups that work to provide affordable housing, including but not limited to the Land Trust, Orange Community Housing Corporation, Empowerment Inc., and Habitat for Humanity.
- **6.18** A minimum of 15 percent of the residential units in any residential development should meet the affordability criteria specified in Section 15-182.4 of the Carrboro Land Use Ordinance.

Attachment 2: Transportation Costs and Housing Affordability An Analysis by the Transportation Advisory Board

- The proposed definition of affordable housing, i.e. “housing that is valued at less than 80% of AMI” is not sufficiently inclusive. It must include transportation costs associated with housing location.
- According to AAA’s annual *Your Driving Costs*, the average American spends **\$8,946 a year** to own, operate, insure and maintain one sedan car or nearly **\$750/month per car**.
- The average cost per mile driven is **59.6 cents**¹. According to the *2009 National Household Travel Survey*, the average household made **9.5 trips per day**, with an average trip distance of **9.7 miles**². To illustrate the import of considering household-level transportation costs, consider the following scenarios:
 - The average American household making 9.5 trips per day, driving 9.7 miles each trip, will drive 92 miles driven per day at a cost of \$0.596 per mile, which is about \$55 a day or **\$1,650 a month** (\$55 x 30 days).
 - A plausible no car alternative in a two-worker household might involve purchasing two 31-day regional passes from TTA for \$68 x 2 = \$136; renting a car an average of four days a month from Enterprise = \$52.64 x 4 = \$210.56³; and keeping two bikes maintained at an average cost of \$60/month. Monthly transportation costs = (\$136 + \$210.56 + \$60) = **\$436.56**.
- The hidden cost of residential parking directly impacts people living in condo and apartment housing. Carrboro’s Land Use Ordinance requires an average of 1.5 car parking spaces per bedroom and 2 spaces per unit with two or more bedrooms⁴. Yet, one in 10 households in Carrboro have no vehicle available (this figure is **more than 15 percent** for single-person households and **more than 13 percent** for 4-or-more-person households⁵). This has implications for projects like Shelton Station, where the increase in housing unit cost per parking space will range from **\$50,000 and \$70,000**⁶. Unbundling parking costs from

¹ <http://newsroom.aaa.com/tag/your-driving-costs/>

² <http://nhts.ornl.gov/2009/pub/stt.pdf>

³ http://www.enterprise.com/car_rental/location.do?selectedLocationId=5330&transactionId=WebTransaction1

⁴ <http://www.townofcarrboro.org/PZI/PDFs/LUO/Art-xviii.pdf>

⁵ http://factfinder2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?_afpt=table

⁶ Greenberg, A. (2005). *How new parking spaces may effectively increase typical U.S. urban housing total unit costs by \$52,000 to \$117,000*. Paper presented at the 84th TRB Annual Meeting.

housing costs presents greater housing options for people who cannot afford a vehicle and for those who choose to live without one.

From Northeastern University's Dukakis Center for Urban and Regional Policy:

“Residential parking is generally provided as an inseparable part of housing arrangements: a parking space is part of the apartment lease or condominium purchase. The price of parking can, however, be separated or ‘unbundled’ from that of the housing either if developers and landlords choose to do so or if municipal regulators so require. As San Francisco’s Metropolitan Transportation Commission has explained, ‘Unbundling parking is an essential first step towards getting people to understand the economic cost of parking and providing users with the opportunity to opt out of parking and make alternative travel decisions. **Without unbundled parking, tenants experience parking as free, while transit costs them money**” (MTC, 2007, p. 31).⁷

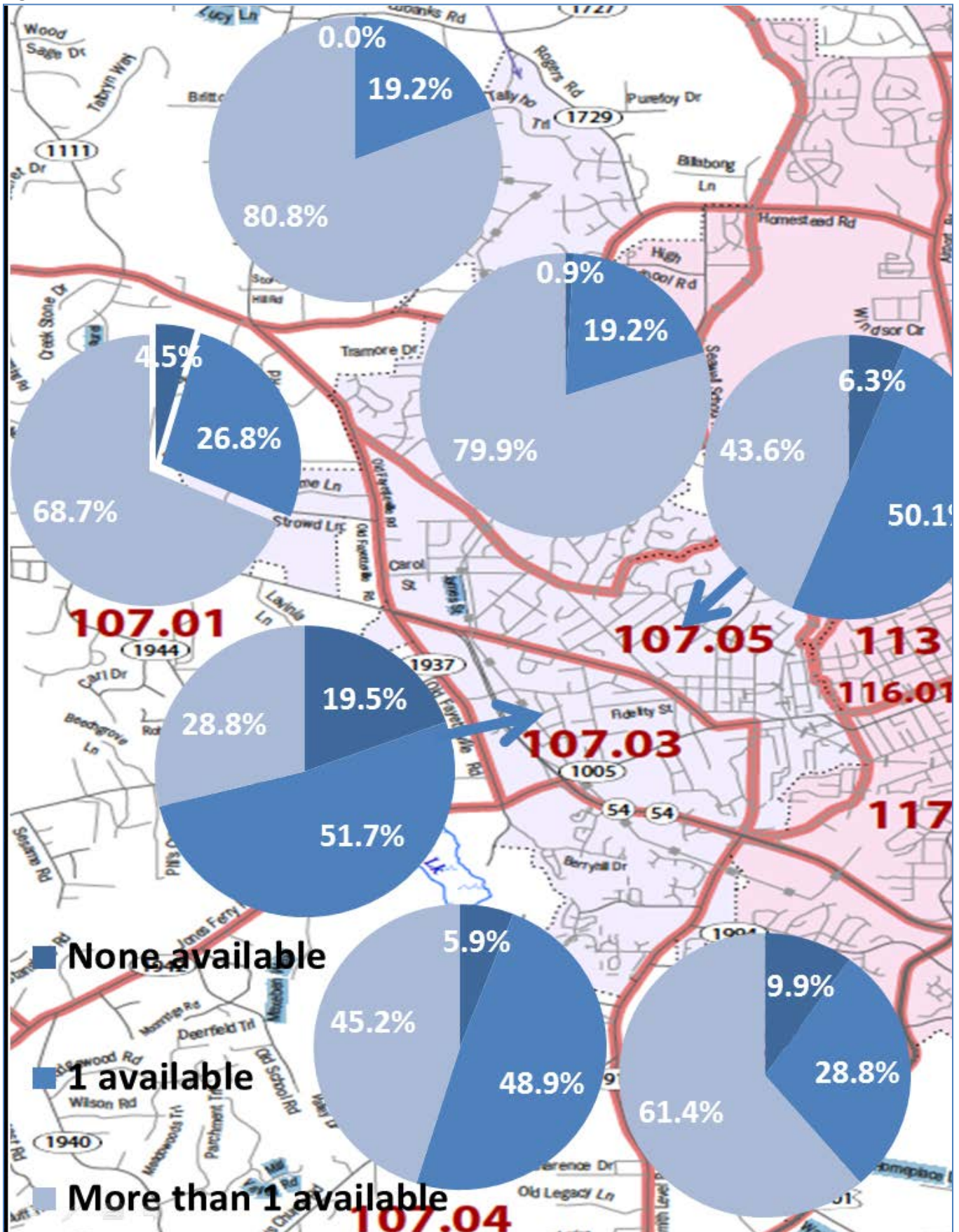
Figure 1 on the following page displays the variation in vehicle ownership by 2010 Census Tract in Carrboro.

Figure 2 on the final page displays results from the Center for Neighborhood Technology’s *Housing and Transportation Affordability Index*. The map on the left shows the distribution of households (by 2010 Census-defined block groups) where housing costs are both less than and greater than 30 percent of the households’ income—30 percent is commonly considered the cut-off point for household-level housing affordability. Households that allocate more than 30 percent of the combined household’s income toward housing costs are considered “cost burdened”. The map of the right shows the distribution of household where housing costs AND household location-derived transportation costs are both less than and greater than 45 percent of the households’ income. Households that allocate more than 45 percent of the household’s income toward housing and transportation are also considered cost burdened. Figure 2 illustrates how cost burdened status might apply to more of Carrboro’s households after including household transportation costs into estimates of housing affordability.

⁷ <http://www.dukakiscenter.org/unbundled-parking/>

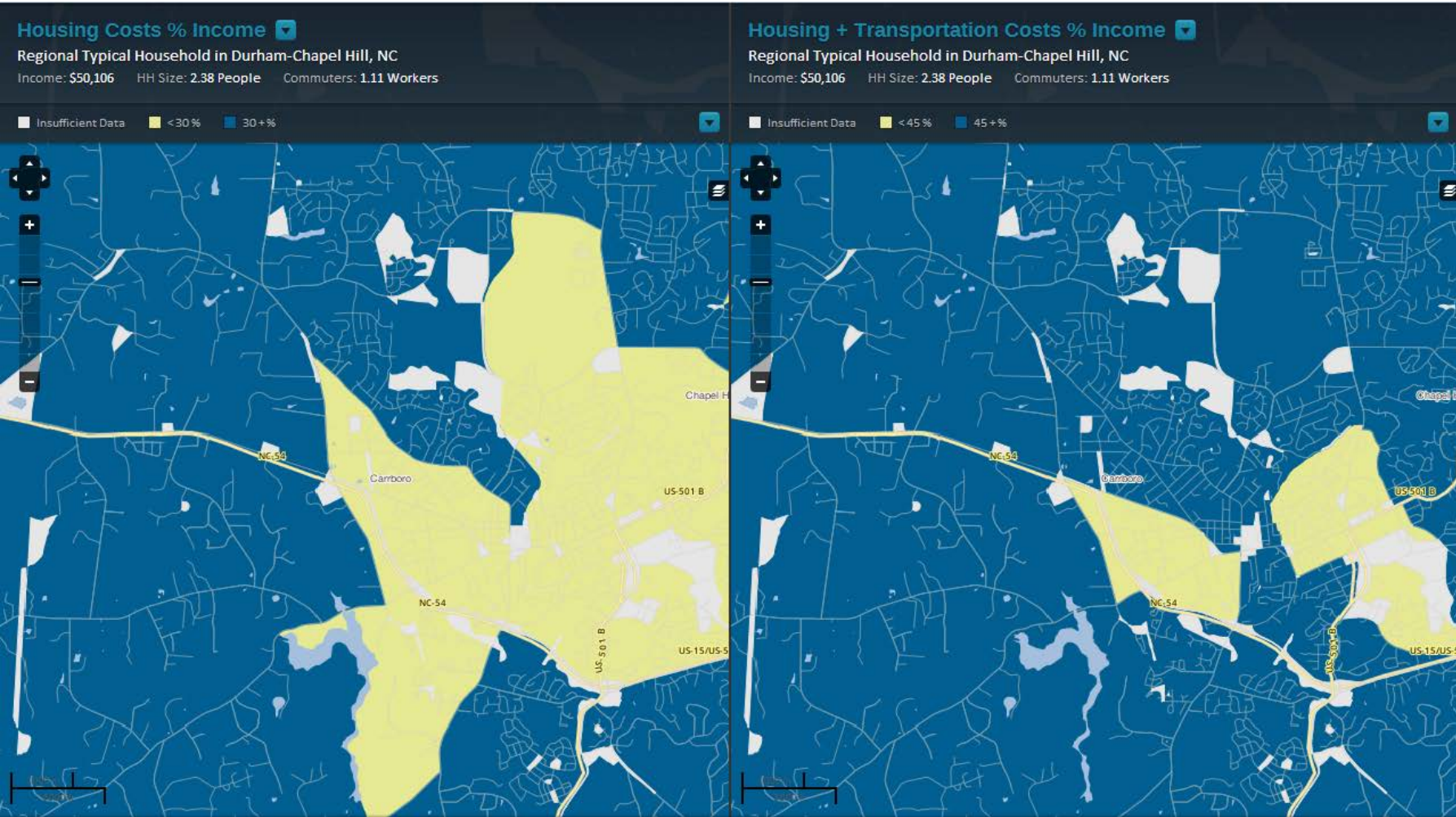
Vehicles Available by 2010 Census Tract in Carrboro

Figure 1.



Housing + Transportation Costs in Carrboro, NC⁸

Figure 2.



Methodology

The H+T Affordability Index is a model that describes the relationships between three dependent variables (auto ownership, auto use, and transit use) and independent household and local environment variables. Neighborhood level (**Census block group**) data on household income (both median and per capita), household size, commuters per household, household density (both residential and gross), street connectivity (as measured using average block size and intersection density), transit access, and employment access are the independent or predictor variables.

⁸ <http://htaindex.cnt.org/map/>

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, February 19, 2013 in the Town Hall Board Room.

Present and presiding:

Mayor	Mark Chilton
Alderman	Jacquelyn Gist
	Lydia Lavelle
	Randee Haven-O'Donnell
	Sammy Slade
	Michelle Johnson
Town Manager	David Andrews
Deputy Town Clerk	Catherine Wilson
Town Attorney	Robert Hornick

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

MOTION WAS MADE BY ALDERMAN GIST AND SECONDED BY ALDERMAN LAVELLE TO APPROVE THE MINUTES OF JANUARY 22, JANUARY 29, AND FEBRUARY 12, 2013. VOTE: AFFIRMATIVE ALL

EXECUTE CONTRACT WITH THE SPLINTER GROUP FOR CREATIVE BRANDING AND MARKETING SERVICES

The purpose of this agenda item was to direct the Town Manager to execute a contract with The Splinter Group for Creative Branding and Marketing Services.

Alderman Haven-O'Donnell asked that the contract be broad and not include a target audience.

Alderman Gist requested that the Arts Community be involved.

Alderman Johnson specifically asked for local graphic artists to be involved in the design process.

The following resolution was introduced by Alderman Gist and seconded by Alderman Haven-O'Donnell:

A RESOLUTION TO EXECUTE A CONTRACT WITH THE SPLINTER GROUP
Resolution No. 104/2012-13

WHEREAS, the Board of Aldermen selected The Splinter Group as the Town's Creative Branding and Marketing Firm; and

WHEREAS, the Board directed the Manager to negotiate a contract for services with The Splinter Group;

NOW THEREFORE BE IT RESOLVED, that the Carrboro Board of Aldermen authorize the Town Manager to 1) execute a contract with The Splinter Group not to exceed \$20,000 for the initial branding and marketing campaign; and 2) execute amendments to or modifications of the contract, if necessary or appropriate, provided that such amendments or modifications do not increase the dollar amount of the contract and are consistent with the general intent and purpose for which the contract is made.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 19th day of February 2013.

Ayes: Sammy Slade, Lydia Lavelle, Mark Chilton, Michelle Johnson, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: None

REQUEST-TO-SET A PUBLIC HEARING ON AMENDMENTS TO THE SCHOOLS ADEQUATE PUBLIC FACILITIES ORDINANCE (SAPFO)

The purpose of this item was for the Board to consider setting a public hearing on a potential text amendment to the Land Use Ordinance (LUO) regarding adequate public schools facilities. A resolution setting a hearing date for March 21st and referring the LUO amendment to the Planning Board and Orange County was prepared.

Bob Hornick, the Town Attorney explained that consideration of this item was no longer necessary because the Town is not close to meeting the overcapacity of the SAPFO.

Alderman Gist asked for clarification on how Charter Schools are impacted by the SAPFO.

A PUBLIC HEARING TO OBTAIN COMMUNITY INPUT ON TOWN NEEDS AND BUDGET FOR UPCOMING FY 2013-14

Each year the Board of Aldermen must adopt an annual operating budget by July 1st. As part of its budget development process, the Board schedules a public hearing to receive comments

from residents regarding Town services at the beginning of the process. These comments will be considered in developing the FY 2013-14 operating and capital budgets.

David Andrews, Town Manager, commented on the actions for the 2013-14 budget, the current year revenues and projections for the 2013-14 budget.

Robert Dowling, Executive Director of the Community Home Trust, asked for the Town's continued support of \$34,000 in FY 13-14.

Alderman Gist suggested that bus stops or town kiosks included postings of when budget public hearings are scheduled.

Alderman Haven-O'Donnell suggested building a kiosk outside

Alderman Haven-O'Donnell suggested adding the discussion of more social media usage to the Board retreat agenda.

Alderman Slade suggested posting the agenda in places where people walk and possibly adding a QR code.

Mayor Chilton suggested allowing citizens a platform to provide feedback to the relevant departments as simply as possible.

Alderman Johnson asked if the Town was going to apply for a grant for rollout recycling containers in the downtown area.

Mayor Chilton suggested that the Town look for the opportunity to place around \$10,000 in the Town's affordable housing trust fund.



REPORT ON THE PLANNING BOARD'S AFFORDABLE HOUSING DIALOGUE SESSIONS

The purpose of this item was to provide the Board of Aldermen with a report on the Planning Board's affordable housing dialogue sessions held in October of 2012.

Bethany Chaney, the Planning Board Chair, made the presentation to the Board.

Alderman Gist asked that the Taskforce consider the unintended consequences of the recommendations.

Alderman Lavelle asked about creating a registry of renter occupied housing units.

Mayor Chilton suggested that the town be able to encourage low income tax development in the upcoming years, when they become available.

Alderman Slade suggested that the affordable housing taskforce look into the recommendations and include stakeholders.

Alderman Gist suggested that the Planning Board have an ex officio member on the taskforce.

Alderman Gist wants to have a Serious conversation about ways to minimize the collateral damage of big new development.

**APPROVAL OF DONATION OF SURPLUS PROPERTY TO A NONPROFIT
PURSUANT TO NCGS 160A-280**

The purpose of this item was for the Board of Aldermen to consider donation of surplus property to a nonprofit organization (The Human Rights Center), pursuant to NCGS 160A-280.

The following resolution was introduced by Alderman Gist and seconded by Alderman Johnson:

A RESOLUTION APPROVING CONVEYANCE OF PROPERTY TO A NONPROFIT
ORGANIZATION PURSUANT TO G.S. 106A-280
Draft Resolution No. 107/2012-13

WHEREAS, The Town of Carrboro owns five (5) Dell Personal Computer systems; and

WHEREAS, North Carolina General Statute §160A-280 authorizes a city or county to donate to a nonprofit organization any personal property, including supplies, materials and equipment that the governing board deems to be surplus, obsolete or unused; and

WHEREAS, The Town of Carrboro has negotiated with the Human Rights Center to donate the five (5) Dell Personal Computers described above to the Human Rights Center; and

NOW THEREFORE BE IT RESOLVED that the Board of Aldermen hereby authorizes the Town Manager to execute all documents necessary to convey five (5) Dell Personal Computers to the Human Rights Center.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 19th day of February 2013.

Ayes: Sammy Slade, Lydia Lavelle, Mark Chilton, Michelle Johnson, Jacquelyn Gist, Rande Haven-O'Donnell

Noes: None

Absent or Excused: None

APPOINTMENTS TO ADVISORY BOARDS

The Mayor and Board of Aldermen discussed appointments to the Town's Advisory Boards.

MOTION WAS MADE BY ALDERMAN LAVELLE AND SECONDED BY ALDERMAN SLADE TO MAKE THE FOLLOWING APPOINTMENTS:

Board of Adjustment - 3 In Town Seats

1. David Collins
2. Tom Arnel
3. None

Board of Adjustment - 1 ETJ Seat

None

Appearance Commission - 3 Seats

1. Sheryl Forbis
2. None
3. None

Transportation Advisory Board - 2 Seats

1. John Nicopoulos
2. Jeffery Miles

Recreation and Parks - 4 In Town Seats

1. Steven Canady
2. Susan Berry
3. None
4. None

Recreation and Parks - 1 Out of Town Seat

None

Recreation and Parks - 1 School Representative Seat

None

Human Services Commission - 2 Seats

1. Andrea Tanner
2. None

Economic Sustainability Commission - 1 Resident Seat

1. Robert Saunders

Economic Sustainability Commission - 1 Downtown Resident Seat

1. Paul Daughtry

Economic Sustainability Commission - 1 Business Owner Seat

1. David Jessee

Arts Committee - 7 Seats

1. Lauren Sacks
2. Tremayne Cryer
3. Will McInerney
4. Jay Parker
5. Hassan Melehy
6. None
7. None

Arts Committee - Chapel Hill Designee

None

VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL AND SECONDED BY ALDERMAN LAVELLE TO MAKE THE FOLLOWING APPOINTMENTS:

Planning Board - 2 In-Town Seats

1. Heather Hunt
2. Matthew Barton

Planning Board - 1 ETJ Seat

1. David Clinton

VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY ALDERMAN JOHNSON AND SECONDED BY ALDERMAN SLADE TO MAKE THE FOLLOWING APPOINTMENTS:

Environmental Advisory Board - 3 Seats

1. Robert Crook
2. Sheila Walsh

3. Gabriel Rivin

VOTE: AFFIRMATIVE ALL

MATTERS BY BOARD MEMBERS

MOTION WAS MADE BY ALDERMAN GIST AND SECONDED BY ALDERMAN JOHNSON FOR STAFF TO SCHEDULE A DISCUSSION REGARDING SOCIAL IMPACT STUDIES ASSOCIATED WITH DEVELOPMENT. VOTE: AFFIRMATIVE ALL

ADJOURNMENT

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL AND SECONDED BY ALDERMAN JOHNSON TO ADJOURN THE MEETING AT 9:53 P.M. VOTE: AFFIRMATIVE ALL

Mayor

Town Clerk

