

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, January 28, 1992 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

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|---------------|---------------------|
| Mayor         | Eleanor Kinnaird    |
| Aldermen      | Randy Marshall      |
|               | Tom Gurganus        |
|               | Hilliard Caldwell   |
|               | Frances Shetley     |
|               | Jacquelyn Gist      |
|               | Jay Bryan           |
| Town Manager  | Robert W. Morgan    |
| Town Clerk    | Sarah C. Williamson |
| Town Attorney | Michael Brough      |

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JAY BRYAN THAT THE MINUTES OF JANUARY 21, 1992 BE APPROVED. VOTE: AFFIRMATIVE ALL

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**REQUEST TO SET PUBLIC HEARING/LAND USE ORDINANCE TEXT AMENDMENT CHANGING THE PROVISIONS OF SECTION 15-148**

The administration requested that the Board of Aldermen set a public hearing for February 25, 1992 to consider an amendment to the Land Use Ordinance which would authorize the zoning administrator to require conditional use permits for certain uses that normally require zoning permits. In addition, the administration requests that this proposed amendment be referred to the Planning Board for its review and recommendation.

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY RANDY MARSHALL THAT A PUBLIC HEARING BE SET FOR FEBRUARY 25, 1992 AND THAT THIS AMENDMENT BE REFERRED TO THE PLANNING BOARD AND DOWNTOWN DEVELOPMENT COMMISSION FOR THEIR REVIEW AND RECOMMENDATIONS. VOTE: AFFIRMATIVE ALL

It was the consensus of the Board that all three alternatives for this proposed amendment be considered at the public hearing.

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**ANNUAL REPORTS: TRANSPORTATION ADVISORY BOARD, CEMETERY COMMISSION, AND CABLE T.V. COMMITTEE**

The chairs of the Transportation Advisory Board, and Cable T.V. Committee presented annual reports on the activities of their boards during the past year.

Mr. Morgan informed the Board that the chair of the Cemetery Commission had notified him that the Cemetery Commission did not meet during 1991, therefore he did not have anything to report on.

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**REPORT FROM TRANSPORTATION ADVISORY BOARD ON BICYCLE SAFETY**

Alex Zaffron, chair of the Transportation Advisory Board, presented a report on the TAB's work relating to the bicycle safety program, including a proposed ordinance amending the Town Code dealing with bicycles.

MOTION WAS MADE BY FRANCES SHETLEY AND SECONDED BY JACQUELYN GIST THAT THE AGENDA PLANNING COMMITTEE SCHEDULE A PUBLIC HEARING ON THE PROPOSED BICYCLE ORDINANCE. VOTE: AFFIRMATIVE FIVE, NEGATIVE TWO (GURGANUS, CALDWELL)

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**REPORT FROM TRANSPORTATION ADVISORY BOARD ON DOWNTOWN INTERSECTIONS**

Alex Zaffron, chair of the Transportation Advisory Board presented a list of intersections in the downtown that the TAB observed problems or had suggestions for traffic improvements.

MOTION WAS MADE BY FRANCES SHETLEY AND SECONDED BY RANDY MARSHALL TO REFER THOSE ITEMS WHICH CAN BE INCLUDED ON THE TIP TO THE TOWN STAFF AND TAB FOR INCLUSION ON THE TIP WITH THE DELETION OF AN ADDED TURN LANE ALONG THE LENGTH

OF MAIN STREET FROM CHAPEL HILL TOWN LIMITS TO THE ROBERSON/WEAVER/MAIN INTERSECTION. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY RANDY MARSHALL THAT THE BIKEPATH BEHIND CARR MILL MALL AND A CROSSWALK BE ADDED ACROSS ROBERSON STREET BE REFERRED TO THE PUBLIC WORKS DEPARTMENT FOR CONSIDERATION AND THAT EXTENSION OF LLOYD STREET NOT BE CONSIDERED. VOTE: AFFIRMATIVE ALL

It was the consensus of the Board that a letter be sent to Chapel Hill concerning the timing of the Greensboro/Main and Greensboro/Weaver traffic signals. And, that the administration provide recommendations on how to proceed with: (i) prohibiting the use of the driveway at the First Union building for delivery trucks going to the Carr Mill annex; (ii) repair of curbs at Harris Teeter parking lot exists; (iii) painting of a pedestrian path in the area where the fast service booth at Carr Mill; (iv) repainting of the Post Office driveway markings; and (v) exit only signs and left and painting of right turn arrows at the ArtsCenter.

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#### UPDATE ON THE CLEAN AIR ACT

Sarah Burdick, the town's Transportation Planner, presented a status report on the Clean Air Act as it relates to the Transportation Improvement Program and Thoroughfare Plan.

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#### DISCUSSION OF THE INTERMODAL SURFACE TRANSPORTATION EFFICIENCY ACT OF 1991

Sarah Burdick, the town's Transportation Planner presented a report on the Intermodal Surface Transportation Act of 1991. In addition, Bob Godding with Chapel Hill Transit, explained the results of the act on transit funding.

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#### LAND USE ORDINANCE TEXT AMENDMENT REQUIRING DISCLOSURE OF DEVELOPMENT PLANS

Julia Trevarthen, the town's Senior Planner, presented three options for an ordinance amending the Land Use Ordinance requiring disclosure of development plans. Ms. Trevarthen stated that the town staff recommended adoption of Option 4.

MOTION WAS MADE BY RANDY MARSHALL AND SECONDED BY JACQUELYN GIST THAT THE ORDINANCES ENTITLED, "AN ORDINANCE AMENDING THE CARRBORO LAND USE ORDINANCE TO REQUIRE THAT SIGNS BE PLACED WITHIN MAJOR SUBDIVISIONS NOTIFYING PROSPECTIVE PURCHASERS OF FUTURE DEVELOPMENT PLANS" (OPTION 3B) AND "AN ORDINANCE AMENDING THE CARRBORO LAND USE ORDINANCE TO REQUIRE THAT APPROVED SITE PLANS BE PROMINENTLY DISPLAYED WITHIN MAJOR SUBDIVISIONS," (OPTION 4) BE ADOPTED. VOTE: AFFIRMATIVE FIVE, NEGATIVE TWO (GURGANUS, SHETLEY)

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#### REVIEW OF UNC JOURNALISM SCHOOL'S PROPOSAL TO ESTABLISH A PUBLIC OPINION POLL

Larry Gibson, Assistant Town Manager, presented a report on the UNC Journalism School's proposal to establish a public opinion poll. Mr. Gibson asked the Board members to submit their suggestions for issues and/or questions to be addressed by the "Public Pulse" to him by February 4th.

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#### ADOPTION OF 1992 PLANNING RETREAT ACTION AGENDA

The administration requested adoption of a resolution approving the 1992 Planning Retreat Action Agenda.

The following resolution was introduced by Alderman Jacquelyn Gist and duly seconded by Alderman Tom Gurganus.

A RESOLUTION ADOPTING THE 1992 RETREAT ACTION AGENDA  
Resolution No. 28/91-92

WHEREAS, the Town of Carrboro has found it productive and effective to set an annual action agenda; and

WHEREAS, the town staff has used this annual action agenda to establish priorities for departmental annual work plans; and

WHEREAS, the elected officials of the town met on January 12 and 19, 1992 to review their progress on the 1991 Action Agenda and to establish a 1992 Action Agenda.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The attached list entitled, 1992 Planning Retreat Action Agenda" will be the established priorities of the town staff and Board of Aldermen for 1992.

Section 2. The Town Manager will direct the town resources to accomplish these priorities.

Section 3. This action agenda may be amended by the Mayor and Board of Aldermen as priorities need to be changed or added.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 28th day of January, 1992:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

**TOWN OF CARRBORO  
1992 PLANNING RETREAT ACTION AGENDA**

| <u>Assignment<br/>by<br/>Department</u>   | <u>Quarter<br/>to be<br/>Completed</u> |
|---|--|
| <b>I. POLICE DEPARTMENT</b>   |  |
| A. Present a proposal to hire two police officers.                              | Q-2                                    |
| <b>II. ADMINISTRATIVE SERVICES</b>  |  |
| A. Prepare a report on refinancing town bonds.                                  | Q-1                                    |
| B. Prepare a report identifying the town's employment competitors.              | Q-1                                    |
| C. Prepare a report to review ways to incorporate leadership base budget model. | Q-1                                    |
| D. Present a report on implementation of the American Disabilities Act.         | Q-1                                    |
| E. Present a proposal to develop an employee council.                           | Q-1                                    |
| F. Prepare a monthly financial report for the Board of Aldermen.                | Q-1                                    |
| G. Provide a list of town services and levels of services. (1991)               | Q-1                                    |
| H. Develop a citizen complaint system.  | Q-2                                    |
| I. Request fund summaries and costing out of Board's and Manager's priorities.  | Q-2                                    |
| J. Develop a budget information guide. (1991)                                   | Q-2                                    |
| K. Prioritize town needs, services and capital improvements. (1991)             | Q-2                                    |
| L. Prepare a report to review the town's sexual harassment policy.              | Q-4                                    |

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|---|-----|
| M. Prepare a report proposing new sources of revenue.   | Q-4 |
| N. Prepare a report reviewing compensatory, flex-time and vacation policies.  | Q-6 |
| <b>III. PLANNING DEPARTMENT</b>   |     |
| A. Prepare a bicycle survey to forward to NCDOT.  | Q-1 |
| B. Report on bikepath projects.   | Q-1 |
| C. Have Appearance Commission review preservation of mill on Bolin Creek and other historic sites.                                | Q-1 |
| D. Report on revolving loan fund criteria reporting.  | Q-1 |
| E. Prepare a proposal to place a pedestrian crossing at the railroad crossing on N. Greensboro St. and to reduce speed to 20 mph. | Q-1 |
| F. Request funds from the State for a bike bridge over Morgan Creek.  | Q-1 |
| G. Identify "donut holes" project for possible revenues and outline annexation process. (1991)                                    | Q-1 |
| H. Receive a report from the TAB on downtown circulation. (1991)  | Q-1 |
| I. Complete a five-year economic development plan that includes a business recruitment program. (1991)                            | Q-1 |
| J. Have advisory boards view the Duany and Arandt tapes and meet jointly with the Board of Aldermen in a worksession.             | Q-2 |
| K. Investigate new monies for park and ride lots at the Farmers' Market, Willow Creek and on Smith Level Road.                    | Q-2 |
| L. Report on town-wide traffic controls and neighborhood protection.  | Q-2 |
| M. Investigate ways of using revolving loan funds for private, nonprofit agencies.  | Q-2 |
| N. Report on long-range facility planning. (1991)   | Q-2 |
| O. OWASA Memorandum of Understanding (1990)   | Q-2 |
| P. Request postal service to change address for residents in northern area of town.   | Q-3 |
| Q. Have Downtown Development Commission and Parking Committee consider a tax district for downtown parking.                       | Q-3 |
| R. Report on use of revolving loan funds for residential renovations.   | Q-3 |
| S. Prepare a report discussing needed improvements to Estes Drive, South Greensboro Street and Hillsborough Road.                 | Q-3 |
| T. Report on entranceway beautification and protection.   | Q-3 |
| U. Prepare an education program for construction employees on the tree protection ordinance. (1991)                               | Q-3 |

- V. Develop town-wide design guidelines. Q-4
- W. Prepare a report on space needs of police department and alternatives to meet those needs. Q-4
- X. Zoning on Smith Level Road. (1990) Q-4
- Y. Review downtown improvements; i.e., sidewalks, parking lot on South Greensboro St. and walkways. Q-6
- Z. Prepare a report to review subdivision regulations relating to road widths, curb and gutter, bikelanes, shorter curb radii, etc. Q-6
- AA. Review ways to reduce cut-through traffic on Pine, Oak, High and Cheek Streets. Q-6
- BB. Small Business Concerns (1991) On-going

**IV. BOARD OF ALDERMEN**

- A. Discuss OWASA in a joint meeting with Orange County and Chapel Hill. Q-1
- B. Have a worksession on the thoroughfare plan. Q-1
- C. Proceed with establishment of a small area planning group for the transition area and extraterritorial planning jurisdiction. Q-2
- D. Discuss the rotation of the mayor pro tem position. Q-4
- E. Discuss with Orange County and Chapel Hill UNC's sales tax exemption and discuss ways to lobby legislature. Q-5
- F. Review intergovernmental cooperation to reduce costs. Q-6
- G. Obtain citizen/residential input on DDC's report on doing business with Carrboro. On-going

**V. TOWN ATTORNEY**

- A. Prepare a report to review the concept of an exemption or rebate for senior citizens from future tax increases. Q-2
- B. Prepare a report reviewing the concept of human services tax check off. Q-2
- C. Provide a title search on the alley between Weaver and Main Streets. Q-3

**VI. PUBLIC WORKS DEPARTMENT**

- A. Investigate the purchase of the house at the intersection of Estes Drive and North Greensboro Street. Q-1
- B. Investigate the possibility of placing benches at residential bus stops. Q-1
- C. Obtain tape of January 10, 1992 "20/20" program relating to use of landfills. Q-1

**VII. RECREATION DEPARTMENT**

- A. Prepare a recreation master plan to include: community center, neighborhood parks, operation limits and interim plan and alternatives to new facilities. (1991) Q-6
- B. Receive a report on greenways options. (1991) Q-6

- C. Prepare a list of all town organizations and their activities and refer to Parks & Recreation Commission to generate ideas on how to foster community spirit. (1991) Q-6

VIII. FIRE DEPARTMENT

- A. Review fire department's plans for an adequate level of personnel and review ways to encourage additional volunteers in the fire department. Q-2
- B. Review evacuation plan for problems at Shearon Harris. Q-3

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APPOINTMENTS TO PLANNING BOARD

The chair of the Planning Board recommended adoption of a resolution recommending to the Orange County Board of Commissioners that Tom High be appointed to the vacant extraterritorial planning jurisdiction seat on the Planning Board, and that Henry Richardson be appointed to the vacant transition area seat on the Planning Board.

The following resolution was introduced by Alderman Hilliard Caldwell and duly seconded by Alderman Tom Gurganus.

A RESOLUTION REQUESTING APPOINTMENTS TO AN  
EXTRATERRITORIAL SEAT AND TO A TRANSITION AREA SEAT  
ON THE CARRBORO PLANNING BOARD  
Resolution No. 27/91-92

WHEREAS, as a result of resignations, it is necessary to appoint one person to a seat reserved on the Carrboro Planning Board for persons residing within the town's extraterritorial planning jurisdiction and one person to a seat reserved on the Carrboro Planning for persons residing within the town's transition area; and

WHEREAS, by state statute and town ordinance, the Orange County Board of Commissioners initially has the authority and responsibility to appoint extraterritorial and transition area members to the town's Planning Board.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Orange County Board of Commissioners is respectfully requested to appoint the following individual to an out-of-town seat on the Carrboro Planning Board:

Mr. Tom High, 300 Ray Road, Chapel Hill, N.C. 27516, to the out-of-town seat expiring in February, 1995; and

Mr. Henry Richardson, 108 Dublin Road, Chapel Hill, N.C. 27516, to the transition area seat expiring in February, 1995.

Section 2. If the Orange County Board of Commissioners fails to appoint persons willing to serve in the capacity described above within 90 days after receiving this resolution, then the Carrboro Board of Aldermen may make this appointment.

Section 3. The Town Clerk shall send a copy of this resolution to the Orange County Manager.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 28th day of January, 1992:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

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APPOINTMENT TO HUMAN SERVICES COMMISSION

The chair of the Human Services Commission recommended that Bruce Ellerin be appointed to the vacant seat on the Human Services Commission.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY TOM GURGANUS THAT BRUCE ELLERIN BE APPOINTED TO THE HUMAN SERVICES COMMISSION. VOTE: AFFIRMATIVE ALL

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A RESOLUTION SUPPORTING THE ADDITION OF A SPANISH LANGUAGE CHANNEL FOR THE CABLE SUBSCRIBERS OF CARRBORO

The following resolution was introduced by Alderman Tom Gurganus and duly seconded by Alderman Jay Bryan.

A RESOLUTION SUPPORTING THE ADDITION OF A SPANISH LANGUAGE CHANNEL FOR THE CABLE SUBSCRIBERS OF CARRBORO, NORTH CAROLINA  
Resolution No. 30/91-92

WHEREAS, the purpose of cable television is to provide a variety of diverse programming that disseminates information, entertainment and education to the citizens of Carrboro; and

WHEREAS, education is one of cable television's most important functions; and

WHEREAS, a greater knowledge of the outside world and other cultures is vital to the economic, political, and social future of our community and nation; and

WHEREAS, Spanish is recognized as an increasingly important language in the United States; and

WHEREAS, over half the students at the middle schools and the high school who take a foreign language take Spanish; and

WHEREAS, every child who attends elementary school in Carrboro takes Spanish; and

WHEREAS, the availability of a Spanish Language station on cable television in Carrboro would benefit the children of Carrboro by reinforcing their learning at home, making the language more meaningful and enhancing the educational value of their studies; and

WHEREAS, a Spanish language station will also be of value to Spanish speaking residents of Carrboro, and will foster a greater understanding of Hispanic culture for students and citizens alike.

NOW THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen requests that Cablevision Industries (CVI) provide a Spanish language channel, such as Univision or a similar channel, as part of their cable television service to Carrboro.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 28th day of January, 1992:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

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MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY TOM GURGANUS THAT THE MEETING BE ADJOURNED AT 11:00 P.M. VOTE: AFFIRMATIVE ALL

*Sarah C. Williamson*  
Town Clerk

*Eleanor Kinnaird*  
Mayor