

147

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, July 16, 1991 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Eleanor Kinnaird
Aldermen	Tom Gurganus
	Hilliard Caldwell
	Frances Shetley
	Jacquelyn Gist
	Jay Bryan
Town Manager	Robert W. Morgan
Town Clerk	Sarah C. Williamson
Town Attorney	Michael Brough

Absent:

Alderman Randy Marshall

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY TOM GURGANUS THAT THE MINUTES OF JULY 9, 1991 BE APPROVED. VOTE: AFFIRMATIVE ALL

PUBLIC HEARING SET/CONDITIONAL USE PERMIT REQUEST/CARRBORO POST OFFICE

Bob Powell (RS&H) has requested a conditional use permit which would allow construction of a U.S. Post Office. The property is located at the corner of James Street and 54 West. The parcel is identified as Tax Map 108, Lot 35 and is zoned B-4. The administration requested that a public hearing be set for September 17, 1991.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY TOM GURGANUS THAT A PUBLIC HEARING BE SET FOR SEPTEMBER 17, 1991. VOTE: AFFIRMATIVE ALL

PUBLIC HEARING/CONDITIONAL USE PERMIT REQUEST/WEXFORD SUBDIVISION

Helen Waldrop, the town's Zoning Administrator, was sworn in. Ms. Waldrop stated that developers Michael Hughes and Tim Holleman have proposed a 95-unit, single-family subdivision to be located on approximately 62 acres, including a large tract of the Hutchins land (between Homestead Road and the Cobblestone Subdivision). Tax map references include portions of 108..3, 109..16, 109..19 and 109..20. The subdivision will have six phases and recreation facilities will be provided. Ms. Waldrop explained the proposed development and stated that the administration recommended approval of the permit with the following conditions:

1. That all off-site drainage easements be acquired prior to construction plan approval.
2. That the developer construct Tramore all the way to the western property line.
3. That prior to the acceptance of the streets, the developer be required to paint all bike lanes.
4. That Cobblestone Drive be extended north to intersect with Tramore Drive and a temporary barrier (acceptable to the town for restricting traffic to emergency and public service vehicles only) be placed between Phases V and VI until such time that Stratford Drive is completed to the south through the Danziger tract. If Cobblestone Drive is extended, the northern end of Cobblestone Drive (Colfax Drive) extension be terminated without the right-of-way going to the northern most property line. The lots at this point should be configured around a cul-de-sac.
5. Complete subdivision annexation be done at one time prior to final plat approval.
6. That prior to construction plan approval, grading and drainage calculations be approved by the town engineer for Lot 93 and that this lot be graded and stabilized prior to completion of the road in Phase VI with the finished floor elevation as required by the town engineer.

Ms. Waldrop also stated that the administration would recommend that a condition be added to the conditional use permit to require that drive permits be acquired from N.C. DOT prior to construction plan approval.

Sarah Burdick, the town's Transportation Planner, was sworn in. Ms. Burdick stated that it would be crucial that the right-of-way between the existing Cobblestone Drive and any future development to the north not be sealed off forever. At the same time, however, she stated that it was important that Cobblestone Drive maintain its character as a sub-collector road. Ms. Burdick suggested that a curb stopper might be placed at the end of Cobblestone Drive to provide emergency services access to the proposed development.

Roy Williford, the town's Planning Director, was sworn in. Mr. Williford stated that the original intention was to have a connector road begin at approximately where the current drive is to the west of Riffle Woods and continue to the north. Tramore Drive will be constructed to the western property line to provide for the possible connection of this road in the future.

Robert Swiger, the town's Fire Chief, was sworn in. Chief Swiger stated that the response time would be shorter if fire vehicles were allowed to access this development if Cobblestone Drive were connected to this development rather than having to access the development via Homestead Road. In addition, by not having access to this development through Cobblestone, the need for a sub-station in the Homestead Road area will be increased. Insurance Services Offices recommend a 1 1/2-mile travel distance. By responding to this development via Homestead Road, that travel distance is beyond 1 1/2 miles.

Sid Herje, the town's Police Chief, was sworn in. Chief Herje stated that police cars would not be able to go over a curb stopper if it were installed at the connection of this development to Cobblestone.

Dr. Jim Manor, Chair of the Planning Board, was sworn in. Dr. Manor stated that the Planning Board recommended approval of the conditional use permit with the following conditions:

1. That the subdivision not be annexed, and that the town staff provide the Board of Aldermen with a cost analysis to determine the financial impact to the town to furnish services to the subdivision. The cost analysis should show the financial impact with the cul-de-sacs in place at Colfax Drive and Cobblestone Drive and with a paved connection of Colfax Drive and Cobblestone Drive.

2. That the Stratford Drive cul-de-sac remain as is with pavement extended to the property line and a sign stating possible future extension.

3. That both ends of Tramore Drive and Colfax Drive be without cul-de-sacs but have pavement up to the property line; and have a sign stating possible future extension.

4. That both North and South Wyndham Court maintain the cul-de-sacs as shown on the plans, have right-of-way designated, and signs stating possible future extension.

5. That prior to the acceptance of the streets, the developer be required to paint all bike lanes.

6. That Cobblestone Drive be extended north to intersect with Tramore Drive and a temporary barrier (acceptable to the town for restricting traffic to emergency and public service vehicles, bicycle and pedestrian traffic only) be placed between Phase V and VI until such time that Stratford Drive is completed to the south through to Hillsborough Road.

7. That the lot line on lots between 92 and 93 coincide with the natural drainage area.

8. That all off-site drainage easements be acquired prior to construction plan approval.

Alex Zaffron, Chair of the Transportation Advisory Board, was sworn in. Mr. Zaffron stated that the TAB recommended approval of the conditional use permit with the following conditions:

1. That the town put up a sign at the west stub-out of Tramore Drive.

2. That the barrier be put up between the neighborhoods of Wexford and Cobblestone.

3. That the wording "public service vehicles only" be removed and replaced with "emergency vehicles only".

4. That the cul-de-sac at the end of Stratford Drive be changed to a T-configuration, and that a sign be placed at the end stating that the road may be extended in the future.

5. That signs be placed on Cobblestone Drive stating that the road is a dead-end with no public access.

Mayor Kinnaird indicated that the Appearance Commission had also made recommendations concerning this development.

Michael Hughes, one of the developers, was sworn in. Mr. Hughes stated that they were proposing that the development be built out in 3 to 5 years and

that the homes to be built be in the \$200,000 range. Mr. Hughes stated that they agreed with the following staff conditions:

1. That all drainage easements be acquired prior to construction plan approval.

2. That all bike lanes be painted prior to acceptance of streets.

3. That the subdivision be annexed, but that it be annexed on a phase-by-phase basis at the time the final plat for each phase is approved.

Mr. Hughes stated that they disagreed with the following staff conditions:

1. That Tramore Drive be constructed all the way to the western property line. (This would cause an unnecessary destruction of woods, the view of the cornfield would be unaesthetic therefore causing adjoining lots to be devalued.) (Would recommend that a sign be installed indicating possible extension, that there be a lot buyer sign-off with the town prior to recording the deeds, and that there be a payment to the town of the cost to extend the road.)

2. That Cobblestone Drive be extended north, thereby interconnecting the two subdivisions. (This extension is not necessary for traffic flow, and it would create two thoroughfares in Wexford and places 65 of the 95 lots on high volume streets.) (Would recommend using the extension of Stratford to Pathway for the thoroughfare instead of Tramore to Cobblestone, use the existing unnamed east/west stub-out near the end of Cobblestone as the sub-collector, and approve the Wexford Subdivision plan as submitted.)

3. That the lot line between 92 and 93 coincide with natural drainage area. (Would recommend preparation of construction plans for regrading Lot 93 which would eliminate potential drainage problems and submit the plans to the town for review and approval; regrade the lot at the time the road is constructed per the town approved construction drawing; and keep the lot line as it is currently shown.)

Mr. Hughes stated that they disagreed with the recommendation made by the Appearance Commission that the tennis courts, basketball court and play area be relocated to the southernmost part of Stratford Drive and that the entry be moved 10 yards to the west. Mr. Hughes stated that they agreed with the Appearance Commission's recommendations that they attempt to retain tree #426 and location of 3 Red Oaks between Homestead Road and the tennis court and 2 Red Oaks between the tennis courts and the play area.

Mr. Hughes stated that they agreed with the TAB's recommendation that a sign be placed at the west stub-out of Tramore Drive, but only agreed that a barrier be erected between the neighborhoods of Wexford and Cobblestone and replacement of the language on the signs "public service vehicles" with "emergency service vehicles" signs only if connected. Mr. Hughes that the they disagreed with the TAB's recommendation that the cul-de-sac at the end of Stratford Drive be configured to a "T" because it would make the last two lots unusable, would devalue other lots on that block, and is the wrong solution to the street extension problem. Mr. Hughes stated that they agree with the TAB's recommendation that a sign be placed at the Stratford Drive cul-de-sac stating that the road may be extended in the future; and that they had no opinion on the TAB's recommendation that signs be installed on Cobblestone Drive indicating "dead end."

Mr. Hughes stated that they preferred annexation of the subdivision; that they disagreed with the Planning Board's recommendation that the pavement be extended from the Stratford Drive cul-de-sac to the property line because this would devalue adjoining lots, is the wrong solution to the street extension problem, and would create a thoroughfare with Autumn Drive in Barrington Hills and a private dirt road. Mr. Hughes stated that they would recommend installation of a sign indicating the possible extension and that a lot buyer sign-off with the town prior to recording deeds. Mr. Hughes stated that they strongly disagreed with the Planning Board's recommendations that both ends of Tramore Drive be extended to the property line as well as Colfax Drive and that North and South Wyndam Courts and Suffolk Place retain cul-de-sacs but provide right-of-way to the property line.

Tim Holleman, one of the developers, was sworn in. Mr. Holleman stated that they were proposing to have a sign-off acknowledging that the right-of-way for possible future extension of the roads is possible.

Chris Peterson, the town's Public Works Director, was sworn in. Mr. Peterson stated that the town's garbage trucks need a turn around, either a cul-de-sac or a hammerhead intersection.

Kelly Maters, a realtor and speaking on behalf of the developer, was sworn in. Ms. Maters stated that connector roads are not something buyers are looking, they are looking for a safe neighborhood in which their children can play. Ms. Maters stated that the extension of Stratford Drive would be a detriment to this proposed development.

Adrian Faulkner, a resident of 2300 Pathway Drive and President of the Cobblestone Homeowners Association, was sworn in. Mr. Faulkner stated that the Homeowners Association was opposed to the connection of Colfax Drive with Cobblestone Drive as the use of Cobblestone Drive would be changed from its original design and intent. The connection would create a potential thoroughfare situation as it would carry additional traffic. In addition, there is concern that the safety of their children and pets would be jeopardized. This road would be the only connection to Carrboro from the north other than Estes Drive and N.C. 86.

Herb Patterson, a resident of 125 Cobblestone Drive, was sworn in. Mr. Patterson stated that he had had a child to be hit and killed by a car (not in Cobblestone) and that he was very concerned about the possibility of connecting Cobblestone Drive with Colfax Drive creating the potential for more traffic on Cobblestone Drive.

Ray Carnes, a resident of 218 Cobblestone Drive, was sworn in. Mr. Carnes stated that he had not been informed by his realtor of the possibility that Cobblestone Drive might be extended.

David Bishop, a resident of 104 Cobblestone Drive, was sworn in. Mr. Bishop spoke in favor of approval of the plan for the development as proposed.

Regis Mayor, a resident of 107 Cobblestone Drive, was sworn in. Mr. Mayor stated his opposition to the connection of Cobblestone Drive and Colfax Drive and stated that he had driven both routes to the Wexford Subdivision--via Homestead Road and via Cobblestone Drive and there was not much difference in the travel time.

Martha Matson, a resident of 110 Cobblestone Drive, requested that if the connection is made between Cobblestone and Colfax with a barrier, that the barrier not be removed until a public hearing is held on the matter. Ms. Matson requested that all construction traffic be required to use Homestead Road to access the new development, and that Phase VI of the development be built last. In addition, Ms. Matson stated that she was not told at the time she bought her house that Cobblestone might be extended in the future.

Bob Hilgendorf, a resident of 130 Cobblestone Drive, was sworn in. Mr. Hilgendorf spoke against the extension of Cobblestone Drive.

Stephanie Padilla, a resident of 103 Autumn Drive, was sworn in. Ms. Padilla stated that she had just recently purchased her home and one of the reasons for her purchase was the fact that Autumn Drive is a dead-end street. Ms. Padilla spoke against the extension of Tramore Drive to connect with Autumn Drive.

Sarah Shields, a resident of 208 Cobblestone Drive, was sworn in. Ms. Shields spoke against extension of Cobblestone Drive to connect with Colfax Drive.

Tom Whisnant, representing the Danziger estate, was sworn in. Mr. Whisnant stated that he was unaware of any residents who were in favor of connecting Hillsborough Road to Homestead Road. Mr. Whisnant stated that he felt it was up to the closing attorney to disclosure any development plans to potential buyers, not necessarily the realtor.

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY JAY BRYAN THAT THE PUBLIC HEARING BE CLOSED AS NO ONE ELSE WISHED TO SPEAK. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY JAY BRYAN THAT THE APPLICATION IS COMPLETE. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY JAY BRYAN THAT THE APPLICATION COMPLIES WITH ALL APPLICABLE REQUIREMENTS OF THE LAND USE ORDINANCE. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY JAY BRYAN THAT THE FOLLOWING CONDITIONS BE ADDED TO THE PERMIT:

1. The applicant shall complete the development strictly in accordance with the plans submitted to and approved by this Board, a copy of which is filed in the Carrboro Town Hall. Any deviations from or changes in these plans must be pointed out specifically to the administrator in writing and specific written approval obtained as provided in Section 15-64 of the Land Use Ordinance.
2. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.
3. That regardless of the phasing of the development, that all construction traffic enter and exit the development by way of Homestead Road.
4. That all off-site drainage easements be acquired prior to construction plan approval.
5. That the developer construct Tramore Drive all the way to the western property line and that the developer install a sign indicating possible future extension.
6. That prior to the acceptance of the streets, the developer be required to paint all bike lanes.
7. That prior to construction plan approval, grading and drainage calculations be approved by the town engineer for Lot 93 and that this lot be graded and stabilized prior to completion of the road in Phase VI with the finished floor elevation as required by the town engineer.
8. That the developer make every effort possible to retain tree number 426 (a 12-inch Butternut Hickory).
9. That the developer locate three (3) Red Oaks between Homestead Road and the tennis courts, and that two (2) Red Oaks be located between the play area and the basketball court area.

VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JAY BRYAN THAT COBBLESTONE DRIVE NOT BE EXTENDED TO THE NORTH, BUT THAT BICYCLE AND PEDESTRIAN ACCESS BE CONSTRUCTED TO CONNECT THE COBBLESTONE AND WEXFORD SUBDIVISIONS. VOTE: AFFIRMATIVE FOUR, NEGATIVE TWO (GURGANUS, SHETLEY)

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY TOM GURGANUS THAT THE STRATFORD DRIVE CUL-DE-SAC REMAIN AS SHOWN ON THE PLANS WITH THE PAVEMENT BEING EXTENDED TO THE PROPERTY LINE, THAT A PERMANENT SIGN BE ERECTED BY THE DEVELOPER STATING POSSIBLE FUTURE EXTENSION, AND THAT A PERMANENT BARRIER BE INSTALLED BY THE DEVELOPER AT THE PROPERTY LINE TO PREVENT THROUGH TRAFFIC FROM COMING OFF THE DIRT DRIVE. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY TOM GURGANUS THAT BOTH NORTH AND SOUTH WYNDHAM COURT MAIN THE CUL-SE-SACS AS SHOWN ON THE PLANS, HAVE RIGHTS-OF-WAY DESIGNATED FOR CONTINUING THESE ROADS, AND THAT PERMANENT SIGNS BE ERECTED BY THE DEVELOPER STATING POSSIBLE FUTURE EXTENSION. VOTE: AFFIRMATIVE FIVE, NEGATIVE ONE (CALDWELL)

152

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY JACQUELYN GIST THAT THE DEVELOPER BE REQUIRED TO SUBMIT A PETITION FOR ANNEXATION OF THE DEVELOPMENT PRIOR TO CONSTRUCTION PLAN APPROVAL AND THAT THE TOWN STAFF PROVIDE TO THE BOARD OF ALDERMEN, AT THE TIME A PUBLIC HEARING IS SCHEDULED, A COST ANALYSIS TO DETERMINE THE FINANCIAL IMPACT TO THE TOWN OF FURNISHING SERVICES TO THIS SUBDIVISION. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY TOM GURGANUS THAT THE CONDITIONAL USE PERMIT BE GRANTED SUBJECT TO THE FOREGOING CONDITIONS. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY JACQUELYN GIST THAT THE TOWN STAFF AND THE PLANNING BOARD BE REQUESTED TO DEVELOP A RECOMMENDATION CONCERNING THE FORMULATION OF SMALL AREA PLANNING, INCLUDING PARTICULAR AREAS FOR SMALL AREA PLANS IN THE TRANSITION AREA. VOTE: AFFIRMATIVE ALL

ADVERTISING/COMMUNITY CENTER BOND REFERENDUM

Richard Kinney, the town's Parks & Recreation Director, provided the Board of Aldermen with a proposed advertisement for the public hearing on the community center bond referendum scheduled for September 3, 1991. Mr. Kinney requested that the Board decide the level of advertising for the public hearing on the community center bond referendum.

The Board suggested that the town staff place large announcements in prominent locations, including Willow Creek and Carrboro Plaza Shopping Centers, advertise in The Village Advocate, The Chapel Hill Newspaper, and free edition of The Chapel Hill Herald.

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY HILLIARD CALDWELL THAT THIS MATTER BE REFERRED TO THE TOWN STAFF AND THAT THEY BE DIRECTED TO USE THEIR BEST JUDGEMENT IN ADVERTISING THIS ITEM. VOTE: AFFIRMATIVE FOUR, NEGATIVE TWO (GIST, BRYAN)

REPORT ON PROPOSED ORANGE COUNTY ORDINANCE AMENDMENT AFFECTING THE COUNTY'S RURAL BUFFER AND WATER QUALITY CRITICAL AREAS

The administration presented a report on a proposed amendment to Orange County's ordinances which would allow valid water and/or sewer agreements which predated the County's Water and Sewer Policy to be carried out in the Rural Buffer and Water Quality Critical Areas.

[No action was taken by the Board on this matter.]

THOROUGHFARE PLAN

The administration requested that the Board of Aldermen give direction to Alderman Shetley on how to vote on thoroughfares which do not effect Carrboro directly (Jack Bennett Road, Laurel Hill parkway, Northern Freeway, Eno Drive and Pittsboro Street Extension).

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY HILLIARD CALDWELL THAT ALDERMAN SHETLEY USE HER BEST JUDGEMENT IN VOTING ON THESE THOROUGHFARES AT THE TECHNICAL ADVISORY COMMITTEE MEETING ON AUGUST 2, 1991. VOTE: AFFIRMATIVE ALL

REQUEST FROM TOWN OF CHAPEL HILL AND NEW COVENANT CHRISTIAN CHURCH TO AMEND THE ETJ BOUNDARY

Mr. Morgan presented a brief report on a request from New Covenant Christian Church and the Town of Chapel Hill to modify the extraterritorial jurisdiction line between Carrboro and Chapel Hill.

[No action was taken by the Board on this matter.]

APPOINTMENT OF SUB-COMMITTEE OF BOARD TO REVIEW PROPOSED AMENDMENT TO TOWN CODE TO REMOVE TOWN CLERK'S POSITION FROM THE PAY PLAN

The Agenda Planning Committee requested that the Board appoint a sub-committee to review the proposed amendment to the Town Code which would remove the Town Clerk's position from the Pay Plan.

Aldermen Caldwell, Bryan and Gurganus volunteered to serve on the sub-committee.

BUDGET AMENDMENT

The administration requested that the Board of Aldermen adopt an ordinance amending the 1991-92 budget ordinance to transfer \$6,500 from Capital Reserve to the Public Works Department's budget in order that the three school zone flashing lights for Main Street and Hillsborough Road may be ordered.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY JACQUELYN GIST THAT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING THE FY'91-92 BUDGET ORDINANCE," BE ADOPTED. VOTE: AFFIRMATIVE ALL

RESOLUTION CHANGING BANK SIGNATURE CARD AUTHORIZATION

NCNB informed the town that the resolution which the Board of Aldermen adopted on June 25, 1991 adding Allan Graham as an authorized signer of checks for the town, neglected to specify that facsimiles of authorized signatures are permitted. Since the town has used and will continue to use a stamp in issuing high-volume checks, the town staff revised the resolution to include authorization for facsimiles and requested the Board to adopt this resolution.

The following resolution was introduced by Alderman Hilliard Caldwell and duly seconded by Alderman Jacquelyn Gist.

A RESOLUTION OPENING AND MAINTAINING A DEPOSIT ACCOUNT
AND/OR CERTIFICATES OF DEPOSIT
Resolution No. 3/91-92

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. North Carolina National Bank is hereby designated as a depository of the Town of Carrboro and a deposit account and/or certificates of deposit are opened and maintained in the name of the Town of Carrboro in accordance with the applicable rules and/or certificates of deposit be opened and maintained in the name of the Town of Carrboro with said Bank in accordance with the applicable rules and regulations for such an account; that any one of the following officers or employees of the Town of Carrboro:

Robert W. Morgan, Town Manager

William Laurence Gibson, Jr., Assistant Town Manager/Finance Director

Allan W. Graham, Accounting Officer

is hereby authorized, on behalf of the Town of Carrboro, and in its name to sign (including the use of facsimile devices such as stamps) checks, drafts, notes, bills of exchange, acceptances, certificates of deposit or other orders for the payment of money; to endorse checks, notes, bills, certificates of deposit, or other instruments, owned or held by the Town of Carrboro for deposit with said Bank or for collection or discount by said Bank; to accept drafts, acceptances, and other instruments payable at said Bank; to place orders with said Bank for the purchase and sale of foreign currencies on behalf of the Town of Carrboro; to execute and deliver an electronic funds transfer agreement and to appoint and delegate, from time to time, such persons who may request transfers on behalf of the Town of Carrboro; to establish and maintain a night deposit relationship; to waive presentment, demand, protest, and notice of protest, or dishonor of any check, note, bill, draft, or other instrument made, drawn, or endorsed by the Town of Carrboro;

Section 2. North Carolina National Bank is hereby authorized to honor, receive, certify, or pay all instruments signed in accordance with this resolution even though drawn or endorsed to the order of any officer or employee signing the same or tendered by him for cashing, or in payment of

the individual obligation of such officer or employee, or for deposit to his personal account, and said Bank shall not be required or be under any obligation to inquire as to the circumstances of the issuance or use of any instrument signed in accordance with the foregoing resolution, or the application or disposition of such instrument or the proceeds thereof.

Section 3. North Carolina National Bank is hereby requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the Town of Carrboro's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of the specified number of the foregoing officers or employees of the Town of Carrboro and North Carolina National Bank shall be entitled to honor and to charge the Town of Carrboro for such checks, drafts or other orders, regardless of by whom or by what means the actual or purported signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimen duly certified to or filed with North Carolina National Bank by the Town Clerk.

Section 4. The Town Clerk of the Town of Carrboro shall certify to said Bank the name of the persons who are at present authorized to act on behalf of the Town of Carrboro under the foregoing resolution and shall from time to time hereafter, as changes in the personnel of said officers and employees are made, immediately certify such changes to said Bank, and said Bank shall be fully protected in relying on such certifications of the Town Clerk and shall be indemnified and saved harmless from any claims, demands, expenses, loss, or damage resulting from, or growing out of, honoring the signature of any officer or employee so certified, or refusing to honor any signature not so certified.

Section 5. This resolution shall remain in full force and effect until written notice of its amendment or rescission shall have been received by said Bank, and that receipt of such notice shall not affect any action taken by said Bank prior thereto.

Section 6. All transactions by any of the officers or employees of the Town of Carrboro on its behalf, and in its name, with North Carolina National Bank prior to the delivery to said Bank of a certified copy of this resolution is in all respects hereby ratified, confirmed, approved and adopted.

Section 7. The Town Clerk is hereby authorized and directed to certify this resolution to North Carolina National Bank and that the provisions thereof are in conformity with the Charter of the Town of Carrboro.

Section 8. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 16th day of July, 1991:

Ayes: Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: Randy Marshall

1992 PLANNING RETREAT

Mr. Morgan stated that last year's Retreat Planning Committee had requested that he reserve the Aqueduct Conference Center for the 1992 Planning Retreat. Mr. Morgan requested authorization to reserve the conference center for January 12 and 13, 1992.

It was the consensus of the Board to authorize the Town Manager to reserve the Aqueduct Conference Center for January 12 and 13, 1992.

INCREASE IN FIXED ROUTE BUS SERVICE FOR FISCAL 1991-92

Mr. Morgan informed the Board that the Town of Chapel Hill had notified the town that the cost of the fixed route service for the 1991-92 fiscal year will be \$1,979 above that calculated in their preliminary budget letter.

This increase is a result of shifts in the number of service days used in the cost allocation process. Mr. Morgan informed the Board that a budget amendment would be necessary some time during the 1991-92 fiscal year to adjust the allocation for bus service.

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY TOM GURGANUS THAT THE MEETING BE ADJOURNED. VOTE: AFFIRMATIVE ALL

Sarah C. Williamson
Town Clerk

William J. Kinross
Mayor