

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, February 13, 1990 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Eleanor Kinnaird
Aldermen	Randy Marshall
	Tom Gurganus
	Hilliard Caldwell
	Frances Shetley
	Jacquelyn Gist
	Jay Bryan
Town Manager	Robert Morgan
Town Clerk	Sarah C. Williamson
Town Attorney	Michael Brough

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY HILLIARD CALDWELL THAT THE MINUTES OF FEBRUARY 6, 1990 BE APPROVED. VOTE: AFFIRMATIVE ALL

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PROCLAMATION - BLACK HISTORY MONTH

Alderman Caldwell read a proclamation proclaiming the month of February as Black History Month in the Town of Carrboro.

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CERTIFICATE OF APPRECIATION

Mayor Kinnaird presented a certificate of appreciation to Bernard Entman for his service while on the Human Services Commission.

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CHARGES ISSUED TO NEW BOARD APPOINTEES

The Town Clerk issued charges to Catherine Peele, a recent appointee to the Cable T.V. Committee, and to Peter Todd, a recent appointee to the Transportation Advisory Board.

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INTRODUCTION OF NEW POSTMASTER

Alderman Caldwell introduced the new Carrboro Postmaster, Ms. Peggy Hubbard.

Ms. Hubbard stated that she was very happy to be in Carrboro and complimented the Carrboro postal service workers.

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REPORT ON THURBER PERMIT REQUEST

At its meeting on February 6, 1990, the Board of Aldermen received a request from Carol Thurber asking that the Board assist her obtaining a permit to open her tee-shirt printing business at 705 W. Rosemary Street. The Board of Aldermen requested that the town staff present a report on this matter at tonight's meeting.

Roy Williford, Planning Director, stated that the administration recommended that the Board consider amending the permissible uses table to require a z, c for the 4.100 use, which would allow a zoning permit to be issued on properties that are less than one acre. Properties greater than one acre would be required to have

a conditional use permit. Mr. Williford stated that this process would take approximately 60 to 90 days.

MOTION WAS MADE BY RANDY MARSHALL AND SECONDED BY TOM GURGANUS THAT THE ADMINISTRATION'S RECOMMENDATION BE ACCEPTED AND THAT THE PLANNING BOARD BE REQUESTED TO REVIEW THIS PROPOSED AMENDMENT AS SOON AS POSSIBLE. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY RANDY MARSHALL THAT THE TOWN STAFF INVESTIGATE AMENDING THE PERMISSIBLE USE TABLE TO CREATE A SUB-CATEGORY UNDER THE 4.000 USE, WHICH WOULD ADDRESS THE NEEDS OF THE SMALLER BUSINESSES THAT HAVE BEEN REQUESTING PERMITS FOR SMALL ASSEMBLY OPERATIONS AND/OR PROCESSING, MANUFACTURING OR CREATING ON A VERY SMALL SCALE. (MOTION DIED FOR THE LACK OF A SECOND)

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY JAY BRYAN THAT A PUBLIC HEARING BE SET MARCH 13, 1990, ON THE AMENDMENT PROPOSED BY THE ADMINISTRATION WHICH WOULD CHANGE THE PERMISSIBLE USE TABLE TO REQUIRE A Z,C FOR THE 4.100 USE. VOTE: AFFIRMATIVE ALL

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APPROVAL OF SITE AREA BOUNDARIES FOR POST OFFICE SITE

Mr. Morgan stated that the town had received notification from the Postal Service of its preferred site area boundaries for the construction of a new postal facility in Carrboro. Those boundaries include property within the Carrboro town limits. Mr. Morgan stated that the Postal Service would like a site size of approximately four acres.

MOTION WAS MADE BY RANDY MARSHALL AND SECONDED BY TOM GURGANUS THAT THE PREFERRED SITE AREA BOUNDARIES SET OUT BY POSTAL SERVICE FOR CONSTRUCTION OF A NEW POST OFFICE BE ACCEPTED. VOTE: AFFIRMATIVE ALL

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ADOPTION OF 1990 PLANNING RETREAT ACTION AGENDA

The administration requested that the Board of Aldermen adopt a resolution officially approving the 1990 Planning Retreat Action Agenda.

The following resolution was introduced by Alderman Frances Shetley and duly seconded by Alderman Hilliard Caldwell.

A RESOLUTION ADOPTING THE 1990 RETREAT ACTION AGENDA  
Resolution No. 32/89-90

WHEREAS, the Town of Carrboro has found it productive and effective to set an annual action agenda; and

WHEREAS, the town staff has used this annual action agenda to establish priorities for departmental annual work plans; and

WHEREAS, the elected officials of the town met on January 14 and 15, 1990 to review their progress on the 1989 Action Agenda and to establish a 1990 Action Agenda.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The attached list entitled, "1990 Planning Retreat Action Agenda" (see list below) will be the established priorities of the town staff and Board of Aldermen for 1990.

Section 2. The Town Manager will direct the town resources to accomplish these priorities.

Section 3. This action agenda may be amended by the Mayor and Board of Aldermen as priorities need to be changed or added.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 13th day of February, 1990:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

TOWN OF CARRBORO

1990 PLANNING RETREAT ACTION AGENDA

<u>Assignment</u>	<u>Responsibility</u>	<u>Completion</u>
1. Sidewalk Capital Improvement Plan	Admin. Services	Quarter 2
2. Downtown Parking Recommendations	Downtown Parking Com.	Quarter 2
Community Center	Recreation Dept.	Quarter 1
4. Downtown Circulation Plan (new approaches)	TAB	Quarter 4
5. Light Rail/Raleigh Transit Service	Board of Aldermen	Quarter 1
6. Increased Bus Service	TAB	Quarter 2
7. Update Guidelines for Advisory Boards	Agenda Planning Com.	Quarter 2
8. Ethics Code For Board of Aldermen	Board of Aldermen	Quarter 3
9. Update on Zoning for Smith Level Road	Planning Dept.	Quarter 4
10. Analysis of Cable T.V. Service and Future	Cable T.V. Committee	Quarter 1
11. Review Concept of Development Review Board	Planning Dept.	Quarter 4
12. Appearance Commission Suggestions	Planning Dept.	Quarter 4
13. Presentation on "Seaside"	Board of Aldermen	Quarter 4
14. Watershed LUO Amendments	Planning Dept.	Quarter 2
15. Report from OWASA representatives re. conservation issues	Town Manager	Quarter 3
16. Evaluation of One-Gallon Flush Toilets	Town Manager	Quarter 3
17. Addressing Small Business Concerns and Update Business Inventory	Planning Dept.	Quarter 1
18. Policy for Cost Estimates for Equipment Purchases	Admin. Services	Quarter 3
19. Development of Cost Benefit Analysis	Admin. Services	Quarter 4

20.	Status and Costs of Computerized Traffic Signalization	Public Works	Quarter 1
21.	Review of Downtown Loan Program	Planning Dept.	Quarter 2
22.	Community Facility Planning	Planning Dept.	Quarter 6
23.	Review of Economic Development Strategy and Policy	Planning Dept.	Quarter 3
24.	Protection of Low-Income Elderly from Tax Increases	Town Attorney	Quarter 2
25.	Expansion of Recycling Program	Public Works Dept.	Quarter 2
26.	Review Concept of a Community Safety Committee	Police Dept.	Quarter 2
27.	Downtown Circulation Plan (Lloyd/Broad and Carr St. Ext.)	Agenda Planning Com.	Quarter 2
28.	Customer Relations	Town Manager	Quarter 1
29.	Bullet Proof Vests for Police	Police Dept.	Quarter 2
30.	Policy on Involuntary Annexation	Planning Dept.	Quarter 6
31.	Approval of OWASA Rights-of-Way	Planning Dept.	Quarter 6
32.	Steps to Receive GFOA Award	Admin. Services	Quarter 3
33.	Board Procedures	Agenda Planning Com.	Quarter 2
34.	Pros and Cons of Current Street Paving Formula	Public Works Dept.	Quarter 3
35.	Town Hall Maintenance Fund	Admin. Services	Quarter 2
36.	Update on Bikepaths (Carr Mill and PTA Thrift Shop)	Planning Dept.	Quarter 2
37.	Stormwater Management Implementation Plan	Planning	Quarter 2
38.	Self Insurance Program - Preliminary Report	Town Attorney	Quarter 6
39.	Alternative Revenues - Impact Tax	Assembly of Govt.	Quarter 1
40.	New Areas for Intergovernmental Agreements	Assembly of Govt.	Quarter 1
41.	Update on Town Commons Project	Town Commons Fund-Raising Committee	Quarter 2

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WORKSESSION TO REVIEW WATERSHED PROTECTION STRATEGY AMENDMENTS

Roy Williford, Planning Director, reviewed the proposed amendments to the Carrboro and Orange County Land Use Ordinances, which are necessary to implement the Watershed Protection Strategy.

Ed Holland, representing the Orange Water and Sewer Authority, presented charts showing degradation impacts of various scenarios on the water quality of University Lake.

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PUBLIC HEARING SET/JOINT PLANNING AGREEMENT AND LAND USE PLAN AMENDMENTS

The administration requested that the Board of Aldermen set a joint public hearing with the Orange County Board of Commissioners and Chapel Hill Town Council for 7:30 p.m. on February 28, 1990 to consider the following:

- a) Joint Planning Agreement amendments; and
- b) Joint Planning Land Use Plan amendments.

The public hearing will be held in the Carrboro Elementary School Auditorium.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY RANDY MARSHALL THAT A JOINT PUBLIC HEARING WITH THE ORANGE COUNTY BOARD OF COMMISSIONERS AND CHAPEL HILL TOWN COUNCIL BE SET FOR 7:30 P.M. ON FEBRUARY 28, 1990 TO CONSIDER THE AMENDMENTS TO THE JOINT PLANNING AGREEMENT AND AMENDMENTS TO THE JOINT PLANNING LAND USE PLAN, WITH THE UNDERSTANDING THAT THE TOWN IS NOT APPROVING OR DISAPPROVING OF THE PROPOSED AMENDMENTS. VOTE: AFFIRMATIVE ALL

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SPECIAL BOARD WORKSESSION SET/ORANGE COUNTY ASSEMBLY OF GOVERNMENTS

MOTION WAS MADE BY RANDY MARSHALL AND SECONDED BY JAY BRYAN THAT A SPECIAL WORKSESSION OF THE BOARD BE SET FOR WEDNESDAY, FEBRUARY 21, 1990 AT 5:00 P.M. AT THE HILLSBOROUGH EXCHANGE CLUB IN ORDER TO ALLOW BOARD MEMBERS TO ATTEND THE ORANGE COUNTY ASSEMBLY OF GOVERNMENTS MEETING. VOTE: AFFIRMATIVE ALL

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PUBLIC HEARING SET/LAND USE ORDINANCE TEXT AMENDMENT TO AMEND TABLE OF PERMISSIBLE USES TO PROVIDE THAT POST OFFICE USES BE PERMITTED WITH A CONDITIONAL USE PERMIT RATHER THAN A ZONING OR SPECIAL USE PERMIT

MOTION WAS MADE BY FRANCES SHETLEY AND SECONDED BY JAY BRYAN THAT A PUBLIC HEARING BE SET FOR MARCH 13, 1990 TO CONSIDER A PROPOSED AMENDMENT TO THE LAND USE ORDINANCE WHICH WOULD AMEND THE TABLE OF PERMISSIBLE USES TO PROVIDE THAT POST OFFICE USES BE PERMITTED WITH A CONDITIONAL USE PERMIT RATHER THAN A ZONING OR SPECIAL USE PERMIT. VOTE: AFFIRMATIVE ALL

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STREET IMPROVEMENTS

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY JAY BRYAN THAT THE TOWN, IN COOPERATION WITH N.C. DOT, PURSUE THE PURCHASE OF RIGHT-OF-WAY TO PROVIDE FOR A RIGHT TURN LANE ON ESTES DRIVE AT NORTH GREENSBORO STREET. (MOTION WITHDRAWN)

It was the consensus of the Board to request that the town staff check on former Board action relating to installation of a right turn lane at the intersection of Estes Drive and N. Greensboro Street.

It was the consensus of the Board to request that the town staff investigate the site distance at the intersection of Jones Ferry Road and Old Fayetteville Road.

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MOTION WAS MADE BY RANDY MARSHALL AND SECONDED BY FRANCES SHETLEY THAT THE MEETING BE ADJOURNED. VOTE: AFFIRMATIVE ALL

*Dean J. Kinard*  
Mayor

*Sarah C. Williamson*  
Town Clerk